Southern Marin Fire Protection District
Board of Directors Meeting Agenda

28 Liberty Ship Way Suite 2800 Sausalito, California 94965

Wednesday, December 15, 2021
7:00 pm

Right to be Heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Accommodations: Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting, upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

PUBLIC ADVISORY: THE BOARD OF DIRECTORS BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

In compliance with the Brown Act (Cal. Government Code Section 54950 et seq.) as amended by AB 361, the regular meeting of the Board of Directors and its standing committees will continue to be conducted telephonically through Zoom. Southern Marin Fire District is recommending that the Board pass Resolution 2021/22-06, regarding tele/video-conference meetings during the COVID-19 state of emergency. The Board of Directors and its standing committees will continue to meet remotely pursuant to AB 361 until further notice.

If you would like to speak on an item on the agenda, you can access the meeting remotely: Join from a PC, Mac, iPad, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.
Please use this URL https://zoom.us/j/3435788058

Or Join by Phone:
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Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above.

Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you want to comment during the Public Expression portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can press *9 if you are calling in. The Clerk of the Board will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the Public Expression portion of the Agenda, you are also encouraged to submit email correspondence to adminaide@smfd.org.

Email comments will be accepted up until 5:00 PM the day of the meeting and forwarded to the Board of Directors and placed in the District's permanent records. If you submit an email comment, please note in the subject line, "Public Expression."

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Agenda Adjustments and Approval**

5. **Open Time for Public Expression:** (limited to 3 minutes per person)

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   The Board welcomes public comments on all agenda items.

6. **Presentations and Recognitions**

   6.a **Commendation Letter - Firefighter/Paramedic Dennis Patrick Young**

   Suggested Action: Receive Commendation Letter written by Battalion Chief Matt Bouchard, and a copy of the Regional Forester's Honor Award 2020.

   Dennis (Patrick) Young Commendation letter-Bouchard 12-21.pdf

7. **Consent Calendar**

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   REMOVAL OF ITEMS FROM THE CONSENT CALENDAR. Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Board support, and may be enacted by the Board in one motion in the form listed below. There'll be no separate discussion of Consent Calendar items. However, before the Board votes on a motion to adopt the Consent Calendar items, Board Directors may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed immediately following approval of the remaining Consent Calendar items.

   7.a **Correspondence and Information**

   Marin IJ-San Rafael-Partial ban on ADUs halted-11-22-21.pdf
   Marin IJ-Homeless camp moved after concerns about conditions-11-20-21.pdf
   Marin IJ-31B state surplus sets up chance of rebates 11-18-21.pdf
   NBC-Marin County Crews Clear Brush 11-17-21.pdf
   Marin IJ-Tax plan shifts to wildfire safety 11-16-21.pdf
   Marin IJ-Rainfall lets firefighters pivot to vegetation work-11-16-21.pdf
   Marin IJ-Path in Mill Valley closed for upgrades along route 11-16-21.pdf
   Marin IJ-Pensions key for public workers-11-16-21.pdf
   Marin IJ-Democrats eye massive shift in war on wildfires-12-8-21.pdf
   Card Holidays-Fortezza-Dec 2021.pdf

Email FF Thank You 410 North St Sausalito on 9-17-21.pdf
Email Thank You-Lift Assist-15 Cecilia Way 12-6-21.pdf
Thank you email-Sausalito DPW-Christmas 11-30-21.pdf
Thank you FF from Emma Terrell and Old Mill School Dec 2021.pdf
Measure A Proposed Changes.pdf

7.b **Continuation of Virtual Meetings**
Suggested Action: The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty-day continuation of the Resolution.
Staff Report AB361 Dec 15 2021.pdf

8. **Meeting Minutes of Previous Meeting**

8.a **Approval of the November 17th, 2021 Board of Directors Meeting Minutes**
Suggested Action: Approve Minutes.
BOD Meeting Minutes Nov 17 2021.pdf

9. **Staff Reports**

9.a **Fire Chiefs Report**
Suggested action: Receive report.
Fire Chiefs Board Report-Dec 15 2021.pdf
12-15-21 ATTACHMENT P.pdf
12-15-21 ATTACHMENT P.1.pdf
12-15-21 ATTACHMENT P.2.pdf
ATTACHMENT 12-15-21 COMMUNICATIONS 1.pdf
ATTACHMENT L1 - FDAC ARTICLE 11-03-2021.pdf

9.b **Finance Report**
Suggested Action: Review report.
DECEMBER 2021 FINANCE REPORT v2.pdf

9.c **Association Report**
Suggested Action: Receive Oral Report

9.d **Update on DEI Initiatives Staff Report**
Suggested Action: Receive report.
Staff Report- DEI December 2021 Update - FINAL .pdf
DEI- ATTACHMENT A- VISION STATEMENT.pdf
DEI- ATTACHMENT B- INTERNAL SURVEY RESULTS.pdf
DEI- ATTACHMENT C- Community break down report.pdf
DEI- ATTACHMENT D- Fire Fighter EMT_Paramedic Cost.pdf
DEI- ATTACHMENT E-Tiers for Hiring and Recruitment Initiatives.pdf

10. **Board Committee Reports**

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1. Southern Marin Emergency Medical Paramedic System (Advisory)
2. Shared Services Committee (Ad Hoc)
3. Finance Committee
4. Personnel Committee

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5. Emergency & Disaster Preparedness Committee
6. Building Committee (Ad Hoc)
7. Measure U Oversight Committee
8. Marin Wildfire Prevention Authority (Advisory)
9. MERA Committee (Advisory)

10.a Flyer (MERA - Nov 2021)
MERA Summary Sheet - Nov 2021.pdf

11. **Action Items**

11.a **Board Elections**
Recommendation: The Fire Chief recommends that the Board elects a President, Vice-President and Secretary for the 2022 Calendar year.

The Fire Chief further recommends, per Board Manual Policy, that the new President appoint members to the various Board Committees and Liaison positions at the regular Board Meeting in January. Those committees and liaison positions include:
Finance, Personnel, SMEMPS, MERA, JSSC, EDPC, Shared Services, MWPA, and the Building Committee which is Ad-Hoc.

Staff Report - Board Elections.pdf

11.b **FY21 Reserve Reconciliation**
Suggested Action: Review report and give direction to staff
FY21 Reserve Reconciliation 12-15-21.pdf

12. **Poll of the Board**

13. **Closed Session**
–
CONFERENCE WITH LABOR NEGOTIATORS GC 54957.6

Agency designated representatives: Steven Raab, Thomas Perazzo

Employee Organization: Southern Marin Chief Officers' Association, IAFF Local 1775, AND Southern Marin Professional Firefighters, IAFF Local 1775

14. **Adjournment**

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NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (415) 388-8182. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.

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STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Commendation Letter - Firefighter/Paramedic Dennis Patrick Young**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive Commendation Letter written by Battalion Chief Matt Bouchard, and a copy of the Regional Forester's Honor Award 2020.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
Dennis (Patrick) Young Commendation letter-Bouchard 12-21.pdf
PREPARED BY: Anonymous User
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

BETTER TOGETHER

SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT

November 13, 2021

Chief Tubbs and Honorable Board members

Please accept this letter to formally commend Firefighter/Paramedic Dennis Patrick Young. It was no surprise to me when he showed me the attached Regional Forester's Honor Award 2020. This award recognized our own Dennis (aka Patrick) Young for his outstanding dedication, commitment and leadership as a member of Federal Incident Management Team 10. It is my honor to forward his award to the Board of Directors and Command Staff. This agency has wisely supported and invested in Patrick throughout his team involvement. This award is an example of how Patrick strengthens the Southern Marin Fire District's reputation as a professional, forward leaning, public safety partner throughout the Western United States. This award is presented to Patrick. However, it brings great distinction to our agency as well.

Patrick holds the title of Medical Unit Leader on his 52-member team. Holding this position comes with an enormous amount of responsibility. Acquiring that title does not come easy and illustrates that he is trusted and respected by the some of the best Emergency Incident Managers in the nation.

Patrick started with IMT 10 in 2012 and has since deployed to over 41 large scale disasters throughout California, Washington, Oregon and UTAH. Patrick spends approximately 55 days away from home deployed with his team every fire season. This does not factor in his regular duty days and mandatory backfilling here at home. Nor does it account for the times he deploys our SMFD apparatus to support Master Mutual Aid assignments. He is the epitome of commitment and dedication.

Under Patrick's command as the Incident Medical Unit Leader hundreds of injured and sick civilians and fire personnel have been treated. He has managed multi-casualty incidents involving firefighter burn-overs as well as a crew bus rollover while on assignment. Managing critical injury cases with complicated helicopter extractions are routine for him.

I have known for 20 years what Regional Forester Randy Moore has recognized. Patrick came to the Sausalito Fire Department in 2002 with a wealth of experience and knowledge as a firefighter and paramedic. He has worked in remote rural locations as well as busy metropolitan service areas. I had the pleasure of meeting him for the first time while he was working as a flight paramedic with Reach Medical Helicopter. I was fortunate to have been sitting on his interview panel when we unanimously recommended that we hire him. Such a wise move. Patrick is one of the most seasoned paramedics in the region. He has been a mentor to our junior paramedics since the day he started.

This letter recognizing all that Dennis Patrick Young brings to our agency is long overdue. Team 10 and the Southern Marin Fire District are lucky to have a crewmate of his caliber. Thank you for supporting him and his membership with the team. In time of chaos and disasters the public and emergency personnel are fortunate to have him at the helm of the Medical Unit. Please help me congratulate him on his achievement.

Respectfully,

MRB

Battalion Chief
Matthew R. Bouchard

Regional Forester's Honor Awards 2020

For Your Outstanding Dedication, Commitment, and Leadership in Support of the Pacific Southwest Region and Its Mission

Presented To

Dennis Young

CAIIMT10

for Emergency Response

Randy Moore, *Regional Forester*

December 9, 2020
Date

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: Correspondence and Information

LEAD DIVISION: N/A

RECOMMENDED MOTION: N/A

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

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Thank you email-Sausalito DPW-Christmas 11-30-21.pdf
Thank you FF from Emma Terrell and Old Mill School Dec 2021.pdf
Measure A Proposed Changes.pdf
PREPARED BY: Chris Tubbs
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

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Marin Independent Journal eEdition Article

1 message

ctubbs@smfd.org <ctubbs@smfd.org> Mon, Nov 22, 2021 at 7:35 AM
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Comment:

for board packet

Monday, November 22, 2021

Partial ban on ADUs halted

SAN RAFAEL

City changes position on rules for hill areas

By Adrian Rodriguez

arodriguez@marinij.com

An updated ordinance on in-law apartment approvals in San Rafael does not include a ban for hillside neighborhoods despite concerns about fire safety and emergency access.

The San Rafael City Council voted unanimously Monday to approve rules for "accessory dwelling units" — also known as ADUs or in-law apartments — to realign the city with state laws. The rules also apply to junior accessory dwelling units, or JADUs.

In October, the council approved a 45-day urgency moratorium on approvals in some hillside neighborhoods to allow staff time to study whether the city had authority to regulate parking and prohibit ADUs in those areas. The rationale for the ban was that narrow roads on the hillside communities limited access for fire engines and other large emergency vehicles.

"We believe there are ways to offset the safety concerns without prohibiting all ADUs," said Assistant City Attorney Nira Doherty.

Doherty said local cities and towns are not allowed to impose any standards or prohibitions on a subcategory of ADUs that includes those

ADUS» PAGE4

ADUs

FROM PAGE 1

that are 800 square feet or less; a single internal conversion ADU; a JADU; or ADUs within multifamily dwellings. Most applications the city receives fall into this category, she said.

"We cannot prohibit those categories of ADUs even if there's public safety concerns, even if there's traffic concerns and even if there's inadequate water supply," Doherty said.

"A parking box is not going to solve that problem," resident Victoria DeWitt said.

Resident Susan Bradford said in general she is in favor of ADUs, but only when they're situated "in safe areas where there is adequate parking and fire truck access."

"It's dangerous to put more people and property in these kind of areas," she said.

Councilmember Rachel Kertz called the issue of ADUs a red herring. The real problem is the nonconforming streets, not the ADUs, she said.

Over the years, state legislators have passed a raft of laws to stimulate housing creation by curbing limitations set by local governments. An update to ADU laws in January makes it easier for applicants to win approval for their projects.

However, while surveying San Rafael neighborhoods for fire safety and emergency access, fire officials identified several residential streets where parked cars posed problems.

As an example, fire Chief Darin White cited an incident on Fremont Road in 2016 when firefighters could not navigate their vehicles to the end of the road. Firefighters had to park and carry equipment in, he said.

The moratorium applied to about 40 residential roads. They included Chula Vista Drive in the San Rafael Hill area; Eucalyptus Lane in the Montecito/ Happy Valley area; Roger Drive in the Dominican neighborhood; Bayo Vista Way in Sun Valley; and many others in the West End, Gerstle Park, Bret Harte and Picnic Valley neighborhoods.

White and city staff agreed that newly painted parking boxes on some of these streets will help keep a clear passage for fire engines and other emergency vehicles in the event of an emergency.

Some residents were not convinced.

"It's providing an opportunity for housing that we need to have," Kertz said of the ADUs.

Councilmember Eli Hill said he plans to reach out to legislators to see if some of the language in the ordinance could be cleaned up to address the safety concerns.

"I do support the ADU legislation on balance," he said. "But I do think it does not allow us the level of flexibility that I think is important to examine in certain scenarios that I think we could apply more objective standards."

The city's ordinance will be sent to the California Department of Housing and Community Development for review.

Doherty said department does not actually approve the ordinance, but reviews it for inconsistencies. That gives the city the opportunity to amend its ordinance or argue why it is in line with state law.

The staff report and ordinance are online at bit.ly/3DC3i3Y.

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Marin Independent Journal eEdition Article

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Comment:

for board packet

Saturday, November 20, 2021

SAUSALITO

Homeless camp moved after concerns about conditions

Marinship Park occupants said storms caused sewage issues

By Giuseppe Ricapito

gricapito@marinij.com

Sausalito is closing the camp it created for homeless residents and moving them elsewhere amid findings of fecal contamination at the site.

The camp occupants will move from a grassy area at Marinship Park to the parking lot as the city works to develop a new camp in a fenced-off tennis court area.

The announcement came Thursday following claims by campers that the site was contaminated by sewage after the powerful storm in late October.

The city has declined to comment on whether evidence of fecal contamination was found from soil samples taken from the park last week. Mayor Jill Hoffman said it is moving the camp due to residents' concerns about the conditions.

"We are in litigation regarding the encampment and, as such, cannot comment on questions regarding the current site," Hoffman said in an email.

"Once the tennis courts are ready to serve as a transitional overnight sleeping area, it is the city's intention to close and clear the existing encampment site on the grassy area of Marinship Park and conduct further analysis," she said.

According to a city email, fecal levels were found to be higher in the camp than outside it, prompting the city to initiate the move and investigate the findings further.



Daniel Francis Eggink walks past a partially finished tiny house structure at Marinship Park constructed by homeless and advocates in Sausalito,

ETHAN SWOPE — SPECIAL TO THE MARIN INDEPENDENT JOURNAL



Storm-damaged shelters and personal belongings sit at the Marinship Park homeless camp in Sausalito.

Hoffman said there was no set timeline for the move, but that it would be "soon."

Hoffman said the city was offering some services to the campers, including overnight shelter for four men and three women at the New Beginnings Center in Novato. She

NATALIE HANSON — MARIN INDEPENDENT JOURNAL

HOMELESS» PAGE4

Homeless

FROM PAGE 1

said the city would also provide tents to anyone who requested them.

Robbie Powelson, an activist living with the campers, raised concerns about sewer contamination earlier this week. He and other campers moved to Dunphy Park, the former site of the homeless camp before the city moved it to Marinship Park. The campers said a rancid and pungent fluid bubbled up at the city encampment after the late-October deluge.

Powelson said the campers are requesting consultation about the bacterial data so that they could make their minds up for themselves. On Thursday afternoon, he said none of the campers had moved their set-ups from the grass area at Marinship to the parking lot.

"Everybody is confused right now because the city removed half of our parking without explaining why or sharing what their test results are," Powelson said. "They haven't told us anything."

Powelson said police closed off half of the parking lot with metal fencing Thursday. At about dusk, a notice from Marin Mobile Care was posted on the showers, closing them at the request of the city. Green burlap covering was added to the tennis court as well, he said.

"Obviously being on this contaminated soil is not acceptable. Being on the tennis court is not acceptable either," he said. "I don't think they have the desire to keep things safe, they are just doing the bare minimum."

On Friday, concrete barriers were brought to the parking lot. City employees and police officers were on scene, Powelson said, and still no campers had migrated from the park.

A few days after the storm, campers obtained tests from Brelje and Race Labs in Santa Rosa, Powelson said. Those results and a followup test showed fecal contamination.

Sausalito reported a sewage overflow of 82,500 gallons during the major storm last month, said Bill Johnson, a regional enforcement official with the California Regional Water Quality Control Board.

Water quality samples are required for sewage overflows of more than 50,000 gallons, Johnson said. He said a new sample now might not be effective in determining contamination.

A corresponding report identified Ebbtide Road and Bridgeway as the location of the overflow. The location is less than a mile from Marinship Park.

Greg Pirie, deputy director of Marin County Environmental Health Services, said there were many sewage and stormwater issues during the storm, and some involved Sausalito. He said no emergency sewage overflow notifications were received by the county regarding the camp, but that a few reports within Sausalito were forwarded to the city for followup.

The city Public Works Department did an inspection of the public lavatories at Marinship and "found them to be fully operable with no leaks, hazards or safety concerns," Hoffman said on Nov. 5.

About half a dozen campers came down with illnesses after the storm, Powelson said. One homeless camper, Tim Logan, retrieved his possessions from Dunphy Park on Thursday morning and set up in Robin Sweeny Park adjacent to City Hall.

Logan said he plans to stay there for the time being, despite some heckling from the public on Thursday. He said he felt reassured after speaking to a group of middle-schoolage children who appeared sympathetic to the cause of the homeless to find permanent housing.

"The kids were really interested. I got to explain to them our side," Logan said.

Anthony Prince, an attorney representing the home-less, said there is a hearing scheduled for Dec. 9 to hold the city in contempt over its treatment of the camp residents.

A closed settlement conference before U.S. District Court Judge Robert Illman is set for Monday, Hoffman said.

The Marinship move comes as the city announced it had dissolved its partnership with the Marin County Cooperation Team, a nonprofit contracted last month to provide resources and services to the homeless at Marinship for about $85,000 over six months.

The city is talking with the San Francisco-based group Urban Alchemy, which previously provided services for the city.

"The Marin County Cooperation Team informed the city that it had decided not to proceed with the work," Hoffman said. "The city is now re-engaged with Urban Alchemy to define a new scope of work."

Hoffman did not have a reason for the Marin County Cooperation Team's withdrawal. Jahmeer Reynolds, the organization's executive director, did not respond to requests for comment.

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Admin Aide <adminaide@smfd.org>

Marin Independent Journal eEdition Article

1 message

ctubbs@smfd.org <ctubbs@smfd.org> Thu, Nov 18, 2021 at 5:51 AM
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Comment:

for board packet

Thursday, November 18, 2021

PROJECTION

$31B state surplus sets up chance of rebates

By Ada m Bea m

The Associated Press

SACRAMENTO >> California is on track to have so much money that state officials will likely have to give even more of it back to taxpayers to meet constitutional limits on state spending, according to a new forecast from the state's independent Legislative Analyst's Office.

The state's annual "Fiscal Outlook," released Wednesday, predicts a $31 billion surplus for the 2022 budget year that begins July 1. The analyst's office says state is on pace to have so much money that it could exceed a constitutional limit on state spending by $26 billion over three years. That could require Gov. Gavin Newsom and state lawmakers to either cut taxes, spend more money

SURPLUS» PAGE2

Surplus

FROM PAGE 1

on infrastructure or — perhaps the most popular choice in an election year — give rebates to taxpayers and spend more on public schools.

"We think it will ... turn out to be a pretty significant issue for the Legislature to consider in this coming budget process," Legislative Analyst Gabe Petek said.

Newsom won't reveal his budget proposal until January. But on Wednesday, the governor indicated his favored giving some of the money back to taxpayers. That's what he and the state Legislature did earlier this year, approving rebates totaling $12 billion for some taxpayers in a state budget that was also projected to exceed the spending limit.

"How we framed that historic surplus last year, similarly, we will frame our approach this year," Newsom said during a news conference at the Port of Long Beach. "I'm very proud of the historic tax rebate last year, and I look forward to could see an $11 billion increase.

"California's strong fiscal health is not an accident. It is the direct result of a decade of responsible budgeting by Democratic legislators and governors that enabled the state to survive the pandemic downturn," said state Senate President Pro Tempore Toni Atkins, a Democrat from San Diego.

Despite California's wealth, Atkins said "too many families struggle just to get by." She said the Legislature will "work to craft transformative priorities that put California's wealth to work building a more equitable economy and a stronger middle class."

Newsom said Wednesday he'd like to put most of the surplus either in the state's savings account or spend it on one-time items that don't require ongoing funding "so that we're not caught flat-footed when the economy contracts, when the markets begin to adjust."

making the decision that I think is in the best interests of 40 million Californians."

California's tax collections have continued to soar despite the pandemic. From April through June of this year, California businesses reported a record high $216.8 billion in taxable sales — a 38.8% increase over the same period in 2020 and a 17.4% increase over those months in prepandemic 2019. Nick Maduros, director of the California Department of Tax and Fee Administration, said it is "a sign that business owners found creative ways to adapt during a difficult year." In September, collections from taxes on income, sales and corporations were 40% higher than September of last year and almost 60% higher than September 2019. That's because retail sales have seen double digit-growth this year and stock prices have doubled from their low point at the start of the pandemic last spring.

But the LAO said it's impossible to know whether these gains are sustainable. Prices for goods and services are going up because of inflation. In October, the nationwide growth in retail sales of 1.7% was mostly because prices rose 0.9% during that same time period, according to new data from the U.S. Census Bureau. Gas prices grew even faster.

While most of the state's wealthier workers kept their jobs and kept paying taxes during the pandemic, the state's lower-wage workers were hit hard by government- ordered closures of restaurants and other public spaces. More than 18 months into the pandemic, California is tied for the highest unemployment rate in the nation at 7.5%.

"There's something wrong when the state is flush with extra cash — $750 for every man, woman and child — while ordinary people have to choose between putting food on the table and filling their gas tank," Assembly Republican Leader Marie Waldron said.

California's "budget year" runs from July 1 to June 30. During the first three months of this budget year, California tax collections are more than $10 billion ahead of projections. The LAO predicts that by June 2022, California will have collected $28 billion more in taxes and transfers than officials had expected.

This means there will likely be a significant increase in spending on public schools. The state Constitution requires lawmakers to spend about 40% of state tax collections on public education each year. The LAO said Wednesday that means public schools and community colleges

"We are going to substantially increase our one-time investments in infrastructure," Newsom said. "That's one (budget) preview you can count on."

The Legislative Analyst's Office says most economic forecasters predict inflation will slow down by next year but conceded that prediction "comes with significant uncertainty." While the LAO is predicting a $31 billion surplus, it could be as low as $10 billion or as high as $60 billion depending on how much money the state collects from taxes.

If the numbers hold, the LAO says California could have as much as $21 billion in its main savings account, or about 10% of all general fund revenues and transfers.



Gov. Gavin Newsom speaks about his 2021-2022 state budget proposal during a news conference in January. California will have a $31 billion budget surplus next year as revenues continue to climb despite the pandemic, according to a new forecast from the state's independent Legislative Analyst's O **ffice.**

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Marin County Crews Clear Brush to Reduce Future Fire Danger

By John Ramos November 17, 2021 at 5:16 pm **Filed Under:** brush clearing, Climate change, Fire season, Marin City, Marin County, Marin Fire, Vegetation

CLICK ON THE PICTURE TO WATCH THE VIDEO AT: https://cbsloc.al/3coQcLy



MARIN COUNTY (KPIX) — Destructive wildfires have become an ever-present risk for many in the North Bay communities. As fire officials ramp up efforts to prevent fires, a new study shows why this may just be the beginning.

The brush and trees behind the Golden Gate Housing project in Marin City are so thick it's making it a challenge to create a defensible space. "Tam Crew 3" are seasonal firefighters and would normally be off work now, but on Wednesday they were trimming trees and removing brush.

READ MORE: Two Killed In Early Morning Downtown Oakland High-Rise Shooting

In Marin, reducing fuels to prevent wildfires is now considered as important a job as putting them out.

"It seems like every year we have the biggest fire in California history," said crew chief Jeremiah Hanks, who fought this year's Dixie Fire for the Marin County Fire Department. "You know, things are drier, the fuels are as bad as they've ever been. And in order to combat that, we just need to get out here and do what we're doing right now."

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Jesse Figoni, a vegetation management specialist for the Southern Marin Fire Protection District, agrees.

"The last 4 or 5 years, we've really seen an increase in temperatures, which definitely dries out vegetation, stresses the trees out," he said. "And all that is kindling or unburnt fuels for a wildfire to potentially ignite."

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Firefighters have noticed how much drier and more flammable the vegetation is, and a new study from UCLA and the Lawrence Livermore Laboratories says why. Climate change is causing what's called a "vapor pressure deficit." As the Earth warms, so does the atmosphere and it begins to demand more moisture than is available.

"So the bigger this difference is, the more thirsty the atmosphere is, the more moisture the atmosphere wants from soil, from vegetation," said Dr Rong Fu, one of the study's lead scientists.

She said that deficit is causing the atmosphere to suck moisture out of vegetation, so even healthy trees are now more volatile in a fire. The study shows man-caused climate change is now responsible for more than 2/3 of our fire events, and is happening at a much faster pace than scientists expected.

"We know climate change contributes—that's not a surprise," said Dr Fu, "but we just didn't know it contributed so much already."

As a result, the Marin Wildfire Prevention Authority is taking aggressive action to lessen fuels before next fire season. There are now crews across the county clearing brush and preparing evacuation routes in wildfire-prone areas.

MORE NEWS: Witness To Palo Alto Auto Burglary Threatened With Knife After Interrupting Crime

Dr. Fu said the study shows climate change is not something our children or grandchildren must deal with; it's happening now and likely has been for decades. And we're only starting to do the things that will be necessary to deal with it.

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for board packet

Tuesday, November 16, 2021

Tax plan shifts to wildfire safety

THE COUNTY

Measure A draft trims farm conserving funds

By Richard Halstead

rhalstead@marinij.com

A draft proposal for a new Measure A expenditure plan would cut in half the amount of money being allocated to farmland preservation and increase funding for wildfire prevention.

Measure A, which passed with the support of more than 74% of county voters in 2012, sunsets on March 31, and preparations are underway to place an initiative on the June 7 ballot to extend it.

The proposed changes in the expenditure plan follow an online community survey conducted by the county that showed waning support for the use of Measure A tax revenue to protect West Marin agricultural land from development.

Farmland preservation ranked last among 10 funding categories evaluated in the survey, with 12% of participants saying it is "not at all important."

In addition, Marin's Coalition of Sensible Taxpayers, or COST, has called for increasing the amount of Measure A revenue used to prevent wildfires and threatened to withhold its support for renewing the measure if it contains any allocation for farmland preservation.

"The changes we're proposing here are trying to be responsive to what we heard from the community," said Marin County Parks Director Max Korten.

Supporters of higher levels of support for farmland preservation say agriculture provides many vi-

SAFETY»PAGE4

Safety

FROM PAGE 1

tal environmental benefits in addition to food production.

"The county's climate action plan 2030 goals are very clear," said Stefan Parnay, the county's agricultural

Agricultural Land Trust's executive officer, wrote in an email that "MALT has worked to permanently protect Marin's agricultural land for agricultural use and the community's support, through Measure A, has been essential."

"Twenty percent for farmland protection and stewardship is critical to the sequestration of carbon in the soil; maintaining the health of creeks and streams all the way to

commissioner, "and to meet those goals our working agricultural lands have to be part of the solution."

Sixty-five percent of Measure A revenue goes to county parks and open space, with 80% of that slice being used for parks and open space maintenance and management and 20% for land acquisition. Another 15% of the overall revenue goes to Marin cities and towns to help fund their parks, open space and recreation.

The remaining 20% of total revenue is earmarked for farmland preservation, with 95% helping to finance agricultural easements and 5% used for resource conservation district funding.

The draft plan would reduce the allocation for farmland preservation to 10% and instead of reserving the bulk of that money for conservation easements, it would earmark 90% of it for more generalized agricultural stewardship program grants.

Such grants could fund climate-beneficial initiatives such as carbon farming, environmental restoration, water quality protection and community gardens.

Under the draft plan, 75% of Measure A revenue would go to county parks and open space, with 30% of that reserved for wildfire risk reduction at county parks and open space preserves. That would amount to $3.2 million annually spent on wildfire prevention.

Sixty percent of the county parks and open space slice would be earmarked for parks and open space maintenance and management and 10% for land acquisition. Marin cities and towns would continue to receive 15% of overall Measure A revenue to help fund parks, open space and recreation.

Under the draft plan, about $1.44 million of the $14 million generated by Measure A annually would be reserved for farmland preservation.

Mimi Willard, COST's president, said that is still too much.

"The single biggest issue the county faces is devastation by wildfire," Willard said, "so I can't see that it is defensible or acceptable to put any money into private farm grants. That will continue to be a sticking point for COST."

Susan Ives of Mill Valley, co-founder of Restore Point Reyes Seashore, said, "I'm on the same page as COST. I don't feel that farmland preservation is where we should be spending our money. To me it's just another insider deal with this very powerful constituency."

Thane Kreiner, the Marin

the ocean; controlling the spread of invasive plants; and removing fire-prone vegetation," Kreiner wrote.

Brian Dolcini, owner of the Dolcini Jersey Dairy Farm in Nicasio Valley and president of the Marin County Farm Bureau, said the battle over the general management plan update for Point Reyes National Seashore is affecting the Measure A renewal debate.

"We just came off a fairly brutal seashore battle. It was prolonged," Dolcini said. "I think a lot of the same people and entities have shifted their focus onto Measure A."

Dolcini said farmers and ranchers never get credit for the effective wildfire protection that they provide with their cattle grazing and road grading.

Wendi Kallins, president of Sustainable Marin, questioned whether the county's informal survey provided an accurate picture of residents' opinion on Measure A spending.

Kallins likes that the draft plan allows more of the money reserved for farmland preservation to be spent on things besides agricultural easements, such as carbon farming and community gardens.

"If you end all ranching in Marin good luck keeping A-60 zoning," she said.

Marin's zoning laws restrict residential construction to just one home per 60 acres on agricultural land.

Dolcini said that even with A-60 zoning in place, plenty of agricultural land can be lost to residential development. He said his family was contemplating having to sell out due to the drought before a big storm drenched Marin last month.

Dolcini notes, for example, that his ranch, which spans 1,400 acres, could accommodate 23 homes.

Parnay said, "As long as lands are not protected by an easement, they will always be at risk of development."

The draft plan will be reviewed by the Parks and Open Space Commission at 2 p.m. on Thursday and by the Marin County Board of Supervisors on Dec. 14.

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for board packet

Tuesday, November 16, 2021

THE COUNTY

Rainfall lets firefighters pivot to vegetation work

Marin crews get early start on projects to reduce fuels

'Vegetation management is going to be a year-round commitment.'

— Capt. Jordan Reeser, Marin County Fire Department

By Natalie Hanson

nhanson@marinij.com

Early, copious rain has enabled the Marin County Fire Department to shift its seasonal firefighting force from wildfire sentry duty to critical brush clearing projects typically reserved for winter.

The shift reflects a slightly earlier end to the Marin's critical fire season compared to recent years, fire officials said.

"It's based on rain and predicted weather patterns, since we've had so much rain here," Battalion Chief Todd Overshiner said.

As a result, some winter season vegetation management efforts began during the last week of October, and are now the primary focus for local fire departments, he said. Capt. Jordan Reeser, the Marin County Fire Department's vegetation management director, said releasing seasonal firefighters on standby for wildfire duty at the beginning of November happened about a month earlier then usual.

"We now have this additional workforce we can put to work," he said of the two, 14-person crews now available to help with fuel reduction work.

County brush clearing projects are funded through the Marin Wildfire Prevention Authority's parcel tax passed in

Battalion Chief Bret McTigue said. They

RAINFALL » PAGE4



Marin County firefighters clear brush in Inverness on Thursday. Th e work is part of the county's vegetation management prog ram to reduce fire danger.

PHOTOS BY ALAN DEP — MARIN INDEPENDENT JOURNAL



A fire crew works on a vegetation project along Lower Dover D rive in Inverness on Thursday.

2020 or through CalFire grants. For that reason, Reeser said, "there's a zero net cost to the county" to transition seasonal firefighters to field management work early.

Two AmeriCorps crews have been reassigned to perform vegetation management,

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Rainfall

FROM PAGE 1

will be in Marin until mid-December.

Key projects through December involve clearing and reducing fire fuels and shoring up evacuation routes, Reeser said.

This week, crews plan to increase defensible space around homes and clear evacuation routes in Pacheco Valle in Novato and at Inverness Ridge in West Marin. Fuel reduction efforts also are planned at Throckmorton Ridge, in the San Geronimo Valley and around Golden Gate Village in Marin City.

Elsewhere in Marin, a variety of fuel management projects are underway.

Novato Fire Protection District Battalion Chief John Dicochea said staffers just completed free wood chipper days in Black Point. Crews are also in Marin Highland Park pulling broom weed and on Ignacio Valley Road trimming tree undergrowth and branches to improve ground clearance.

The department also has hired a full-time vegetation management program manager.

"Now's the time to start working on these projects, when we're not thinking about it," Dicochea said.

In San Rafael, ongoing projects have been helped by the early rain.

The city has a team that goes door to door to advise people on defensible space work, and runs a free juniper removal program using AmeriCorps workers.

Russell Albano, defensible space program manager, said fire crews and the city's open space team create shaded fuel breaks where large, healthy trees are retained but undergrowth "fuel ladders to the canopy" are removed.

A road clearance project on hillside streets to remove roadside vegetation from surfaces and edges is set to get underway as well.

The Southern Marin Fire District's prevention division is at work on two grantfunded fuel reduction projects, said Elysha Omoomy, communications coordinator.

Entering its second phase is the Tamalpais fuel break, a 4.5-mile zone abutting the edge of National Park Service property and Tamalpais Valley. About 1.5 miles of break has been completed, and the next phase will be near of brush, broom, Monterey pine and juniper trees.

"In the last 60 days we have already completed about 50% of the work outlined in the work scope," Omoomy said.

Fuel reduction on paved roads handled by Southern Marin and Mill Valley firefighters each month aim to clear eight to 10 streets. The next project is planned for Nov. 21. Southern Marin firefighters also plan to hold free wood chipper weeks beginning in December.

In Sausalito, crews are working to create a fuel break along Woodward Street, removing tree branches and French broom. Fuel break maintenance on Spring and Gordon streets was finished Friday.

While pile and prescribed burning efforts were originally planned for areas of the county this fall, early rainfall has dampened efforts, Reeser said. Burning is not likely to happen until 2022, in late spring or early summer when grasses dry out.

Curing grasses are not as great a concern as the drought's impact on larger fuels, particularly timber, Reeser said. Without more rain this winter, those conditions will persist, he said.

"We're definitely still going to be monitoring longterm drought in our forested areas … because that's really where it comes into effect," he said.

Marin residents will be noticing the stepped up efforts around their neighborhoods in the coming months, he said.

"They're going to see much more year-round work — vegetation management is going to be a yearround commitment," Reeser said. "The winter allows us a lot more opportunity for a lot of reasons … as long as the weather permits."



A Marin County Fire Department crew walks up Lower Dover Drive after clearing brush in Inverness on Thursday.

ALAN DEP — MARIN INDEPENDENT JOURNAL

homes along Marin Drive, Smith Road and lower Autumn Lane.

A second project in Mill Valley has been underway since August on 26 acres in a high-severity fire zone along Hillside and Greenwood avenues. Crews are removing large areas

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for board packet

Tuesday, November 16, 2021

SOUTHERN MARIN

Path in Mill Valley closed for upgrades along route

By Giuseppe Ricapito

gricapito@marinij.com

A portion of the multiuse path between Mill Valley and Sausalito will be closed until Nov. 23 for upgrades.

The work will include the construction of a bike ramp, a sidewalk, a path and fencing at the route entrance at Roque Morales Drive and East Blithedale Avenue in Mill Valley. Traffic signal poles at the intersection will also be upgraded and relocated from the path.

The work is part of the ongoing East Blithedale Avenue rehabilitation project to improve the entry to the path and to facilitate transition into new bike lanes, said Ahmed Aly, project manager for the city.

The first phase of the project is expected to be completed in March following traffic signal upgrades and street paving, he said. The project contractor is Argonaut Constructors.

The bike path closure, which was scheduled to start Monday, involves the area between East Blithedale Avenue and Sycamore Avenue. Work crews planned to post detour signs for bicyclists and pedestrians via Roque Morales Drive.

Quoc Phan, co-owner of Tam Bikes on Miller Avenue in Mill Valley, said the multiuse path is frequented by commuters, recreators and youths. He said the improvements are crucial to sustaining a link between the cities as an alternative to driving.

"I think that improving our bike infrastructure for bike use is super-critical to the area," Phan said. "Around here driving around is terrible."

project on East Blithedale Avenue between Sunnyside Avenue to Highway 101. It has also allocated $3.2 million from its five-year pavement maintenance plan.

The project is expected to continue in phases over the next three to four years.



Workers block the entrance to the multiuse path between Mill Valley and Sausalito near East Blithedale Avenue in Mill Valley on Friday. A section of the path will be closed through Nov. 23 for renovations.

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The total project cost is estimated at $10 million. The city secured $3.3 million from Marin County Measure A revenues and other funding for the

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Tuesday, November 16, 2021

Pensions key for public workers

Marin Voice

By Fran Rozoff

As a recently retired Marin County educator, I am disheartened by the attack on defined benefit pensions.

I have read submissions from some of the founding members of the group known as Citizens for Sustainable Pension Plans in the Marin Independent Journal. Some of them perpetuate numerous myths about retirement benefits for essential public sector workers. They undervalue the contributions of our neighbors who educate our children, take care of us when we're sick or keep our communities safe when disasters strike.

A recent report by Nari Rhee, the director of the retirement security program at the Univeristy of California, Berkeley Labor Center sets the record straight. The report provides policymakers and the public with an informed and objective analysis about defined benefit pensions for teachers, nurses, firefighters and other workers who provide essential public services to the residents of Marin County.

The report, titled "How Defined Benefit Pensions Support a Quality Public Sector Workforce in Marin County," shows that public employees in Marin are, on average, paid significantly less than private sector employees, even though these essential public servants as a whole are more educated and experienced. Full-time, year-round Marin public workers earn 8% less wage income than private sector workers on average. When their education is taken into account, these workers earn 17% less on average than their private-sector counterparts.

The most efficient and effective tool we have to help offset this wage discrepancy is a defined benefit pension. These pensions provide secure retirement income and powerful

The typical California teacher retires at age 61 after 29 years of service.

Protecting pensions for public employees is fiscally responsible. According to the report, defined benefit pensions provide significant economic value for state and local government employees, employers and the public. CalSTRS is the largest educator-only pension fund in the world with $312.2 billion in assets under management. It provides a secure retirement to more than 980,000 members and beneficiaries.

Public employee pensions deliver more retirement income per dollar of contribution than 401(k)s due to longevity risk pooling and higher long-term investment returns from a longer investment horizon, lower fees and professional investment management.

Rhee's analysis of CalSTRS found that the pension pays 49% of the final salary of career California teachers. Teachers pay about half the annual cost of newly accrued pension benefits, and the state and school districts pay the other half. A 401(k) receiving the same combined contributions would generate only half that amount, or 25% of a final salary.

We should be talking about expanding defined benefit pensions for those who don't have them instead of indiscriminately slashing or privatizing retirement for those who do.

Public sector employees have risen to an unprecedented challenge during our recent pandemic crisis. Health care workers, police, firefighters and teachers have provided the essential services that are critical to the continued health and well-being of our society. Don't punish them by eliminating a benefit that keeps them in their profession.

No matter how you slice it, when workers stand together, we balance the power scales of corporate CEOs who often take the pie and leave workers with an empty plate. *Fran*

incentives to keep skilled workers in public service, at about half the cost of a comparable 401(k) benefit.

CalPERS, CalSTRS and locally administered public pensions provide retirement income security in an attempt to offset the public sector wage penalty. They play a crucial role in attracting and retaining a high-quality public sector workforce in Marin, more than half of which are employed in education and health services.

As a union negotiator for 15 years, I know how difficult it is to attract and retain qualified teachers for a school district. It may take a teacher 25 years to reach a maximum salary, and the defined benefit pension is a powerful economic incentive for experienced educators to stay until retirement age. Thanks in part to CalSTRS, three out of four California teachers are able to retire after 20 years of service and half retire after 30.

Rozoff has been a teacher in the Novato Unified School District since 1992. She was the Novato Federation of Teachers elementary vice president from 2004 to 2020.

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for board packet

Wednesday, December 8, 2021

HOUSE BILL

Democrats eye massive shift in war on wildfires: Prevention

By Jennifer Haberkorn

Los Angeles Times

WASHINGTON >> Democrats are proposing a potentially seismic shift in how the nation battles wildfires by dramatically increasing funding for efforts that aim to prevent blazes, rather than focusing on the tools to put them out.

Under the social safetynet and climate bill passed by the House and now being negotiated in the Senate, Democrats would funnel $27 billion into the nation's forests, including a sizable $14 billion over a decade for clearing vegetation and other dry debris that can fuel a fire.

Known as "hazardous fuels reduction," such proactive measures have been "underfunded for so long," said Ann M. Bartuska, a senior adviser at environmental nonprofit Resources for the Future and former Forest Service official. "This really cries out and says, 'All right, we get it, we need to reduce wildfire risk.'" The growing effects of climate change as well as the intensity of wildfires in the past two years — more than 7 million acres of California went up in flames, sending its smoke across the United States to Congress' doorsteps in Washington — have forced lawmakers to reconsider how they spend wildfire dollars.

But the funding is not yet secured. Sen. Joe Manchin III, D-W.Va., a key moderate who has not committed to the bill, has long expressed concern about the overall cost and scope of the $1.85 trillion plan. He has specifically indicated he doesn't want to see overlap between the recently approved bipartisan infrastructure plan and the social spending bill. That could put a bull's-eye on the wildfire prevention efforts, which got $3.3 billion in the bipartisan plan.

and to our economy," Bennet said.

Local fire officials in California and elsewhere in the West have viewed the federal government as a poor partner in combating wildfires, largely because it has left the Forest Service underfunded.

"It's very frustrating considering they own over half of the forest land in the state and they're just not putting up the effort to provide the resources needed," said Ken Pimlott, a retired chief of the California Department of Forestry and Fire Protection. "The investments, the money they're getting and the commitments from the federal government have been woefully inadequate."

While prevention requires more upfront spending, advocates say it is a better economic deal. According to Bennet, fighting fire costs an average of $50,000 per acre. But fire mitigation is a bargain at $1,500 per acre.

And the need is dire: 1 in 8 acres in California burned over the last decade, Pimlott said, citing Cal Fire statistics.

According to estimates by Resources for the Future, the $14 billion could address about 25 million acres, or about half of the nation's wildfire treatment backlog on federal and nonfederal land. The bill puts an emphasis on the transition areas between wildlands and concentrated human populations, which are particularly susceptible to deadly fire, as seen in the 2018 Camp fire.

In addition to the mitigation money, there is $2 billion to support local governments' forest restoration and resilience projects on non-federal lands and another $1 billion for their wildfire protection plans, such as purchasing firefighting equipment and conducting training. Another $1.8 billion

Still, proponents of the wildfire plan are holding out hope the forestry provisions will survive. A group of Democratic senators from the West took their concerns directly to Manchin earlier this year.

"Six of us from fire-prone states had a chance to sit and describe all the challenges we're facing," Sen. Jeff Merkley, D-Ore., said.

Negotiations over the bill are expected to continue before a vote in the Senate planned for late December. As the entire package was scaled down from the original $3.5 trillion price tag, the scope of the forestry provision has also been halved from $60 billion.

Still, the $27 billion would represent the largest investment the federal government has made in its forests, according to Sen. Michael Bennet, D-Colo., who introduced a similar forestry bill this year. Funding for the preventative hazardous fuels reduction — to be spread over a decade — is more than double what Congress spent on such efforts annually between 2011 and 2020, according to the nonpartisan Congressional Research Service.

Traditionally, the federal government has focused its wildfire spending on suppression at the expense of prevention. The Interior Department and Forest Service are even allowed to unilaterally move money from any of its programs, including fire prevention, to fund more urgent suppression efforts.

"When you combine the effects of climate change with the profound negligence of the federal government in terms of managing its national forests, these places are profound dangers to our communities

would go toward vegetation management, such as prescribed burns or restoring the habitat.

If the wildfire efforts are ultimately included in the bill, the government agencies responsible for implementing them will be asked to quickly scale up on the manpower and tools needed to complete the work.



Burned trees and vegetation surround the burned-out remains of a home destroyed by the 2018 Camp Fire in Paradise,

RICH PEDRONCELLI — AP PHOTO, FILE

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CHIEF PETERSON,

I WANTED TO THANK YOU, SUSAN, CHIEF WELCH AND CHIEF TUBBS FOR THE OPPORTUNITIES TO WORK WITH YOUR AGENCIES. YOU HAVE SOME GREAT PEOPLE WHO ~~REPT~~ TWO GREAT AGENCIES AND I'M SURE YOU WILL COMPLEMENTS EACH OTHER WELL.

I HOPE YOU AND YOUR STAFF HAVE A GREAT HOLIDAY SEASON AND GET SOME WELL DESERVED REST AFTER A CHALLENGING FIRE SEASON. MY BEST TO ALL OF YOU!

SINCERELY,
ANDY AND ALISON MAZZANTI
FORTEZZA DIVERSIFIED SERVICES

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Admin Aide <adminaide@smfd.org>

Thank you to personnel

1 message

mstuart32@gmail.com <mstuart32@gmail.com> Tue, Nov 16, 2021 at 12:47 PM
To: adminaide@smfd.org

I would like to give my appreciation to the crew who responded to my call on 9/17/21 to 410 North St Sausalito, Ca. They calmed my anxiously and got me to emergency care. Particularly Will and his driver. Thank you, Mary Myers 408 691-1678

Sent from my iPhone

Fwd: paramedics are great

Admin Aide <adminaide@smfd.org> Tue, Dec 7, 2021 at 2:20 PM
To: Mike Coleman <mcoleman@smfd.org>, Pete Falk <pfalk@smfd.org>, Robert Grady <rgrady@smfd.org>, Dean Riddle <driddle@smfd.org>

Hi All,

Please see a nice note below from a citizen you assisted on December 6th. This has been shared internally as well.

Thank you for your service, and have a great day!

Mariya Weinberg
Administrative Aide
Southern Marin Fire District
Mill Valley Fire Department
Follow us on Social Media:

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www.smfd.org
28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965

---------- Forwarded message ---------
From: **Leanne Madler** <matildabos@yahoo.com>
Date: Tue, Dec 7, 2021 at 1:35 PM
Subject: paramedics are great
To: adminaide@smfd.org <adminaide@smfd.org>

Hi.....Last night I took a fall and called 911 thinking I was getting Tiburon paramedics, I just had a note from Nicole there and
apparently you were the responders, soooo I'm very grateful to the 2 that got me off the floor and they were so nice, I would like to Thank them and wish them HAPPY HOLIDAYS.....Leanne Madler

321 Cecilia Way #15
Tiburon
415.888.8157

---------- Forwarded message ---------
From: **Loren Umbertis** <LUmbertis@sausalito.gov>
Date: Tue, Nov 30, 2021 at 4:01 PM
Subject: Christmas Tree assistance
To: Chief Chris Tubbs - smfd <ctubbs@smfd.org>, Ted Peterson <TPeterson@smfd.org>
Cc: Kevin McGowan <kmcgowan@sausalito.gov>, Chris Zapata <czapata@sausalito.gov>, Monica Finnegan <mfinnegan@urbanrealestateadvisors.com>

Chris and Ted,

I would like to express my gratitude and thanks to you and your teams for the assistance with placing the upper level of ornaments and the star on our downtown Christmas Tree at Vina Del Mar.

The folks who purchased and provided the tree did not also know of DPW's limitations with the height of our ladders and so the upper few feet were out of our reach.

Your ladder truck saved the day and helped to complete the tree decorating before tomorrow's official tree lighting.

If you wish to participate and have the resources to do so, if you want to 'officially' place the star on the tree tomorrow during the formal event, it would make it a special event and an opportunity for the community to celebrate our first responders. However, I know the process to bring the ladder truck out and set it up is not a light undertaking, so if you cannot use the truck, we would very much appreciate the attendance of your crews so that we can thank them as part of the proceedings tomorrow.

The event starts at 4:30 with a band at Vina Del Mar with the official lighting happening sometime around 5:30-6:00 p.m.

I hope I can speak for some of the folks involved in bringing the decorations to Vina and hope that you can stop by to join us tomorrow.

Loren Umbertis, LEED AP
Manager, Maintenance Division

CITY OF SAUSALITO
Department of Public Works

530 Nevada Street | Sausalito CA 94965
415-289-4113 | lumbertis@sausalito.gov

SMFD

Admin Aide <adminaide@smfd.org>

Fwd: Cards of Gratitude for the Fire Department

1 message

Chris Tubbs <ctubbs@smfd.org> Wed, Dec 8, 2021 at 7:17 AM
To: Admin Aide <adminaide@smfd.org>

For Board packet
Chris Tubbs, MS, MA, CFO, EFO, CFC, MIFireE
Fire Chief
Southern Marin Fire District
Mill Valley Fire Department
Follow us on Social Media:

w: (415) 388-8182 | c: (415) 942-3474
www.smfd.org
28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965

BETTER TOGETHER

SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT

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---------- Forwarded message ---------
From: **Michelle Godard Terrell** <mgterrell@gmail.com>
Date: Tue, Dec 7, 2021 at 4:12 PM
Subject: Cards of Gratitude for the Fire Department
To: Tom Welch <twelch@smfd.org>, Chris Tubbs <ctubbs@smfd.org>

Hi, Chiefs,

My youngest daughter Emma (5th grade) was elected student body president of Old Mill School this fall.

She ran on a platform of “kindness,” and one of her first actions was to get all the students to create cards of gratitude for all City of Mill Valley departments.

Each grade and their teachers focused on an individual department to give thanks to…

The fire department actually got two cards from the second graders (while all the other departments just got one)! (And I do recognize, alas, that they say Mill Valley Fire not SMFD, but hopefully you all get the larger sentiment!)

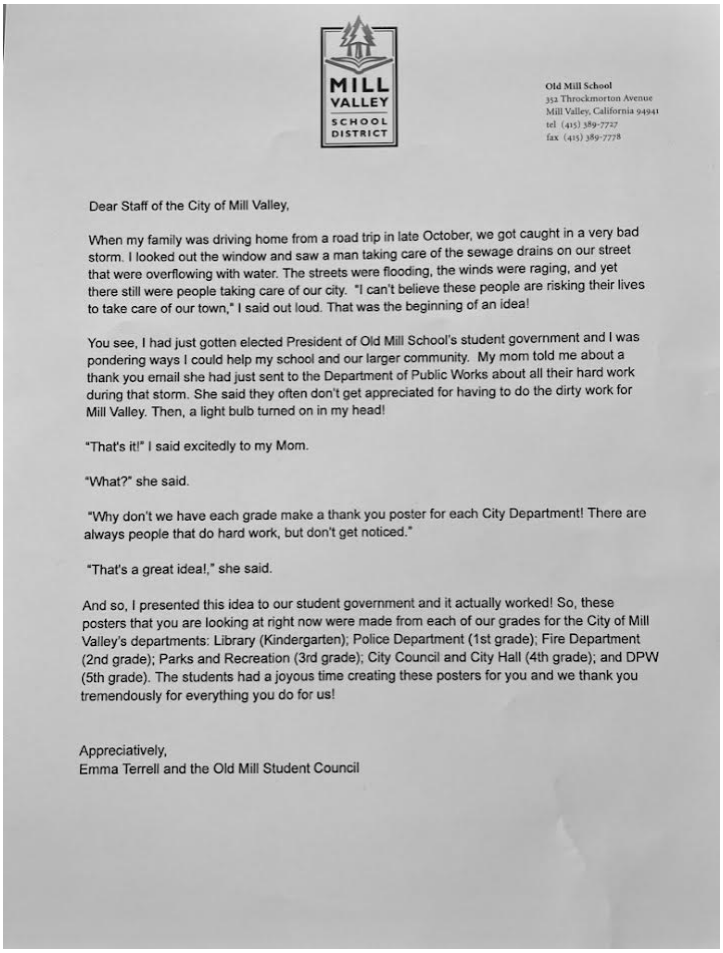
I shared this Old Mill School student council effort with Alan Piombo earlier today. He plans to share the cards with the city staff at their holiday event Thursday. (We dropped them off in his office a little bit ago.)

Attached are Emma's letter to the city staff, a photo that I took of Emma and some of the OMS student council members delivering the cards to City Hall today, and the two cards of gratitude for your team!

Thank you for all you do! You and your team are very much appreciated by our community, including our youngest residents!

See you soon!

All the best,
Michelle Terrell



MILL VALLEY SCHOOL DISTRICT

Old Mill School
352 Throckmorton Avenue
Mill Valley, California 94941
tel (415) 389-7727
fax (415) 389-7778

Dear Staff of the City of Mill Valley,

When my family was driving home from a road trip in late October, we got caught in a very bad storm. I looked out the window and saw a man taking care of the sewage drains on our street that were overflowing with water. The streets were flooding, the winds were raging, and yet there still were people taking care of our city. "I can't believe these people are risking their lives to take care of our town," I said out loud. That was the beginning of an idea!

You see, I had just gotten elected President of Old Mill School's student government and I was pondering ways I could help my school and our larger community. My mom told me about a thank you email she had just sent to the Department of Public Works about all their hard work during that storm. She said they often don't get appreciated for having to do the dirty work for Mill Valley. Then, a light bulb turned on in my head!

"That's it!" I said excitedly to my Mom.

"What?" she said.

"Why don't we have each grade make a thank you poster for each City Department! There are always people that do hard work, but don't get noticed."

"That's a great idea!," she said.

And so, I presented this idea to our student government and it actually worked! So, these posters that you are looking at right now were made from each of our grades for the City of Mill Valley's departments: Library (Kindergarten); Police Department (1st grade); Fire Department (2nd grade); Parks and Recreation (3rd grade); City Council and City Hall (4th grade); and DPW (5th grade). The students had a joyous time creating these posters for you and we thank you tremendously for everything you do for us!

Appreciatively,
Emma Terrell and the Old Mill Student Council


MILL VALLEY CITY HALL
THANK YOU
Thank You Public Workers
Thank you, Mill Valley Fire Department!
Thank you park and Rec!!
Mill Valley
RECREATION


THANK YOU
Mill Valley Fire Department
We appreciate all you do!
From, Old Mill School
Second Grade


Thank you, Mill Valley Fire Department!
2nd Grade OMS
Room 3 Ms. L
Sam

Measure A Proposed Changes

NOVEMBER 4, 2021



MEASURE A PROPOSED CHANGES

2012 PARKS MEASURE A

MARIN COUNTY PARKS
PRESERVATION · RECREATION



In 2012, 74% of voters approved a one-quarter of one percent sales tax (County Ordinance 3586) to support parks, open space, and agricultural lands across Marin. In accordance with this law, funds raised by Parks Measure A have been spent on parks and open space, farmland preservation, recreation in Marin's nineteen cities and towns, and land acquisition.

The 2012 Measure A sunsets on March 31, 2022. Preparations are underway to place a measure on the June 7, 2022 ballot for re-implementation. Initial polling shows community support at over 80%.

MEASURE A PROPOSED CHANGES

UPDATING PRIORITIES

MARIN COUNTY PARKS
PRESERVATION • RECREATION



Evaluating the Parks, Open Space, and Farmland Transactions and Use Tax Expenditure Plan, to ensure future expenditures align with the priorities of Marin County residents.

Assessing Nine Years of Parks Measure A

Responding to Community Feedback

Adapting to Changes in the Natural Environment

Taking Care of What We Have

MEASURE A PROPOSED CHANGES

CURRENT ALLOCATIONS

MARIN COUNTY PARKS
PRESERVATION · RECREATION

65%

COUNTY PARKS AND OPEN SPACE

Protect or restore natural resources, maintain existing county parks and open space preserves, and preserve natural lands.

20%

FARMLAND PRESERVATION

Protect Marin County farmland at risk of subdivision and development and preserve Marin's working farms and ranches.

15%

CITY AND TOWN PARKS

Assist municipalities and applicable special districts in managing parks, open space preserves, recreation programs, and vegetation to promote biodiversity and reduce wildfire risk.

MEASURE A PROPOSED CHANGES

PROPOSED ALLOCATIONS

MARIN COUNTY PARKS
PRESERVATION · RECREATION

75%

COUNTY PARKS AND OPEN SPACE

Protect or restore natural resources, maintain existing county parks and open space preserves, and preserve natural lands.

10%

AGRICULTURAL STEWARDSHIP

Protect, restore, and care for Marin County agriculture to support sustainable ecosystems, climate resilience, community gardens, and working farms and ranches.

15%

CITY AND TOWN PARKS

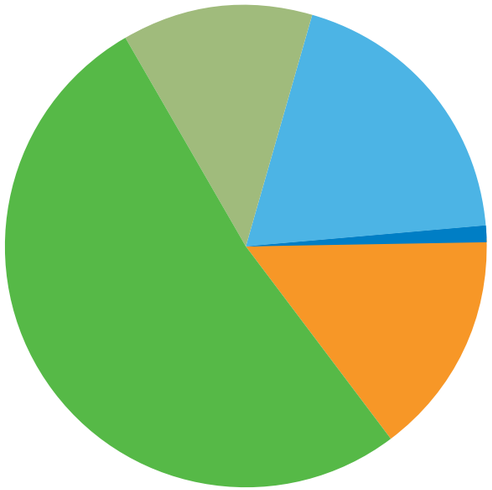
Assist municipalities and applicable special districts in managing parks, open space preserves, recreation programs, and vegetation to promote biodiversity and reduce wildfire risk.

MEASURE A PROPOSED CHANGES

SHIFTING PRIORITIES

MARIN COUNTY PARKS
PRESERVATION · RECREATION

2012 MEASURE A



65%
COUNTY PARKS AND OPEN SPACE

- 80% County parks and open space maintenance and management
- 20% land acquisition

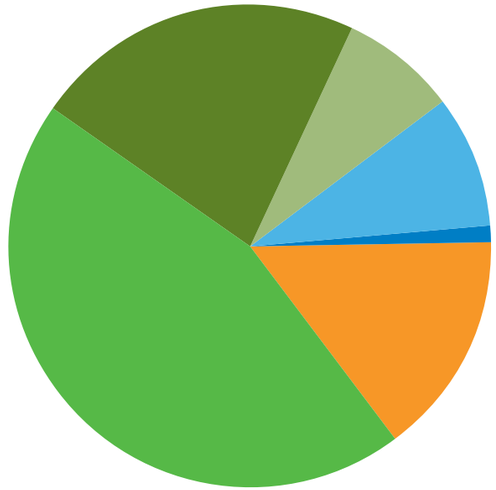
20%
FARMLAND PRESERVATION

- 95% Conservation Easement Grant Program
- 5% Resource Conservation District stewardship funding

15%
CITY AND TOWN PARKS

- 100% municipal parks, open space, and recreation

2022 MEASURE A



75%
COUNTY PARKS AND OPEN SPACE

- 30% wildfire risk reduction at County parks and open space
- 60% other County parks and open space maintenance and management
- 10% land acquisition

10%
AGRICULTURAL STEWARDSHIP

- 90% competitive grant program
- 10% Resource Conservation District stewardship funding

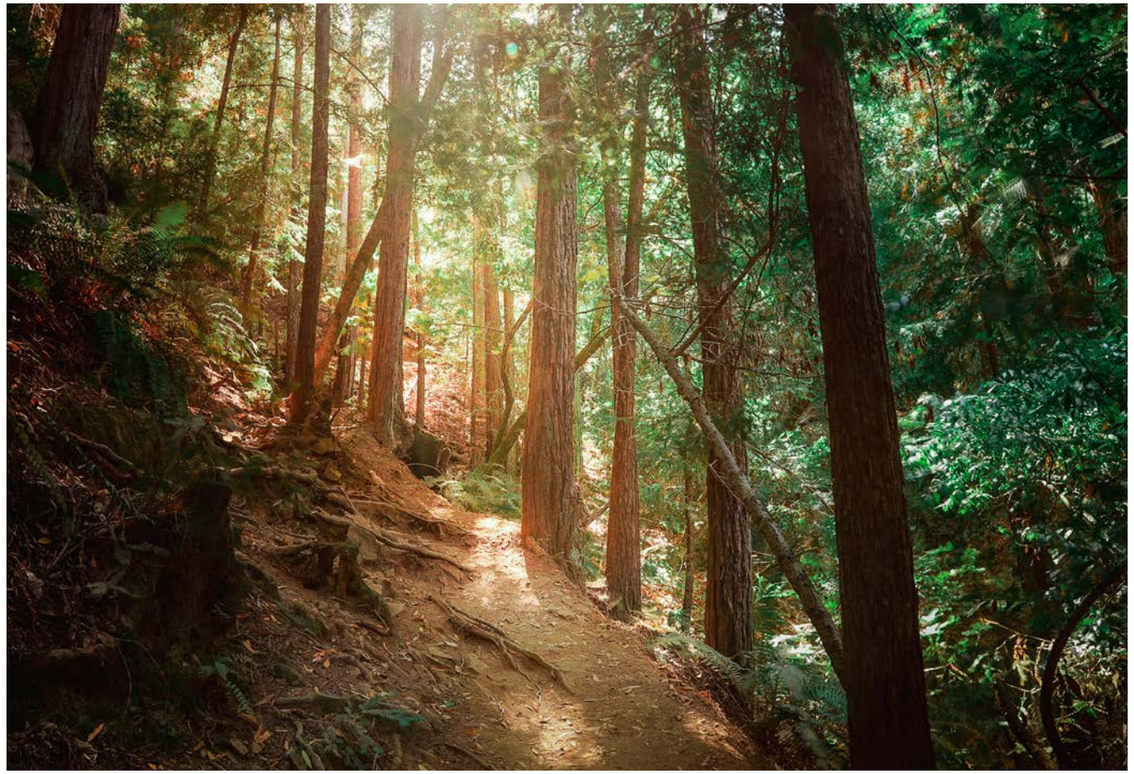
15%
CITY AND TOWN PARKS

- 100% municipal parks, open space, and recreation

MEASURE A PROPOSED CHANGES

COUNTY PARKS AND OPEN SPACE

MARIN COUNTY PARKS
PRESERVATION • RECREATION



- Change County Parks and Open Space allocation from 65% to 75% to support expanded wildfire prevention efforts.
- Designate 30% of County Parks and Open Space allocation for Wildfire Risk Reduction at County parks and open space preserves.
- Change Land Preservation allocation from 20% to 10%. In addition to land acquisition, broaden this to include capital improvements on properties acquired under this program

MEASURE A PROPOSED CHANGES

AGRICULTURAL STEWARDSHIP

MARIN COUNTY PARKS
PRESERVATION • RECREATION



- Change Agricultural Stewardship program allocation from 20% to 10%.
- In addition to conservation easements, diversify Agricultural Stewardship program grants to include sustainable and climate beneficial initiatives such as:
  - carbon farming
  - environmental restoration
  - water quality protection
  - community gardens
- Marin Resource Conservation District funding for stewardship and natural resource protection would remain the same.

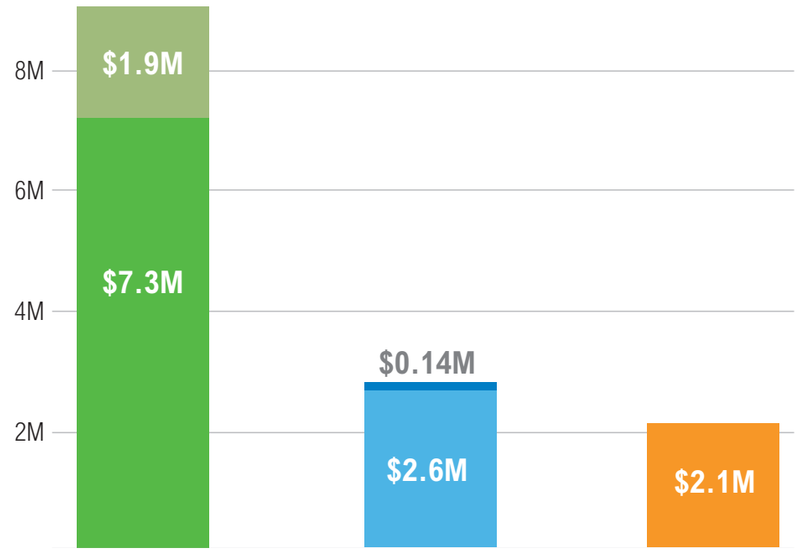
MEASURE A PROPOSED CHANGES

EXPENDITURE COMPARISON

Based on $14M annual revenue

MARIN COUNTY PARKS
PRESERVATION·RECREATION

2012 MEASURE A

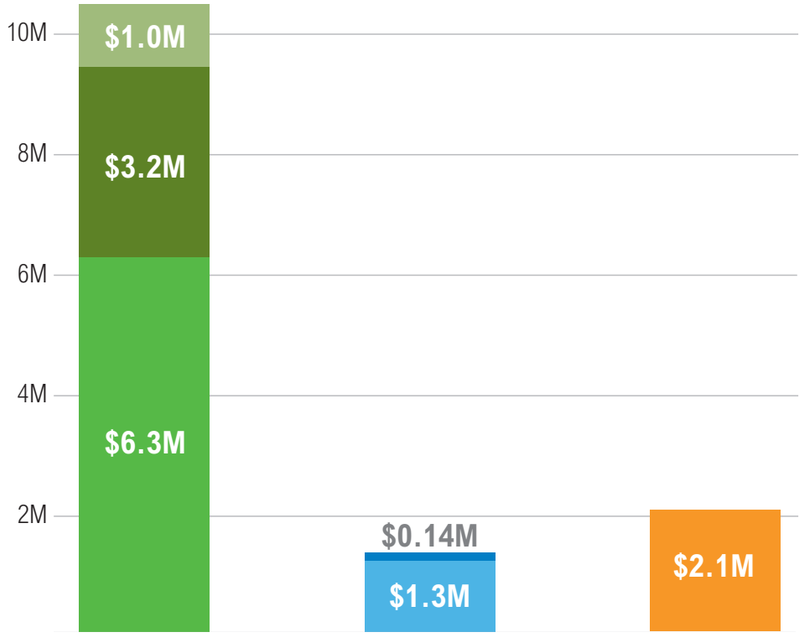


COUNTY PARKS AND OPEN SPACE
- land acquisition
- County park and open space maintenance and management

FARMLAND PRESERVATION
- Resource Conservation District stewardship funding
- Conservation Easement Grant Program

CITY AND TOWN PARKS
- municipal parks, open space, and recreation

2022 MEASURE A



COUNTY PARKS AND OPEN SPACE
- land acquisition
- wildfire risk reduction at County parks and open space
- other County park and open space maintenance and management

AGRICULTURAL STEWARDSHIP
- Resource Conservation District stewardship funding
- competitive grant program

CITY AND TOWN PARKS
- municipal parks, open space, and recreation

MEASURE A PROPOSED CHANGES

PERIODIC REVIEW

MARIN COUNTY PARKS
PRESERVATION • RECREATION



Add language that directs the Marin County Board of Supervisors to conduct a public hearing in 2026, midway through the Measure, to consider changes to the Expenditure Plan, ensuring Measure A funds continue to meet the priorities of Marin County..

Providing Opportunity for Public Review

Responding to Community Feedback

Adapting to Changes in the Natural Environment

Taking Care of What We Have

MEASURE A PROPOSED CHANGES

NEXT STEPS

MARIN COUNTY PARKS
PRESERVATION·RECREATION

NOVEMBER 2021

18TH: Informational presentation to the Parks & Open Space Commission to discuss potential changes to the existing Measure A Expenditure Plan

DECEMBER 2021

14TH: Informational presentation to the Board of Supervisors about potential changes to the existing Measure A Expenditure Plan, and a proposed timeline for hearings

JANUARY 2022

20TH: The Parks & Open Space Commission will **consider recommending a Measure A Expenditure Plan to the Board**

FEBRUARY 2022

The Board will conduct a first reading of ordinance, sales tax, and expenditure plan

The Board will conduct a merit hearing of ordinance, sales tax, and expenditure plan, and consider a resolution placing Measure A on the June 7, 2022 ballot

Signed resolution sent to elections office

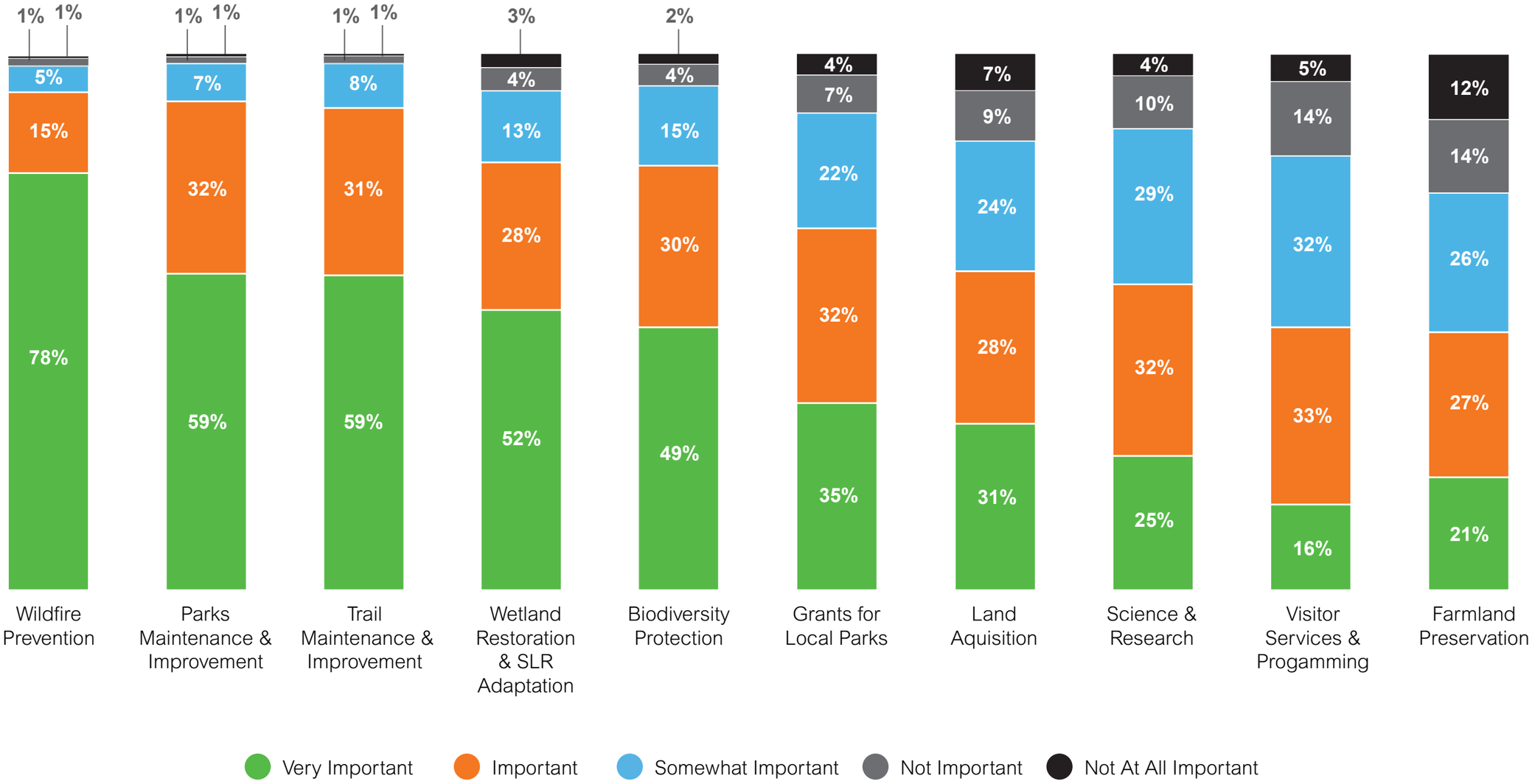
MARCH 2022

11TH: E88 deadline for elections board to receive resolution and the start of arguments, rebuttals, and examination periods

COMMUNITY SURVEY 2021

FUNDING IMPORTANCE

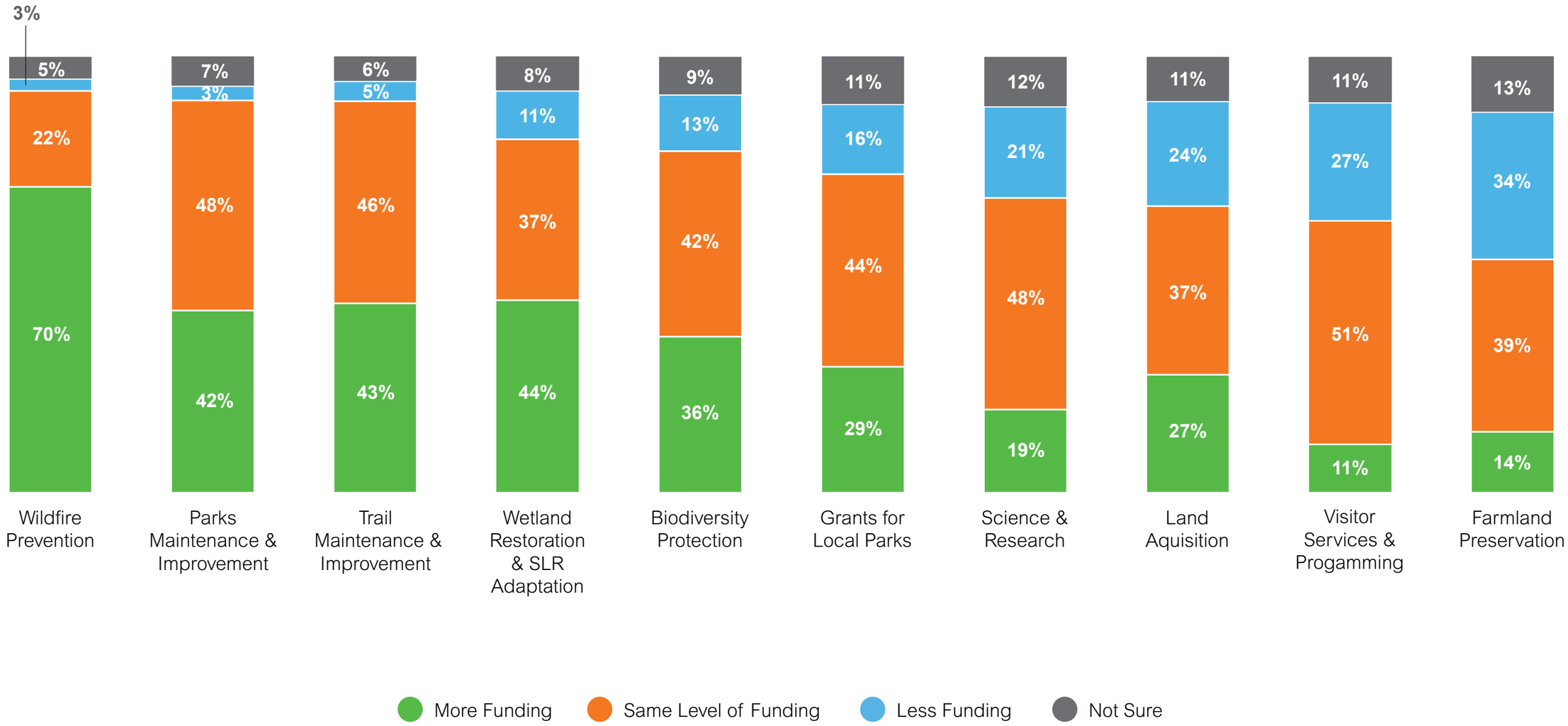
MARIN COUNTY PARKS
PRESERVATION • RECREATION



COMMUNITY SURVEY 2021

FUTURE SUPPORT

MARIN COUNTY PARKS
PRESERVATION · RECREATION



COMMUNITY SURVEY 2021

VIRTUAL OFFICE HOURS

MARIN COUNTY PARKS
PRESERVATION·RECREATION



Individuals who signed up via website



Environmental, recreation, and community organizations that have previously expressed interest



Organizations focused on supporting individuals or groups that were underrepresented in our survey

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: Continuation of Virtual Meetings

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty-day continuation of the Resolution.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
Staff Report AB361 Dec 15 2021.pdf
PREPARED BY: Chris Tubbs
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

Southern Marin Fire Protection District

Board of Directors
Pete Fleming, President, Tom Perazzo, Vice-President, Cristine DeBerry, Secretary
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

STAFF REPORT – Continuation of Virtual Meetings

Date
December 15, 2021

Topic
Continuation of Virtual Meetings

Summary
Recently Governor Newsom signed Assembly Bill (AB) 361, which allows for the continuation of virtual meetings by local government public agencies. The requirements that allow invoking AB361 exist in the Southern Marin Fire Protection District and the Fire Chief recommends the continuation of Virtual Meetings by Board Action. At the October 27th Board Meeting the Board passed Resolution 2021/2022-06 which authorized the continuation of virtual meetings per AB 361.

AB 361 requires that each month the Board of Directors evaluates the need for virtual meetings, and if virtual meetings are still needed based on the criteria in AB361, the Board takes affirmative action to continue with virtual meetings for the following month.

Background
On September 16, 2021, Governor Newsom signed Assembly Bill 361 (2021-2022), which incorporated into California state law some aspects of the teleconferencing / virtual meeting rules that have applied by Executive Order, N-29-20, to local public agencies during the COVID pandemic. Notably, because AB361 included an urgency measure, the law was immediately effective as of the date of the Governor's signature. AB361 provides that it sunsets on January 1, 2024.

To invoke AB361 for the first time, there must be a "proclaimed state of emergency", as there is by order of the Governor.

Additionally, one of the following circumstances must exist:

1. State or local officials have imposed or recommended measures to promote social distancing.

2. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

3. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

To invoke AB 361 for subsequent public meetings, one of the following three circumstances must exist:

1. The proclaimed state of emergency must remain active; **or**

2. State or local officials have imposed or recommended measures to promote social distancing; **and**

3. Not later than 30 days after teleconferencing for the first time under the AB361 rules, **and every 30 days thereafter**, the legislative body shall make the following findings by majority vote:

    a. The legislative body has reconsidered the circumstance of emergency, and at least **one** of the following circumstances exist:

        i. The state of emergency continues to directly impact the ability of the members to meet safety in person; or

        ii. State or local officials continue to impose or recommend measures to promote social distancing.

Conclusions

The Governor has proclaimed a state of emergency as a result of the pandemic. In Marin County, the Public Health Department has stated that the COVID 19 virus still poses a public health risk. Furthermore, Marin County Public Health requires that all persons in public facilities, regardless of vaccination status, must wear face coverings to help slow the spread of the virus.

The State recommends following CDC guidelines which includes continuing of Social Distancing to help reduce the risk of the virus spreading.

Therefore, based on current Public Health Orders, the Board of Directors Meetings meet the criteria listed for invoking AB361 for the first time.

The continuation of invoking AB361 and meeting virtually will require Board Action each month.

Recommendation

The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty-day continuation of the Resolution.

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Approval of the November 17th, 2021 Board of Directors Meeting Minutes**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Approve Minutes.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
BOD Meeting Minutes Nov 17 2021.pdf
PREPARED BY: Mariya Weinberg
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

Southern Marin Fire Protection District

Board of Directors
Pete Fleming, President, Tom Perazzo, Vice-President, Christine DeBerry, Secretary
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

Board of Directors Meeting Minutes
Wednesday, November 17, 2021

1. CALL TO ORDER
The Southern Marin Fire District Board of Directors meeting was called to order by Vice President Perazzo at 7:01 p.m. in the Board meeting room at SMFD Headquarters, 28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965, Via Zoom Video https://zoom.us/j/3435788058 and via Zoom Tele-Conference Call, phone number *67 +1-301-715-8592, Meeting ID/Pin # 3435788058

2. ROLL CALL
BOARD MEMBERS: ATTENDING IN PERSON: Vice President Perazzo (acting President in absence of President Fleming). ATTENDING VIA ZOOM MEETING: Director DeBerry, Director Chun, Director Hilliard, Director Willis and Director Raveche.

ABSENT: President Fleming.

STAFF: ATTENDING IN PERSON: Chief Tubbs, Chief Peterson, Clerk of the Board Mariya Weinberg, and IT Coordinator Russ Jaycox. ATTENDING VIA ZOOM MEETING: Chief Welch, Chief Hilliard, Finance Manager Alyssa Schiffmann, NRG Coordinator Elaine Wilkinson, Communications Coordinator Elysha Omoomy.

OTHER SMFD Personnel:(via Zoom meeting) Southern Marin Fire Fighter Association President Ben Powers.

3. PLEDGE OF ALLEGIANCE

4. AGENDA ADJUSTMENTS AND APPROVAL
None

5. OPEN TIME FOR PUBLIC EXPRESSION:
Vice President Perazzo and the Board Clerk invited the public to participate either via Zoom Meeting or via the telephone, asking to limit expression to 3 minutes per attendee. No members of the public are attending in person, due to the COVID-19 "Shelter-in-place" order. There were no comments, and there was no public present.

6. New Staff Introductions
6.a Introduction of the new NRG Coordinator Elaine Wilkinson
Chief Tubbs introduced the new NRG Coordinator Elaine Wilkson. She has hit the ground running, and is doing a fabulous job. Her role is to bring all NRG Groups in Southern Marin together under one umbrella, so we can get organization and efficiency. This position is funded through Measure C, by the partnership of the District, the City of Mill Valley and the County of Marin. Chief Welch added that Ms. Wilkinson is already providing a lot of value. She has been on a "listening tour", and helping to develop a program. Then, in

January and February, Ms. Wilkinson and Chief Welch will do presentations at all the applicable area disaster preparedness commissions, and then all the Boards, to promote the program, and engage in recruiting. A prepared community means a resilient community. Neighbors helping neighbors save lives. Chiefs are excited to have Ms. Wilkinson on the team.

Ms. Wilkinson expressed her appreciation for the warm welcome, and expressed pleasure to now meet the full Board. She said she has been very busy making contacts and building relationships within the areas where we already have well stablished NRG groups programs, as well as where development is still needed. We want to get people excited about participating, and give legitimacy to the program via the SMFD and fellow agency support. We need to appreciate the volunteers, and support them with things they need to get the job done. One of the goals is to remove duplication and overlap though organization. Ms. Wilkinson will be meeting with Supervisor Stephanie Moulton-Peters tomorrow to discuss getting funding secured. Ms. Wilkinson offered to speak or meet with any Board members who may wish to do so. The Board Members welcomed Ms. Wilkinson.

7. CONSENT CALLENDAR

6.a <u>Correspondence & Information</u>

This documentation was included in the meeting packet.

Motion to accept Consent Calendar.

M/S: Raveche/Willis
Ayes: Perazzo, DeBerry, Chun, Hilliard, Willis, Raveche
Abstain: none
Absent: Fleming
Noes: none

8. Meeting Minutes of Previous Meeting

<u>7.a Approval of October 27, 2021 Board of Directors Meeting Minutes</u>

Motion to approve the Minutes as presented:

M/S: Hilliard/Willis
Ayes: Perazzo, DeBerry, Chun, Hilliard, Willis, Raveche
Abstain: none
Absent: Fleming
Noes: none

9. Staff Reports

<u>8.a Fire Chiefs Report</u>

Chief Tubbs noted that there are no additions to the written report and welcomed any questions.

Director Chun asked about the status of Station 4 remodel. Chief Peterson provided the update. The architect has competed the upgraded drawings, which include remodeling the kitchen, the SCBA fill station, and PPE extractor. These upgrades involved wiring changes, plus plumbing changes for the extractor. These were the last of the drawings that needed t be done. The project will be going out to bid, shortly.

<u>8.b Finance Staff Report</u>

Finance Manager Ms. Schiffmann presented this report, which is included in the meeting packet. Ms. Schiffmann said that we have one update to the written report, which is that we have recently transferred $2.5M from the Dry Period Reserves to the Operating Fund to cover operating expenses, until the December property tax installment comes in. Prior to the transfer, the Reserve had about $3M. Once we receive the December property taxes, the borrowed funds will be transferred back into the Reserve. Director Perazzo welcomed questions, of which there were none.

8.c Association Report

The oral report was presented by the Association President Ben Powers. Labor is meeting and conferring with Chief Peterson on some COVID-19 related matters. Southern Marin and Mill Valley Labor Associations were considering doing a joint shift bid, and were having discussions with Chief Peterson and Welch. Looks like it will be standalone process for each Association, this time. There has been lots of good work at Association level, moving toward consolidation, and everyone is excited about this goal. There is a Joint Shared Services Committee meeting on December 3rd. Pres. Powers mentioned the recent intense storm, which resulted in numerous called which were professionally handled by the personnel. Everyone is getting ready for the Holiday Season.

10. Board Committee Reports

1. *Southern Marin Emergency Medical Paramedic System*

Chief Tubbs reported that SMEMPS Committee did not meet in the past month.

2. *Shared Services Committee (Ad Hoc)*

Chief Tubbs reported that the Joint Shared Services Committee is scheduled to meet on December 3rd.

3. *Finance Committee*

Per Director Perazzo, the Committee met yesterday. The same report and information, as is being shared today, was presented. Questions on overtime and increased earnings/fiscal responsibility were discussed.

4. *Personnel Committee*

Per Director Willis, the Personnel Committee met on November 10th and discussed the personnel out on various kinds of workers comp and sick leave. See today's Fire Chiefs' report, Personnel & Administration update, for current figures. The Marin County Emergency Preparedness Coordinator position was posted and had two candidates at the time of the committee meeting. The job posting closes on December 3rd, with interviews planned for the week of December 13th. The Battalion Chief Promotional Exam is on December 14th, with results recorded on the 17th, followed by the Chiefs' interview.

5. *Emergency & Disaster Preparedness Committee*

Director Raveche confirmed that the Emergency and Disaster Preparedness Committee met, and had a discussion about the next fire season coming sooner than expected. After dry January, dryer conditions coming in the Early spring of 2022.

6. *Building Committee (Ad Hoc)*

The Committee did not meet, per Directors Chun and Chief Tubbs. It was not due to meet this month.

7. *Measure U Oversight Committee*

The Committee did not meet, per Chief Tubbs. The Committee meets twice a year, and was not due to meet this month. It will meet next after the Audit is released, some time after the 1st of the year.

8. *Marin Wildfire Prevention Authority (Advisory)*

Director Hilliard reported that MWPA Board is going to meet tomorrow. Meanwhile, there were two Ad Hoc committees that worked on developing a Code of Conduct for the Board, and for delegating work to the Executive Committee. The other efforts involved innerworkings of member agencies, and defining criteria for grants. There will be more to report in December.

9. *MERA Committee (Advisory)*

Director Hilliard reported that the MERA Committee met earlier today. There was an issue with a subcontractor preparing specs that were not in keeping with the code and other necessary rules, so it looked like there could be a year's delay in the launch. However, the management team is pushing hard against that, and issuing change orders that would help with the timing, and correcting things that are necessary, while keeping within the boundaries of same project. August 2023 is still planned to be the rollout date. Remote wi-fi reprogramming of the next-gen equipment has begun. Marin Fire Department has been completely connected to this feature, allowing remote system updates via Wi-Fi. This feature is now being expanded to the remaining fire agencies, as well as local government and law enforcement agencies, prior to next-gen cut over. Talk group template design is nearing completion. MERA is currently using about 400 talk groups and channels across various agencies. More details will be available in the next meeting packet.

11. Action Items

10.a Continuation of Virtual Meetings

Chief Tubbs reminded the Directors that last month the Board passed Resolution 2021-2022 – 06, which authorized the continuation of virtual meetings per AB 361.

AB 361 requires that each month the Board of Directors evaluates the need for virtual meetings, and if virtual meetings are still needed based on the criteria in AB361, the Board takes affirmative action to continue with virtual meetings for the following month.

The Fire Chief Recommends that the Board of Directors invoke AB361, which results in the continuation of virtual meetings for the next thirty days, until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty-day continuation of the Resolution.

Motion to accept Fire Chief's recommendation:

M/S: Raveche/Willis
Ayes: Perazzo, DeBerry, Chun, Hilliard, Willis, Raveche
Abstain: none
Absent: Fleming
Noes: none

12. Poll of the Board

- *Director Chun* – Welcomed Ms. Wilkinson, and thanked the Staff for the extensive reports. He mentioned that he enjoyed the MWPA annual report, and the information on the amount of funding that will be coming to the District.
- *Director Willis* – Echoed Director Chun's thank-you to the Staff for the reports, and expressed appreciation to the "boots on the ground". Director Willis said "job well done" to the entire District, as well as his follow Board members.
- *Director Hilliard* – Echoed the comments made by Directors Chun and Willis, asked if Director Raveche had any information to share from the climate conference in Edenborough that Director Raveche had attended, and thanked her fellow Board members and the Staff for their hard work. Director Hilliard looks forward to the Board Retreat in January.
- *Director DeBerry* – Echoed previous Directors' comments, including welcoming the NRG Coordinator, who will help organize our community and increase their safety. She extended her thanks to the entire District, including the Staff and the Board, and mentioned the Thanksgiving Holiday gratitude.
- *Director Raveche* – Welcomed Ms. Wilkinson, said that she will be a great fit for the position, and that the Director is impressed with Ms. Wilkinson's progress. Director Raveche thanked the Staff. Director confirmed that she attended the 26th UN Climate Conference as a delegate-observer. The goals of the

conference were met, even if there was some question of overall success. Goals included creating a carbon market, expending adaptation, mitigation and resilience action plans, and developing a firm funding mechanism, including state and private finance to meet those commitments. Unfortunately, $1 Billion goal for commitments was not achieved. Participants were asked to double their commitments by 2025 to achieve a limit on global warming increase to 1.5° Celsius. This was reduced from the 2° Celsius increase set under Paris Agreement.

Language was placed in the policy-making text of the new agreement regarding global reforestation and restoration of wetlands, as a natural carbon sink. Director Raveche was able to globally introduce the concept of the WUI Zone. She was able to make contact with representatives of the US Department of Forestry, who were very excited about this concept, and how it applies to protecting the forests, and who are interested in further discussion with our District to obtain insights.

NASA was able to launch new satellites. We are getting some grants and access to some of the satellite data to review our wildfires. On the new satellites, a system called EOS will be recording aerosol data, from wildfire damage, to poor air quality, to release of carbon emissions. This data will be "open source", available to every state. NASA is looking for a feedback loop, "boots on the ground" information. This can be an opportunity for the District. Director Raveche has some contacts to pass on to the Fire Chief. The consensus at the conference is that we have 98 months before the climate change will cause drastic disintegration of the ecosystems. If we keep the status quo, we would reach about a 2.7° global temperature increase in that time. Director Raveche hopes to offer the fire service as a trustworthy source of information in the effort to fight climate change. She is available to share more information.

- *Director Perazzo* – Director Perazzo echoed all the comments, especially the thanks to the Staff for all the reports, meeting preparation, and daily work. He especially echoed the thanks to the "boots on the ground", and said that he is glad they are back from out-of-county, and that the fire season has ended. He was impressed with the personnel's handling of over 100 calls during the recent storm.

13. Adjournment – November 17th, 2021

Motion to adjourn:

M/S: Chun/Willis
Ayes: Perazzo, DeBerry, Chun, Hilliard, Willis, Raveche
Abstain: none
Absent: Fleming
Noes: none

Adjourned at 07:34 pm.

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Fire Chiefs Report**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested action: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
Fire Chiefs Board Report-Dec 15 2021.pdf
12-15-21 ATTACHMENT P.pdf
12-15-21 ATTACHMENT P.1.pdf
12-15-21 ATTACHMENT P.2.pdf
ATTACHMENT 12-15-21 COMMUNICATIONS 1.pdf
ATTACHMENT L1 - FDAC ARTICLE 11-03-2021.pdf
PREPARED BY: Chris Tubbs
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

Southern Marin Fire Protection District

Board of Directors

Pete Fleming, President, Tom Perazzo, Vice-President, Cristine DeBerry, Secretary
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

STAFF REPORT

Announcements

- In the correspondence this month is an informational packet addressing Measure A. This measure is set to sunset March 31, 2022. Preparations are underway to place this on the ballot in June for renewal. Max Korten, Marin County Director and General Manager of the Parks Department, recently spoke to the Marin County Fire Chiefs about the renewal of Measure A. Of specific note is the introduction of funding for the reduction of the risks and threats associated with wildland fire in Marin County. This is accomplished by re-prioritizing how funds are distributed from the revenues.

- As we close out the 2021 Calendar year I would like to thank all the individuals in this agency that serve this community; we have an incredible team here at SMFD: the team in our Prevention Division who provide a myriad of services that are strategically focused on reducing risks in our service area through planning, inspections, education, outreach, and fuel reduction; our Operations Division, which provides those vital intervention services when emergencies arise, responding to almost 5,000 incidents each year on land and water, as well as deploying out of the County to assist in fire suppression activities in the wildland environment when our fellow Californians call for help, and who train regularly and diligently to ensure their critical services skills are maintained at the highest levels; our Admin team who work tirelessly to provide the necessary support and services that ensure our employees have a safe environment to work in, have a myriad of services to support them and their families, providing services to our Board of Directors in support of the critical policy decisions that they regularly must attend to, and to the community via a variety of communication methods, informing the community and ensuring that we meet our regulatory and ethical obligations of transparency and effective and efficient governance. Finally, to our Board of Directors who provide the support and leadership to the team, ensuring that we can continue to meet the mission of the organization and serve our wonderful community. We have an incredible team of public servants here at SMFD and I am grateful for each one of them and to be a part of this organization.

Projects and Strategic Initiatives

Board Strategic Initiatives and Goals.
At the Annual Board Retreat, the Board of Directors adopts strategic initiatives which are in alignment with the organization's mission, and strategically move the organization towards its adopted vision. These initiatives are in addition to the day-to-day operations of the agency that ensure this agency delivers those critical services (our mission) to the community with compassion, professionalism, and dedication.

Culture - Diversity, Equity & Inclusion

The Board will receive a standalone report from our DEI Task Force Chair, McKenna Ramiro.

From Digital Marin

- The needs assessment report has been completed and is available at: https://godigitalmarin.org/needs-assessment-2/

- We are making a few more edits to version 2 of the draft Strategic Plan in preparation for posting it on the GoDigitalMarin website for public comment by the end of the month. We are also having a virtual community forum on December 9, from 5:30pm to 7:00 pm. The public is encouraged to attend.

- The recruitment of a Departmental Analyst to assist with identifying, applying for, and managing grant and other funding opportunities is moving forward to the interview stage in early December. Many broadband funding announcements have been made, including the passage of the Federal Infrastructure bill, so filling this position quickly is important to achieving Digital Marin's vision.

Consolidation

- We continue to wait for the Mill Valley Pension Analysis from Bartel's, which will be included in the final written report from CityGate, LLC. The City of Mill Valley recently provided additional information to Bartel's to assist in the analysis. CityGate is also prepared to draft the LAFCo application, if and when approved by the City and District. The Application will include the Transfer Plan, which details all elements of the transition.

- On December 3rd, 2021, the Joint Shared Services Committee met. Directors Hilliard & Fleming represented the District's Governing Board, and Councilmembers Wickham and McEntee represented the Mill Valley City Council. Other committee members that were present included City Manager Piombo, Chiefs Tubbs, Welch & Peterson, as well as Association Presidents Ben Powers and Steve Morlock. The meeting covered six primary policy issues: revenue transfer, governance, facilities use, equipment transfer, the Municipal Service Tax (MST), and the MWPA representation. The City announced their support of a 100% property tax transfer. The meeting was focused on discussion of these outstanding issues for the purposes of finalizing a report and recommendation. As a result of the meeting, staff is now refining the final recommendations that will be included in the final report. The City and District are targeting a July 1, 2022 date for annexation. This is dependent on completion of the report, direction from both elected bodies to support annexation and submit the LAFCo Application, and for the processing and approval of that application by LAFCo.

- On December 9, 2021, Chiefs Tubbs, Welch and Peterson met with City Manager Piombo and Finance Manager Eric Erickson, to work through details related to the direction provided by the JSSC at the December 3rd meeting. All parties are continuing to move towards annexation.

- The Fire Chief has continued to meet with the internal shared services committee providing regular updates and receiving updates on elements of work that are contributing to the final report.

Fiscal Resiliency

- Conduct a long-term fiscal analysis. A draft long-term fiscal analysis has been completed. Staff will finalize the report and bring it forward in January to the Finance Committee and Board of Directors in early 2022. **In Process.**

- Identify & Report to Board Entrepreneurial & Grant Opportunities. Staff has been very successful in grant and entrepreneurial activities this year. We will be producing a staff report for the January 2022 Board meeting detailing grants we have applied for, ones that we have been successful with, and ones that we have not. **In Process.**

- Complete and Submit Annual Comprehensive Financial Report (ACFR). As reported last month, we are on target to submit our ACFR by December 31, 2021. **In Process.**

Risk Reduction

- Development of Plan from SMFD WUI Hazard & Risk Report. The Fire Marshal has drafted a work plan and is currently refining the draft and preparing a staff report for the January 2022 Board Meeting. **In Process.**

- Adopt Defined Annual Metrics for Prevention. **Completed.**

- Research and Report on Options / Viability for Shared CERT/NRG Coordinator. **Completed.**

Operational Efficiency

- Deploy Drone Program. This past year COVID 19 and the fire season placed this initiative on hold. The application for retirement of one of our members, further stalled this project due to his role. We have been soliciting for a replacement and now with the close of fire season, can refocus on this project. **In Process.**

- Complete EOC Technology Project. **Completed.**

- Adopt, deploy and Train Personnel to District PSPS Plan. The plan has received further revision and will soon be officially adopted by the Fire Chief. That will set into motion the training and deployment of the plan. It should be noted that we have been using the draft plan for the past two years during actual PSPS events. The Fire Chief will be presenting a staff report and the plan in January 2022. **In Process.**

- Develop and Adopt Capital Replacement Plan for Equipment (Begin Framework for future budgeting strategies). The District has already had a capital replacement plan for apparatus, the fire boat, and the air refilling stations. Our new IT coordinator is working to compile an updated inventory of all computer hardware. This will be used to develop a capital replacement plan for technology. **In Process.**

Communications

- This initiative is well underway.
    - Campaign 1. Communications Coordinator has achieved the first campaign goal of

tripling the amount of e-newsletter subscribers. **Completed.**

- Campaign 2. The second campaign focused on promotion of new website which was achieved through digital ads, press release, and coordinated efforts with partnering jurisdictions e-newsletters. **Completed.**
- Campaign 3. The third campaign focused on promotion of community events such as our evacuation drill events which was achieved through traditional postcard mailers and digital ads. **Completed.**
- Next steps in our strategic digital communication campaigns to reach the District's audience, and increase awareness and retention include:

  · Continued promotion of e-Newsletter to potential subscribers.
  · Continued promotion of the new website.
  · Continued promotion of community events.
  · Continued promotion of preparedness and prevention posts.

- Complete Annual Report . **Completed.**

Other Projects

- On-Boarding Process Project. **Completed.**

- Problem Reporting System Project. The District is currently in the process of acquiring a digital problem reporting system. This system can be used for all types of equipment problem reporting. The system has been installed and is currently being configured. Once the system has been fully configured it will be tested. This will be followed by a rollout and training for all District employees. **In Process.**

- Digital Information Boards Project. This month Chiefs Tubbs and Welch continue to refine the data and information inputs into the new digital information boards. We have been working with the vendor to capture additional internal data and ensure the platform is functioning as intended, before deploying in the fire stations. A beta test is currently underway at LSW. Our IT Coordinator is currently working on installing monitors in each station and deploying the product. **In Process.**

- Records Management Project. Records Management Project. This project has been focused on the collection and organization on all District documentation, both physical and digital. It also includes an update to records management policy, ensuring that we are in compliance with all current California and Federal Regulations. It further includes a review and update of the filing and naming conventions used for the management of all District records.

  The following is the current status update: Our Records Management contractor Bruce G. Meier of Records Control Services started on the records management project on August 3rd, 2021 with Phase 1. This phase includes a review and consolidation of the District's records management policies into a single policy. The policy has been reviewed with Chief Peterson and with Chief Tubbs.

  The inventory of files at the SMFD office started on August 8th, 2021 as part of Phase 2 of the project and is 90% completed. Mr. Meier expects to be done with the inventory by November 22nd, 2021. The phase also includes the purchase of a records management software system for

managing the District's physical files. Upon completion, the final inventory will be imported into the records management software system to allow file tracking and assigning retention periods.

Phase 3 is being implemented concurrently with Phase 2 and started on September 28th, 2021 and anticipated to be completed by December 17th, 2021. This phase includes a review and updates to the retention schedules. The final inventory will be reviewed with management and administrative staff to determine which records remain onsite or are inactive for storage. Record entries will be compared to the District's retention schedules and obsolete records are then prepared for destruction approvals. Completion will depend upon the final review of the inventory with management and staff.

Phase 4 of the project will be to select a records management software to prepare for scanning and importing all the required paper records into the electronic system. A start date is not yet determined and will depend upon completion of Phase 3. **In Process.**

- Employee Handbook Project. HR Manager Paterson has been working on finalizing an employee handbook. The employee handbook is designed to bridge the gap between agency policy in Lexipol and working conditions primarily for non-represented employees. **In Process.**

- Career Succession and Mentoring Plan Project. HR Paterson continues to work on finalizing the Succession and Mentoring Plan. The original documents were created by Battalion Chief Matt Barnes. Battalion Chief Jason Golden also provided contributory work in evolving the documents into a single document plan. **In Process.**

- FASIS Site Visit Project. Every few years we invite FASIS/Athens to Southern Marin to meet with all SMFD employees to review the California Workers Compensation Program and Regulations, and to answer any questions from employees. HR Manager Paterson has initiated this process with FASIS/Athens and we were scheduled to meet with them on November 12 to conduct an extensive Safety & Risk Control Review, but this has been . **In Process.**

- Standardization of all District Forms and Documents Project. **Completed.**

- Integration of Southern Marin and Mill Valley Emergency Reporting Software Systems (ERS) into a single RMS Project. Prior to shared services, both agencies had their own ERS license and platform. This resulted in each agency having separate and distinct incident records. With the ongoing work of shared services and the intent to annex, it was increasingly necessary to look to merge the separate RMS's systems into one. This would result in increased efficiency and accuracy in reporting and data management. It would also result in cost savings for both agencies. We have recently applied for a grant that includes funding to initiate that transition and the migration of data. **We have not yet received word on our grant application. In Process.**

Operations & Training

- Evaluation of our next storm is being studied as well as lessons learned from previous incidents. All occurs with the intent of improving our service to the public.

- Large Boat Class:

Through November and December of this year, Southern Marin Fire Protection District, in coordination with the US Coast Guard, hosted and instructed two 40/hour large boat classes that resulted in State Fire Training certifications for 8 members. Engineer Travis Fox was a principal instructor for both classes. Didactic portions of the class were held at Sector SF and Station Golden Gate. Practical skills training occurred on open water, with a portion of the course occurring in low visibility at night. Members who completed the course include:

Jeremy Mondot
Karl Siegmund
Stephen Ramirez
Mike Stone
Jason Cardwell
Jeff Fesler
Shane Kunst
Mike Ford

- Succession planning and training:
  In anticipation of our pending Battalion Chiefs test and as a pilot program with potential to move to the entire County, Chief Barnes led an Officer development program that included member agencies such as Central Marin, Tiburon Fire and Southern Marin/Mill Valley Fire. The subjects covered included:

  Session 1 - Preparing for the position as a chief officer, from resumes and cover letters, to setting up the command vehicle and working a 24-hour shift. A day in the life as an Acting Battalion Chief

  Session 2 - Initial attack Incident Commander (Subject matter specialist from Anaheim Fire, Marin County Fire, Type 1 IC CalFire IMT)

  Session 3 - Leadership as a chief officer. Managing the Firefighter Emergency. Presentation and preparation for managing/leading your personnel during a LODD fire (Subject Matter Specialist - San Francisco Fire)

  Session 4 - Leadership in the firehouse. Employee counseling, difficult conversations, FOBR, Discipline (HR Consultant, Subject Matter Specialist, SMFD HR Manager)

- NRG Coordinator Report:
  More outreach and trying to build connections this month, especially where we have zero program coverage, such as Panoramic and Marin City. Progress has been made with Marin City, and we have secured scholarship money for CERT training and have submitted an initial proposal to Supervisor Moulton-Peters to get the Marin City residents basic supplies to help establish the program. There is a clear desire within the Marin City community to move forward and establish policies and protocols.

  Along with existing stakeholders, I have been looking at the format of the future Southern Marin NRG Council to try and establish a working group that will have broad representation across the district. This group will establish goals based around funding, training, communication and broadening the reach to our communities. We expect to meet in this new format from February 2022 onwards.

Starting January, Deputy Chief Welch and I will be out on the road meeting with city councils, EPCs and community groups to lay out our plans for the next 12 months. This will really reinforce the idea of 'Neighbors helping Neighbors' with emphasis on both preparedness and resilience.

OCTOBER 20 TO DECEMBER 8 WATER APPARATUS	# of INCIDENTS
FB01 (LIBERTY)	13
IRB1	1

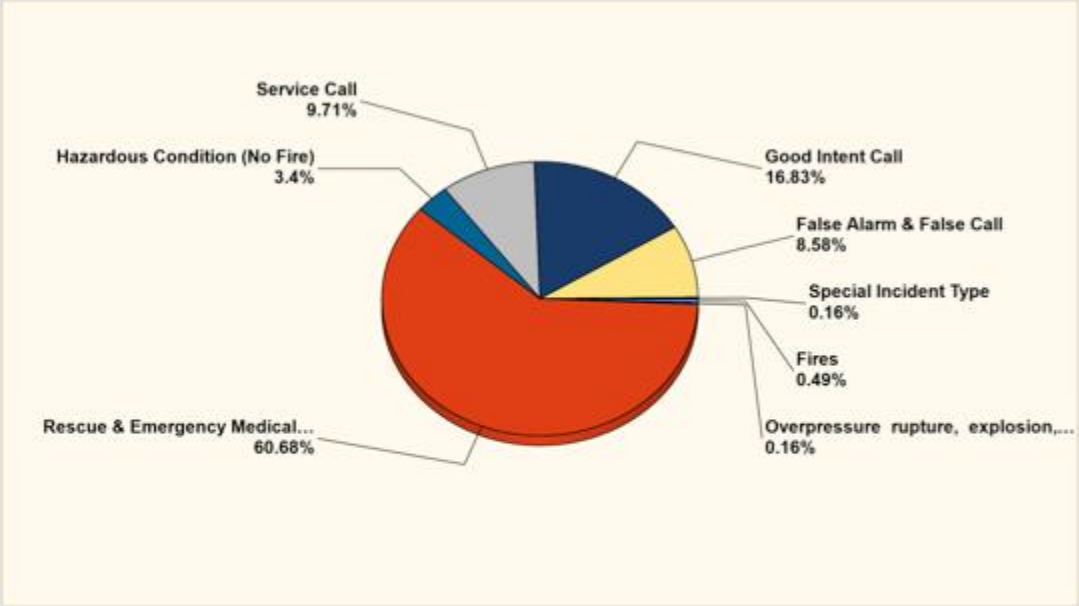
Southern Marin Fire Prot. Dist.

Sausalito, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/27/2021 | End Date: 12/08/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	0.49%
Overpressure rupture, explosion, overheat - no fire	1	0.16%
Rescue & Emergency Medical Service	375	60.68%
Hazardous Condition (No Fire)	21	3.4%
Service Call	60	9.71%
Good Intent Call	104	16.83%
False Alarm & False Call	53	8.58%
Special Incident Type	1	0.16%
TOTAL	618	100%

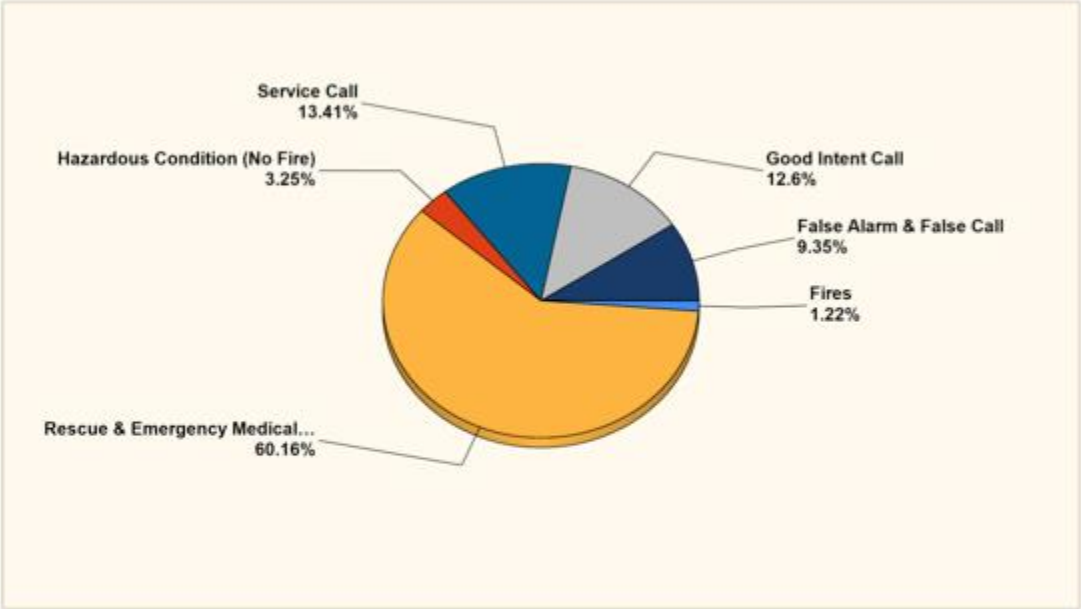
Mill Valley Fire Dept

Mill Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/27/2021 | End Date: 12/08/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.22%
Rescue & Emergency Medical Service	148	60.16%
Hazardous Condition (No Fire)	8	3.25%
Service Call	33	13.41%
Good Intent Call	31	12.6%
False Alarm & False Call	23	9.35%
TOTAL	246	100%

Personnel & Administration

- Four members are on short term protected LC4850 leave. Two members are out on long term sick leave. Two members are out on short term sick leave. One member is pending an Industrial Disability Retirement from MCERA.

- We now have two acting Battalion Chief candidates who have submitted the necessary documentation to participate in the Battalion Chief promotional exam, which is set for December 14th.

- We have received 18 applications for the Marin County Emergency Preparedness Coordinator (MCEPC). Of those, several expressed their interest on Facebook and thus did not submit any required application attachments and will not be moving forward. Of the remaining candidates, 4-5 are qualified, and interviews are being set for the week of 12/13/21, with the first round on

Monday and second round on Thursday. As of the writing of this report, we are waiting to confirm if that 5th qualified candidate is still available for an interview. After a conditional offer of employment is made, with the time needed for the background check impacted by the holiday season, we estimate we will bring this person on board at the end of January to early February.

A diverse group of governmental agencies have aggregated financial resources to hire this critical position of MCEPC, and further develop the associated program.

The new position represents the consolidation of three programs/persons into one. The Marin County Community Emergency Response Team (CERT) coordinator position (held by Maggie Lang) was vacated a couple of years prior and needs to be filled. Additional needs were identified by the Marin County Fire Chiefs Association to better coordinate County level NRG programs and implement Get Ready and Get Ready 5th grade programs throughout Marin County. At a high level, this position will serve all three areas of need.

Although the Southern Marin Fire Protection District has taken a leadership role by being the employing agency, *the program remains cost neutral for the District.*

Logistics

- Station 1
  The new Unit 1 utility pickup truck is now in service.

  The replacement rollup apparatus bay doors have been ordered. No ETA yet for when they will arrive.
- Station 4
  The project manager informed us that he has assigned the station 4 remodel project documents, that contractors will bid on, to an administrative person in his office to put the remodel out to bid.

  This person will be managing the workflow of the bidding process for the remodel and scope of work. Once the bids are in, we will convene the building committee to review the documents and award the contract to the successful bidder.
- Station 9
  The replacement rollup apparatus bay doors have been installed.

  The Unit 9 vehicle is on order.
- Liberty Ship Way
  Ongoing issues with the HVAC system are being addressed by the property management company.

  The replacement for Prevention 1 has been completed and the current P-1 will be absorbed into the prevention vehicle fleet.

  The Admin vehicle is on order.

Prevention & Wildfire Risk Reduction

VEGETATION MANAGEMENT PROJECTS – December 2021 (*JESSE FIGONI and MADISON MEAD)*

Paved Road Fuel Reduction SMFD:

- December 19, 2021 for Edwards Ave, Excelsior Lane, Fourth Street, Harrison Street, Josephine Avenue, Lower Crescent, Main Street, Marion Avenue, Miller Avenue, Miller Lane **(ATTACHMENT P)**

- Southern Marin Fire Protection District will be clearing 2.0 miles of road for the month of December which brings our total mileage to 15.4 for the fiscal year

Paved Road Fuel Reduction MVFD:

- December 19, 2021 for Edgewood Avenue, Helens Lane, Molino Avenue, Montford Avenue, Sunrise Lane **(ATTACHMENT P.1)**

Chipper Week SMFD:

- Resuming chipper weeks, working on logistics/scheduling neighborhoods currently

Chipper Days SMFD:

- Southern Marin Fire Protection District received 5 chipper request bringing the total to 13 homes utilizing the individual chipper request service for the month of December

Chipper Days MVFD:

- Mill Valley Fire Department received 12 chipper request bringing the total to 33 homes utilizing the individual chipper request service for the month of December

Home Assessments SMFD/MVFD:

- Wildfire Mitigation Specialist Madison Mead completed a total of 4 home assessment for both Southern Marin Fire Protection District and the Mill Valley Fire Department
- Defensible Space Inspector Bridget Borba completed a total of 1 home assessments for both Southern Marin Fire Protection District and the Mill Valley Fire Department

Other Information SMFD:

- Vegetation Management Specialist Jesse Figoni and Wildfire Mitigation Specialist Madison Mead attended the 2021 Wildland-Urban Interface conference
- Vegetation Management Specialist Jesse Figoni attended the Environmentally Sound Practices meeting in partnership with the MWPA regarding prescribed fire
- A vegetation management project took place on a paper road behind the homes along Shell Rd. The project took place to reduce fire hazardous vegetation that is in between the homes
- Vegetation Management Specialist Jesse Figoni attended the FIRESafe Marin Prevention Leadership meeting

Other Information MVFD:

- Wildfire Mitigation Specialist Madison is currently working with Tam High School students, who are volunteering to clear invasive French and Scotch Broom from vulnerable areas of Mill Valley. To date, one project on Vasco Ct. has been completed in two phases. We will be working on the next project after the holidays, assisting in broom removal efforts along Smith Dr.
- Vegetation Management Specialist Jesse Figoni and Wildfire Mitigation Specialist Madison Mead planned and scheduled all of the monthly projects for the year 2022. This includes chipper weeks, roadside clearing, fuel breaks and fire roads

Measure U Fiscal Charts:

- **(ATTACHMENT P.2)**

EVENTS & MEETINGS

- **MARIN COUNTY FPO- NOVEMBER (*MARSHALL NAU)***

Annual Planning Meeting:

- Southern Marin Fire District will host the first in person meeting for the Marin FPO group in 2021.
- 2022 Planning discussion items focused on FPO by-laws, CWPP updates, regional training, safety trailer, and miscellaneous fire prevention topics.
- Newly elected Marin County FPO board will begin their roles at the January 2022 meeting.

Communications & Outreach

- On December 1, 2021, Southern Marin Fire District external newsletter was sent out to a total of **2,469** subscribers. This is an increase of **11** subscribers from the previous month. In this e-Newsletter we recapped Southern Marin Fire District's November review which highlighted: SMFD Board of Directors' Meeting information, Operations recap including incident types, prevention and vegetation management updates, paved road clearing dates, and Measure U updates. As of December 7th, our analytics are as follows; there was a **60.5**% open rate. The industry average open rate is 37.1%. Also, there was a total click percentage rate of **7.6**%. The industry average click rate is 6.3%.

- On November 11th, a live tweet was pushed out on Twitter to alert followers that Southern Marin Fire District crews were on scene transporting victims to the hospital from a protest that occurred on the Golden Gate Bridge. Due to our timely response, our agency's tweet was picked up from five different media outlets like Yahoo News, FoxNews, The Independent UK, NBCBayArea, and Beaumont Express. We gained 9 new followers and reached over 10.1k impressions. Southern Marin Fire District continues to serve our residents with educational and proactive posts.

- On November 15th, Natalie Hanson of Marin Independent Journal reached out to Communications Coordinator Omoomy to discuss current Southern Marin Fire District vegetation management projects. Omoomy reported that our prevention division was hard at work on two grant-funded fuel reduction projects as well as ongoing proactive paved road fuel reduction projects.

- On November 10th, Southern Marin Fire District pushed a poll out on NextDoor asking residents "Is it safe to use an oven or stovetop to heat your home?" With 61 total votes on NextDoor, 85% of residents voted "No it is not safe." 10% voted "I did not know it was not safe." And 5% voted "Thank you for the safety resources." Based on this feedback, Southern Marin Fire District will

continue to poll our community for their feedback which helps to tailor our messaging to educate our residents.

- On November 17th, a 4.0 magnitude earthquake in San Ramon shook parts of the Bay Area. Immediately after the incident, a live tweet was pushed containing an educational message and inclusive image of several ways residents can protect themselves during an earthquake. KRON4News retweeted our tweet which helped Southern Marin Fire District reach over 5k impressions. Southern Marin Fire District continues to serve our residents with educational and timely posts.

- During the week of November 22nd, Communications Coordinator worked with the Prevention Division to distribute 1500 Christmas Tree Safety brochures to local Christmas Tree lots and retailers within Southern Marin who are selling Christmas trees to residents. The goal is to prevent winter fires by educating residents with a festive and informative safety brochure. **(ATTACHMENT 12-15-21 COMMUNICATIONS 1)**

- November website analytics are: 1,776 total users, 1,908 total new users, 2,289 sessions, 59.59% bounce rate, 2.37 avg pages viewed, 00:01:30 avg session duration.

- November social media analytics are: 234 new follows, 172k individuals reached, 11.49% engagement rate, and 2,867 post likes.

- Social media analytics percentage changes for the month of November include: Total Page Likes "Follows" down by 14%, total post likes down by 12%, total reach up by 39%, total impressions up by 27%, total post engagement up by 5%, total post clicks down by 43%, total number of posts up by 42%, and total average engagement rate% across all social media platforms down by 11%.

Committees, Events & Meetings

- On November 16, 2021, Chief Tubbs participated in a meeting with CalChiefs President Ray Gayk, Immediate Past President Dan Stefano, and Executive Director Jeff Meston.

- On November 18, 2021, Chief Tubbs met with Mill Valley Police Chief Rick Navarro.

- On November 18, 2021, Chiefs Tubbs and Welch attended the monthly Marin County Fire Chiefs meeting.

- On November 19, 2021, Chiefs Tubbs and Welch met with Mill Valley City Manager Al Piombo and Stu Gary of CityGate, to discuss the December 3, 2021 JSSC meeting.

- On November 22, 2021, Communications Coordinator Omoomy attended the weekly Marin County PIO meeting.

- On November 23, 2021 Chief Tubbs met with City Manager Piombo to discuss consolidation work.

- On November 23, 2021 Chief Tubbs met with Board President Fleming to discuss the 2022 Retreat Planning.

- On November 23, 2021 Chief Tubbs met Stephen Raab in preparation for the December 3 JSSC Meeting.

- On November 24, 2021, Chief Tubbs met with Mill Valley Firefighters Association President Zach Sweeney and with Captain Nick Langlois, to discuss creating language regarding 3/0 staffing and flexibility. This is a follow up item from a grievance meeting with Attorney John Grey and City Manager Al Piombo.

- On November 29, 2021, Communications Coordinator Omoomy attended the weekly Marin County PIO meeting.

- On November 29th, 2021, Chief Tubbs attended a meeting with CalChiefs and California Metro Chiefs.

- On November 29th, 2021, Chief Welch attended the Marin County CERT Steering Committee Meeting.

- On November 30, 2021, Chiefs Tubbs, Welch and Peterson met with Stu Gary in discussing preparations for December 3rd JSSC Meeting.

- On November 2, 2021 both Chiefs Barnes and Welch attended the Marin County Fire Chiefs Operations Section monthly meeting.

- On December 1, 2021 Director Hilliard, Chief Tubbs, and Alyssa Schiffman attended the monthly Marin County Special Districts Association meeting hosted by TCSD. The agenda and meeting included a presentation from Supervisor Dennis Rodoni and a presentation from County Finance Officer Roy Given. Supervisor Dennis Rodoni spent some time describing the Fire Foundry Program, which was developed in partnership with Marin County Fire Chiefs and led by Chief Weber.

- On December 3, 2021, the Joint Shared Services Committee met. District attendees included: Directors Hilliard and Fleming, Chiefs Tubbsm Welch and Peterson, and SMFFA President Ben Powers.

- On December 6, 2021, Chief Tubbs participated in a monthly CalChiefs Presidents conference call.

- On December 7, 2021 Chief Tubbs participated in a monthly CalChiefs E-Board Meeting. Chief Tubbs later participated in a bi-weekly conference call on the California Fire Service and its response to the Pandemic.

- On December 7, 2021, Chiefs Welch, along with Inspectors Alper and Meade attended the Homestead Firewise Annual Meeting. Evacuation concepts were covered in depth.

- On December 9, 2021, Chief Tubbs met with Mill Valley Police Chief Rick Navarro.

- On December 9, 2021, Chiefs Tubbs, Welch and Peterson met with City Manager Piombo and Finance Manager Eric Erickson, to work through details related to the direction provided by the JSSC at the December 3rd meeting.

- On December 11, 2021 Chief Tubbs and his wife participated (Keeper of the Light and Judge) in the annual Sausalito Lighted Boat Parade.

- On December 13, 2021, CalChiefs President-Elect Chief Tubbs, and CalChiefs President Chief Gayk. met with CalOES Director Ghilarducci in Sacramento.

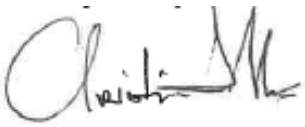
Legislative

Chief Tubbs & Peterson reports:

- FDAC End of Year report, as of November 2021.
  (ATTACHMENT L1)

- Legislators are currently out of session - no updates.

Respectfully,



Christian Tubbs, Fire Chief
Southern Marin Fire District

BETTER TOGETHER
SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT

Southern Marin Fire Protection District
28 Liberty Ship Way Suite 2800
Sausalito, CA 94965
Phone 415 388-8182
www.smfd.org

Paved Road Fuel Reduction Program

Dear Southern Marin Resident,

The Southern Marin Fire Protection District has made the reduction of flammable vegetation that surrounds us one of its biggest priorities. To that end, The District's multi-faceted Vegetation Management Program is coming to your neighborhood with two primary goals in mind: reduce flammable vegetation and improve access for emergency vehicles, particularly on narrow, windy streets.

The focus of the Vegetation Management Program in your neighborhood includes:

- Pruning trees to maintain emergency vehicle access - 15 feet up from the roads edge
- Removal of all flammable and encroaching vegetation from roadsides and sidewalks
- Evaluation of designated parking spots
- Clearing of vegetation around fire hydrants
- Any trees identified as dead or dying will be designated for removal with a red dot.

Please do not pile any vegetation on the roadside for pick up. This project is for street clearing only.

If you have any questions regarding this program, concerns about specifically marked trees, or interest in scheduling a chipper day, please contact the Wildfire Mitigation Specialist Madison Mead at 415-388-8184 or mmead@smfd.org

SCHEDULE

The following streets are scheduled for vegetation maintenance starting on or around **December 19, 2021**

Edwards Ave
Excelsior Lane
Fourth Street
Harrison Street
Josephine Avenue
Lower Crescent
Main Street
Marion Avenue
Miller Avenue
Miller Lane

Sincerely,

Madison Mead
Wildfire Mitigation Specialist
Southern Marin Fire Protection District
mmead@smfd.org
415-388-8184

ATTACHMENT P

Scan this code to subscribe to Southern Marin Fire District's Official E-Newsletter.

BETTER TOGETHER
SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT

Southern Marin Fire Protection District
Liberty Ship Way Suite 2800
Sausalito, CA 94965
Phone 415 388-8182
www.smfd.org

Paved Road Fuel Reduction Program

Dear Mill Valley Resident,

Since February 1996, the City of Mill Valley has made the reduction of the fire-fueling vegetation that surrounds us one of its biggest priorities. To that end, the City's multi-faceted Vegetation Management Program is coming to your neighborhood with two primary goals in mind: reduce fire fuels and improve access for emergency vehicles, particularly on Mill Valley's narrow, windy streets.

With your continued support, we have removed more than 7100 tons of flammable vegetation from the City right of ways and private property. This has not only improved emergency response times, but it has also reduced the number of power outages during winter storms.

The focus of the Vegetation Management Program in your neighborhood includes:

- Pruning trees to maintain emergency vehicle access - 15 feet up from the roads edge
- Removal of all flammable and encroaching vegetation from the roadsides and sidewalks
- The evaluation of designated parking spots and maintenance on all fire hydrants in the area.
- Any trees designated for removal will be marked with a red dot.

Please do not pile any vegetation on the roadside for pick up. This project is for street clearing only.

If you have any questions regarding this program, concerns about specifically marked trees, or interest in scheduling a Chipper Day, which provides residents the chance to give the dangerous fire fuels they've removed from their yards a date with the chipper machine, please contact our Wildfire Mitigation Specialist at 415-388-8184 or e-mail me at: mmead@smfd.org

Sincerely,

Madison Mead
Wildfire Mitigation Specialist
Mill Valley Fire Department
mmead@smfd.org
415-388-8184

SCHEDULE

The following streets are scheduled for vegetation maintenance starting on or around **December 19, 2021**.

Edgewood Avenue
Helens Lane
Molino Avenue
Montford Avenue
Sunrise Lane

For more information on emergency preparedness please check out the following links:

www.cityofmillvalley.org/ready
www.readymarin.org
www.readysetgomarin.org

Scan this code to subscribe to Southern Marin Fire District's E-Newsletter

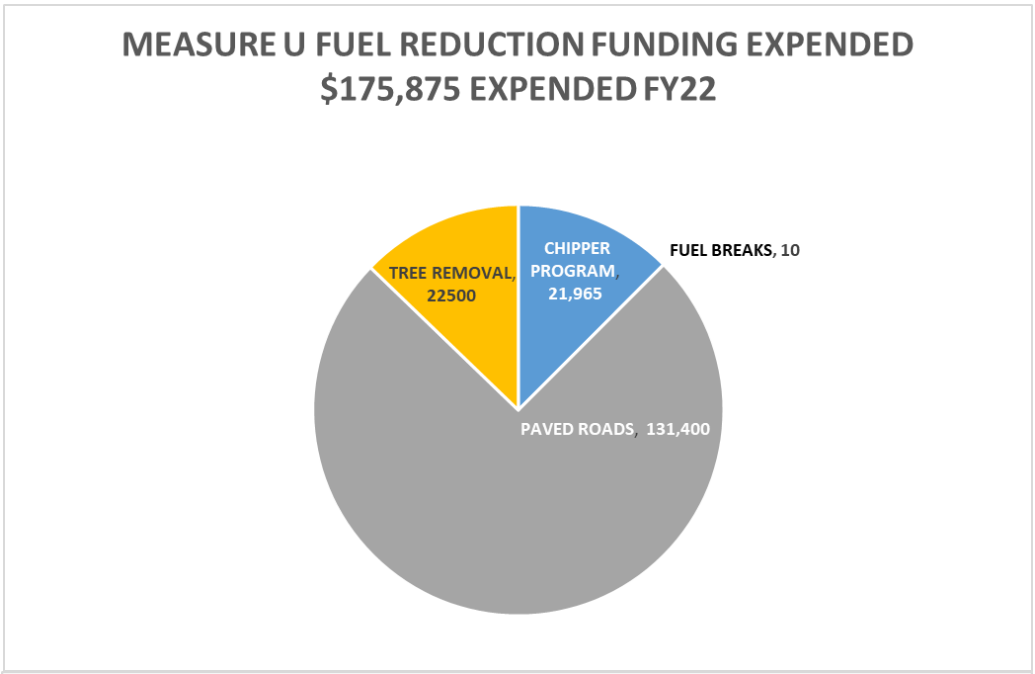
ATTACHMENT P.1

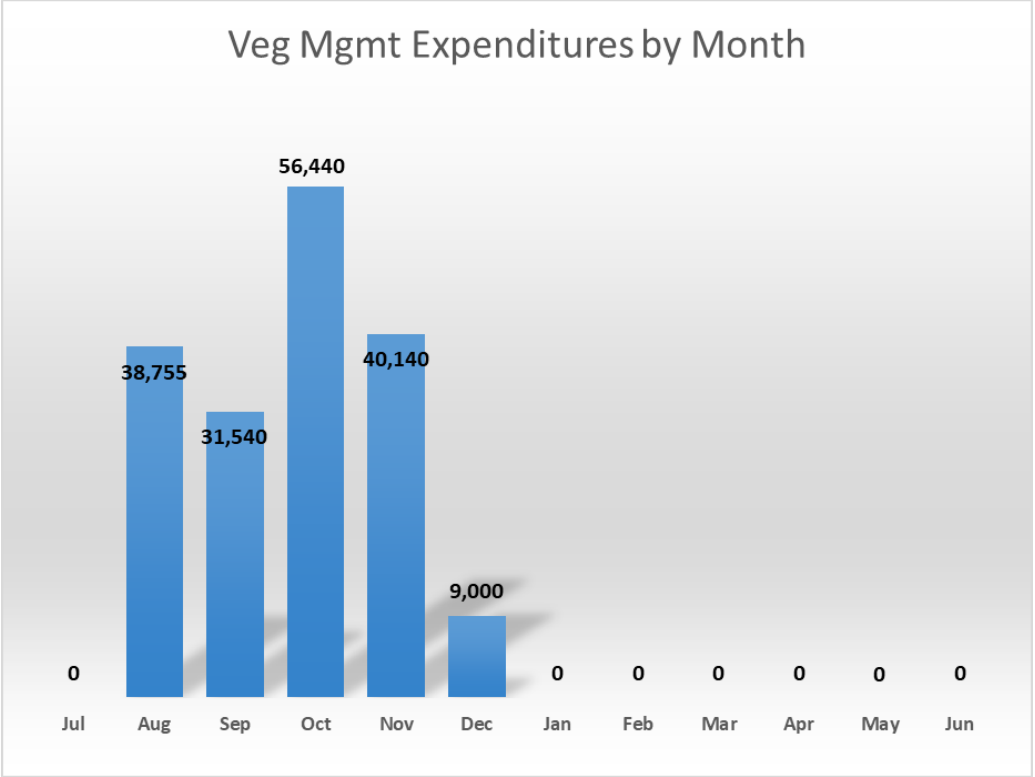
MILL VALLEY

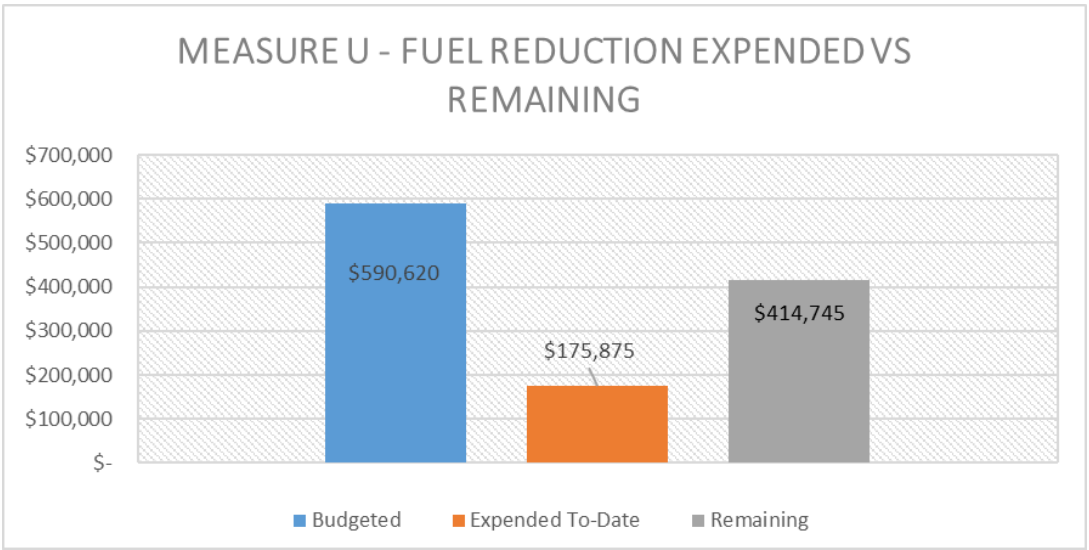
Made possible by funding from the Municipal Service Tax.

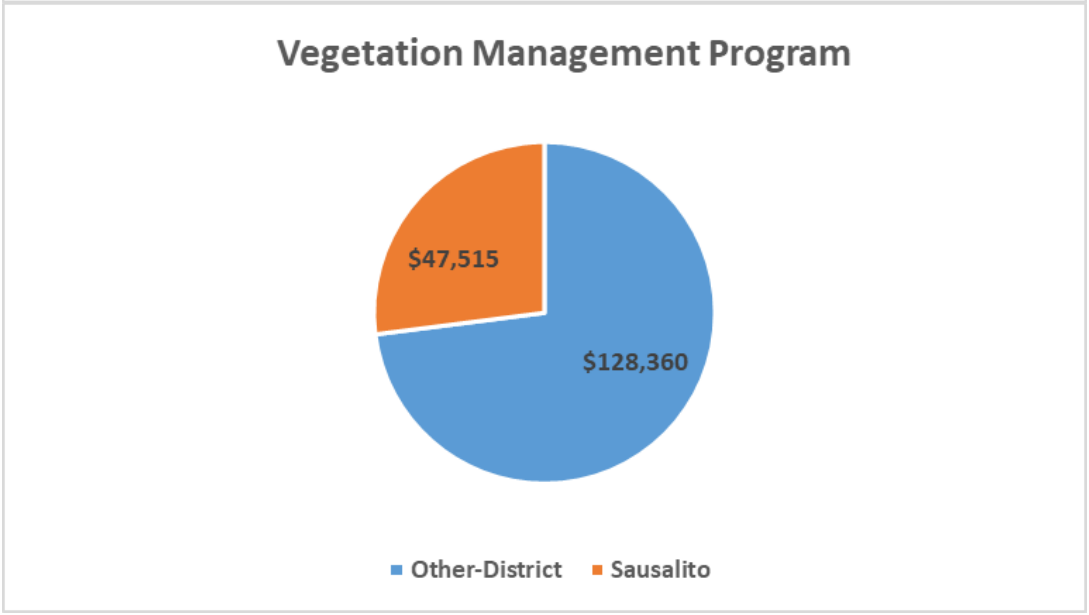
ATTACHMENT P.2

Measure U Fiscal Charts






MEASURE U - FUEL REDUCTION EXPENDED VS REMAINING
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
$590,620
$175,875
$414,745
Budgeted
Expended To-Date
Remaining


Vegetation Management Program
$47,515
$128,360
Other-District
Sausalito

Front **Back**


Happy Holidays from
BETTER TOGETHER
SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT
Scan for more safety tips!
Follow these steps:
1. Open the camera on your phone and hover over QR code.
2. Wait for camera to load QR code.
3. Click banner or notification when it appears on your screen.
4. Website's landing page will load.
Follow Us On Social Media!
SOUTHERN MARIN FIRE DISTRICT'S
HOLIDAY TREE FIRE SAFETY TIPS
TYPE OF TREE TO PURCHASE
Get a fresh tree who's needles don't easily fall off -or- a UL-Listed artificial tree that is "flame resistant/retardant."
HEAT SAFETY
Place the tree away from heat sources.
TREE HEALTH SAFETY
Water your tree daily to ensure it maintains its freshness and does not dry out.
CHRISTMAS LIGHT RECOMMENDATIONS
UL-Listed Christmas lights. (Pay attention to indoor/ourdoor use)
DECOR SAFETY
Check your decor for damage and replace as needed.
ELECTRICAL SAFETY
Don't overload your sockets -- no more than 3 light strands in a row. Also, turn off your lights before bed or while you're away from home.
POST HOLIDAY SAFETY
Dispose of your live tree soon (less than 4 weeks after putting it up) and recycle, don't light it on fire!
PREVENT WINTER FIRES THIS HOLIDAY SEASON!
Office: 415-388-8182 Emergency: 9-1-1 www.SMFD.org

FDAC 2021 Legislative Report
By: Russell W. Noack and Julee Malinowski Ball
Public Policy Advocates, LLC

November 3, 2021

The California Legislature completed its work for the first year of the two-year session under the continuing specter of COVID-19. Admittance to the Capitol for the public was once again severely limited as were legislative hearings and bill load restrictions for legislators. A further complicating factor was the campaign surrounding the Recall Election of Governor Newsom running concurrently with the legislative session. However, on a positive note, the State's financial picture improved in 2021 leading to increased funding for the fire service both at the state and local level.

Recall of Governor Newsom

After a turbulent political year for Governor Newsom, California voters overwhelmingly said "NO" to recalling him on September 14, 2021. The actual vote margin exceeded most expert expectations and tracked with his 2018 election by getting nearly 2/3 of the votes cast to reject the Recall. In the aftermath, the Governor struck a conciliatory tone by saying, "I'm humbled and grateful to the millions of Californians that exercised their fundamental right to vote and express themselves so overwhelmingly by rejecting the division, by rejecting the cynicism, by rejecting so much of the negativity that defined our politics in this country over the course of so many years." Only a brief recess from campaign politics for the Governor as he now faces election for a second term next November.

2021-22 California State Budget

Assembly Bill 128 (Ting)[i] was the Legislature's version of a balanced budget that passed to comply with the constitutional deadline of June 15th. Governor Newsom failed to allocate any COVID-19 relief funds to many special districts, including fire districts, in his May Revise[ii] of the State Budget. After FDAC and members responded to an urgent *Call to Action* requesting such funding, an appropriation of $100 million for independent special districts that have encountered unanticipated costs or losses due to the COVID-19 public health emergency was included in this bill and signed by Governor Newsom on June 28, 2021.

Senate Bill 129 (Skinner)[iii] substantially amended AB 128 to reflect the agreement between the Governor and Legislature. SB 129 retained the $100 million appropriation for COVID-19 relief and directed the Department of Finance (DOF) to develop a plan by September 1, 2021, to distribute the funds. This bill was signed by Governor Newsom on July 12, 2021. (See ***COVID-19 Relief Fund*** section for more details.)

SB 129 included the ongoing $25 million appropriation for pre-positioning of local agency resources as a part of the Master Mutual Aid System, a program that has been sponsored by FDAC and CFCA for the last four years.

SB 129 also contained an appropriation of $1 billion for wildfire prevention and forest resiliency activities, with allocation details to be determined in future budget trailer measures that ultimately became Senate Bill 170 and Senate Bill 155, both of which will be discussed in greater detail below.

Additionally, SB 129 included funding for various local fire and public safety projects, stemming from special requests made by individual legislators, and all made possible by the surplus of money in the General Fund.

The list of various local fire and public safety projects, totaling almost $100 million, includes:

- $470,000 to the City of Pismo Beach for public safety communications equipment.
- $2,000,000 to the City of Lemoore for the Emergency Response Center.
- $7,000,000 to the Town of Los Gatos for the West Valley Cities wildfire and public safety response.
- $2,000,000 to the City of Avenal Community Center for a cooling Center.
- $2,000,000 to the City of San Fernando for public safety radios and body cameras.
- $7,800,000 for the North Orange County Public Safety Task Force.
- $2,000,000 for the City of San Joaquin for public safety regional support.
- $2,000,000 for the City of Mendota for public safety regional support.
- $2,000,000 for the City of Firebaugh for public safety regional support.
- $4,000,000 for the City of Huron for an ambulance and facility.
- $1,500,000 to the City of Colton for the City of Colton Fire Department for a fire truck.
- $25,000,000 to the City of Fresno for the Regional Fire Training Center.
- $400,000 to the City of Rialto for dormitory improvements for modesty and equity for the Rialto fire station.
- $350,000 to the City of Clarksburg Fire Protection District for a new fire engine.
- $3,500,000 to the East Bay Regional Park District for firefighting equipment.
- $1,075,000 to the City of La Habra Heights Fire Department to replace the steel building, foundation, and concrete floor for the building that houses the fire apparatus and to purchase a fire engine.
- $7,580,000 to the County of Napa for fuel reduction, suppression, and critical drinking water supply and wildfire safety improvements.
- $1,900,000 to the County of Solano for fuel reduction, alert warning systems, and fire preparedness public engagement and education.
- $500,000 to the County of Sonoma – Sonoma Valley Wildlands Collaborative for fuel reduction, perimeter fuel reduction, roadside fuel breaks, defensible space, and fuel break maintenance.
- $1,500,000 to the County of Yolo for fuel reduction, alert warning systems, and fire preparedness and mitigation.
- $700,000 to the City of Rincon for Rincon Fire Department equipment.
- $900,000 to the North County Fire Protection District for capital improvements.
- $1,060,000 to the Valley Center Fire Protection District for capital improvements and equipment.

- $3,000,000 to the County of Santa Cruz for the Warrenella Road Shaded Fuel Break and Emergency Access Project.
- $12,000,000 to the County of San Bernardino Fire Protection District for Yucca Valley Fire Station.
- $750,000 to the City of Farmerville for a fire engine.

COVID-19 Relief Fund

As noted above, the 2021-22 Budget Act appropriated $100 million one-time General Fund to provide fiscal relief to independent special districts. These funds are designated to mitigate the effects of revenue losses or unanticipated costs incurred due to the COVID-19 public health emergency. The Department of Finance (DOF) application process was open to independent special districts from October 1 through October 15, 2021, and then extended to October 29, 2021.

According to the Budget Act, this fund is available to provide fiscal relief to special districts that have met *all* the following criteria:

- The agency is an independent special district.
- The district is reporting fiscal impacts due to the COVID-19 public health emergency:
  - The district has encountered unanticipated costs due to the pandemic during the eligible period of March 4, 2020, to June 15, 2021; and/or,
  - The district has encountered loss of revenue during the eligible period, which is calculated using revenue from all fund sources of fiscal year 2020-21 compared against revenue from all fund sources of fiscal year 2018-19.
- The district has not yet received direct COVID-19 fiscal relief from the state or federal government.

While there is no stated timeline for DOF to release the program funds, once DOF orders the State Controller to remit funds to each County Auditor-Controller, the funds must be disbursed within 30 days of receipt from the State Controller. We have learned that the DOF is processing applications and the hope is to get approved applications to the State Controller, with funds disbursement in early to mid-January 2022.

2021-22 Budget Trailer Bills – Wildfire Prevention & Forest Resiliency Activities

Governor Newsom signed two significant Budget Trailer Bills passed by the Legislature on the last night of the Session. Senate Bill 170 (Skinner)[iv] is the "Budget Jr. Bill" that contains $988 million in wildfire prevention and forest resilience funding, with Senate Bill 155 (Committee on Budget)[v] containing the public resource funding package.

Senate Bill 170 (Skinner) – Budget Jr. Bill: *Wildfire Prevention and Resilience Package.* Appropriates $988 million ($758 million General Fund and $230 million Greenhouse Gas Reduction Fund (GGRF)) in 2021-22, as follows:

- $541 million for Resilient Forests and Landscapes
- $282 million for wildfire fuel breaks
- $20 million community hardening purposes
- $49 million for science-based management
- $51 million for forestry sector economic stimulus
- $20 million to CAL FIRE for a prescribed fire liability pilot program.
- $24 million for other wildfire prevention and resilience purposes, including:
  - $14 million to CAL FIRE for Contract Counties to perform fuel reduction work.
  - $10 million to CAL FIRE for an interagency forest data hub.

Additionally, funds were allocated to the Natural Resources Agency for the purpose of distribution as follows:

- $1,000,000 to the City of Irvine for the Bommer Canyon fire prevention fuel modification and restoration.
- $80,000 to the City of Chino Hills for weed abatement activities by the Tres Hermanos Conservation Authority to reduce the likelihood and severity of grass and rubbish fires.

Further, funds were allocated to the Office of Emergency Services for distribution as follows:

- $2,500,000 to the City of Costa Mesa for a regional fire and rescue facility.
- $2,185,000 to the City of San Jose for the purchase of one Mobile Operations Satellite Expeditionary System (MOSES).
- $350,000 to the City of West Covina fire department for the purchase of fire engines

Senate Bill 155 (Committee on Budget & Fiscal Review) – *Public Resources Funding*. This trailer bill provides funding and control language that governs the allocation of budget funds as follows:

- *Healthy Forest and Fire Protection Funding*. Continuously appropriates $200 million Greenhouse Gas Reduction Fund annually until 2028-29 for healthy forest and fire prevention programs and projects that improve forest health and reduce emissions of greenhouse gases caused by uncontrolled wildfires and for completion for prescribed fires and other fuel reduction projects.

- *Wildfire Reporting*. Requires an agency, on or before April 1, 2022, and annually thereafter to report on all programs related to wildfires and forest resilience funded pursuant to the Budget Act of 2021 for purposes of informing the Legislature and the public on the agency's implementation of the funded programs.

- *Extreme Heat*. Upon appropriation by the Legislature in the annual Budget act, makes available $150 million annually in 2022-23 and 2023-24 to support programs and activities that mitigate extreme heat impacts.

- *Extreme Heat and Community Resilience Program*. Upon appropriation by the Legislature in the annual Budget act, makes available $25 million in 2022-23 and $75 million in 2023-24 to the Office of Planning and Research (OPR), through the Integrated Climate Adaptation and Resiliency Program for the establishment of a grant program for projects to mitigate the impacts of extreme heat or the urban heat island effect.

- *Community Resilience Centers*. Upon appropriation by the Legislature in the annual Budget act, makes available $25 million in 2022-23 and $75 million in 2023- 24 to the Strategic Growth Council, in coordination with OPR, for the establishment of a community resiliency centers grant program.

2021 Legislation by Subject Category

As highlighted below, 2021 was also a busy year relative to legislation. Even with restrictions on the number of bills legislators were allowed to author, a myriad of measures were introduced. The Joint Legislative Task Force tracked over 230 measures during the year. Summarized below are those bills of particular interest.

Building Permits/Standards

Assembly Bill 362 (Quirk-Silva) would require cities and counties to establish a homeless shelter inspection program, including annual reporting of inspections and violations.

Status: *09/29/2021 Signed by Governor Newsom; Chapter 395, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 602 (Grayson) would require the Department of Housing and Community Development (HCD) to create an impact fee nexus study template for use by local jurisdictions by January 1, 2024.

Status: *09/29/2021 Signed by Governor Newsom; Chapter 347, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 1295 (Muratsuchi) would have prohibited a city or county from approving a residential development agreement for property located in a very high fire risk area.

Status: *05/07/2021 Held in Assembly Local Government Committee.*
Position: *Oppose.*

Assembly Bill 1329 (Nazarian) would require the Building Standards Commission and Development of Housing and Community Development to develop building standards during the next code adoption cycle to have buildings built to a functional recovery standard for earthquake loads.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Watch.*

Senate Bill 9 (Atkins) would require ministerial approval for duplexes and urban lot splits.

Status: *09/16/2021 Signed by Governor Newsom; Chapter 162, Statutes of 2021.*
Position: *Watch.*

Senate Bill 10 (Wiener) would authorize a city of county to pass an ordinance to upzone any parcel for up to ten units of residential density if the parcel is located in a transit rich area.

Status: *09/16/2021 Signed by Governor Newsom; Chapter 163, Statutes of 2021.*
Position: *Watch.*

Senate Bill 12 (McGuire) would have imposed a fire hazard planning requirement on local government in reviewing residential development projects in very high fire hazard severity zones.

Status: *07/14/2021 Held in Assembly Housing and Community Development Committee.*
Position: *Support.*

Senate Bill 55 (Stern) would have prohibited approval of new development in a very high fire hazard severity zone or in a State Responsibility Area unless there is substantial evidence that the agency has adopted an appropriate wildfire prevention and community hardening strategy to mitigate risks of loss, injury, or death.

Status: *04/30/2021 Held in Assembly Local Government Committee.*
Position: *Oppose.*

Senate Bill 617 (Wiener) would have required local agencies to implement an online, automated permitting platform that verifies code compliance and issues permits in real time to licensed contractors for solar energy systems.

Status: *05/25/2021 Held on Senate Appropriations Committee Suspense File.*
Position: *Oppose.*

Communications

Assembly Bill 1100 (Aguiar-Curry) would require the CPUC to collect information related to damage, repairs, restoration, and backup generation of telecommunications infrastructure as a result of a fire or other disaster.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Watch.*

Senate Bill 341 (McGuire) would require telecommunication providers that provide access to 9-1-1 emergency service to maintain on its website a public outage map showing the provider's service outages.

Status: *09/30/2021 Signed by Governor Newsom; Chapter 425, Statutes of 2021.*
Position: *Support.*

Emergency Medical Services

Assembly Bill 389 (Grayson) would expressly permit a county to contract for emergency ambulance services with a fire agency that will provide those services, in whole or in part, through a written subcontract with a private ambulance service.

Status: *10/04/2021 Signed by Governor Newsom; Chapter 460, Statutes of 2021.*
Position: *Support.*

Assembly Bill 450 (L. Gonzalez) would create the Paramedic Disciplinary Board to take action on cases involving licensed paramedics (EMT-P) and to hear appeals regarding EMSA denials of licensing.

Status: *10/04/2021 Signed by Governor Newsom; Chapter 463, Statutes of 2021.*
Position: *Support.*

Assembly Bill 1104 (Grayson) would extend the assessment of traffic penalties to support the Emergency Medical Air Transportation Program until December 31, 2022.

Status: *10/04/2021 Signed by Governor Newsom; Chapter 476, Statutes of 2021.*
Position: *Support.*

Assembly Bill 1229 (Rodriguez) would have required the Director of EMSA to appoint an advisory task force to evaluate ambulance patient offload delays due to COVID-19.

Status: *05/20/2021 Held under submission Assembly Appropriations Committee.*
Position: *Support.*

Emergency Planning

Assembly Bill 9 (Wood) would establish the Regional Forest and Fire Capacity Program to support regional and local leadership to implement strategies and projects to create fire-adapted communities to improve wildfire preparedness and resilience.

Status: *09/23/2021 Signed by Governor Newsom; Chapter 225, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 418 (Valladares) would establish a grant program within OES to provide funding to local government special districts and tribes for projects that maintain service during power outages.

Status: *10/04/2021 Vetoed by Governor Newsom. Veto message here.*
Position: *Support.*

Assembly Bill 1060 (Rodriguez) would require OES to establish a statewide emergency alert system to serve as a backup system to city and county public emergency warning systems.

Status: *05/25/2021 Held on Assembly Appropriations Committee Suspense File.*
Position: *Support.*

Assembly Bill 1071 (Rodriguez) would require OES to biennially convene key personnel to participate in tabletop exercises to evaluate responses to various simulated disaster situations.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Support.*

Emergency Services

Assembly Bill 118 (Kamlager) would establish a 3-year pilot program to be administered by OES to distribute grants to organizations providing community-based services in response to crisis situations.

Status: *10/08/2021 Signed by Governor Newsom; Chapter 694, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 536 (Rodriguez) would require OES to prepare a gap analysis of the State's Mutual Aid System on a biennial basis.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Support.*

Assembly Bill 580 (Rodriguez) would require OES to coordinate representatives from the access and functional needs population to review emergency plans.

Status: *10/09/2021 Signed by Governor Newsom; Chapter 744, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 1441 (Cervantes) would require OES to assist in the preparation of an emergency disaster evacuation plan for critically ill newborn infants in neonatal intensive care units.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Watch.*

Senate Bill 109 (Dodd) would establish the Office of Emergency Technology Research and Development within CAL FIRE and create an Advisory Board to conduct, research and testing on emerging technologies to prevent, predict and fight wildfires.

Status: *09/23/2021 Signed by Governor Newsom; Chapter 239, Statutes of 2021.*
Position: *Support.*

Fire Prevention

Assembly Bill 529 (Bauer-Kahan) would have required electrical utility companies to notify the local fire protection district at least 48 hours before fire prevention and mitigation work commences in a high fire risk area.

Status: *04/30/2021 Held in Assembly Utilities and Energy Committee.*
Position: *Support.*

Assembly Bill 585 (L. Rivas) would establish the Extreme Heat and Community Resilience Program to coordinate the state's efforts to address extreme heat conditions and to provide financial and technical assistance.

Status: *08/26/2021 Held under submission by Senate Appropriations Committee.*
Position: *Watch.*

Assembly Bill 642 (Friedman) would enhance prescribed burn practices and expand the areas where fire safety building standards apply.

Status: *09/29/2021 Signed by Governor Newsom; Chapter 375, Statutes of 2021.*
Position: *Support/Coalition.*

Assembly Bill 697 (Chau) would establish a program for conducting ecological restoration and fire resiliency projects on forestlands under agreement between the state and federal governments.

Status: *09/23/2021 Signed by Governor Newsom; Chapter 232, Statutes of 2021.*
Position: *Watch.*

Assembly Bill 1500 (E. Garcia) would place on the ballot a $7 Billion bond act to improve wildfire prevention, among other things.

Status: *05/20/2021 Held in Assembly Rules Committee.*
Position: *Support in Concept.*

Assembly Concurrent Resolution #33 (Friedman) would resolve to improve wildfire outcomes by investing in science-based wildfire mitigation strategies.

Status: *09/07/2021 Chaptered by Secretary of State; Chapter 111, Statutes of 2021.*
Position: *Support.*

Senate Bill 45 (Portantino) would place on the ballot a $6 Billion bond package, including wildfire prevention.

Status: *06/02/2021 Senate Floor Inactive File.*
Position: *Support in Concept.*

Senate Bill 63 (Stern) would enhance fire prevention efforts by improving vegetation management and defensible space program, including grant opportunities.

Status: *09/28/2021 Signed by Governor Newsom; Chapter 382, Statutes of 2021.*
Position: *Support.*

Senate Bill 533 (Stern) would require the wildfire mitigation plan of each electrical investor-owned utility to include identification of circuits that frequently have been de-energized to mitigate the risk of wildfire and measures taken to replace or harden the distribution lines in the future.

Status: *09/23/2021 Signed by Governor Newsom; Chapter 244, Statutes of 2021.*
Position: *Watch.*

Hazardous Materials

Assembly Bill 480 (Carrillo) would authorize a Unified Program Agency (UPA), in the event of a hazardous waste spill or release that the UPA reasonably determines poses an imminent and substantial endangerment to public health to take actions to protect the health and safety of the public.

Status: *10/09/2021 Signed by Governor Newsom; Chapter 743, Statutes of 2021.*
Position: *Support.*

Insurance/Liability

Senate Bill 72 (S. Rubio) would require the Department of Insurance to submit annual reports making recommendations for vegetation management based on a geographic analysis of nonrenewal data on policies of residential property insurance. Additionally, the California FAIR Plan would be required to commission a study on how concentration risks affect the FAIR Plan policies in high fire risk areas.

Status: *08/26/2021 Approved by Assembly Appropriations Committee; to Assembly Floor.*
Position: *Watch.*

Senate Bill 332 (Dodd) would provide limited liability for a fire suppression associated with a prescribed burn unless the burn is conducted in a grossly negligent manner.

Status: *10/06/2021 Signed by Governor Newsom; Chapter 600, Statutes of 2021.*
Position: *Watch.*

Local Government

Assembly Bill 361 (R. Rivas) extends the authority of local agencies to use teleconferencing without complying with specific provisions of the Brown Act during the state emergency until January 1, 2024.

Status: *09/16/2021 Signed by Governor Newsom; Chapter 165, Statutes of 2021.*
Position: *Watch.*

In conclusion, any success realized this year would not have been possible without the leadership of both FDAC and CFCA boards, and the engagement, participation and guidance of the Joint Legislative Task Force. The Task Force has met to begin the process for developing legislative priorities for 2022. The group will meet again on November 19, 2021, to finalize recommendations for presentation to both FDAC and CFCA boards.

-o-0-o-

[i] Assembly Bill 128 (Ting); Budget Act of 2021; Chapter 21, Statutes of 2021
[ii] 2021-22 May Revision of the Governor's Budget; Revised on May 14, 2021
[iii] Senate Bill 129 (Skinner); Budget Act of 2021; Chapter 69, Statutes of 2021
[iv] Senate Bill 170 (Skinner); Budget Act of 2021; Chapter 240, Statutes of 2021
[v] Senate Bill 155 (Committee on Budget); Budget Act of 2021; Chapter 258, Statutes of 2021

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Finance Report**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Review report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
DECEMBER 2021 FINANCE REPORT v2.pdf
PREPARED BY: Alyssa Schiffmann
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

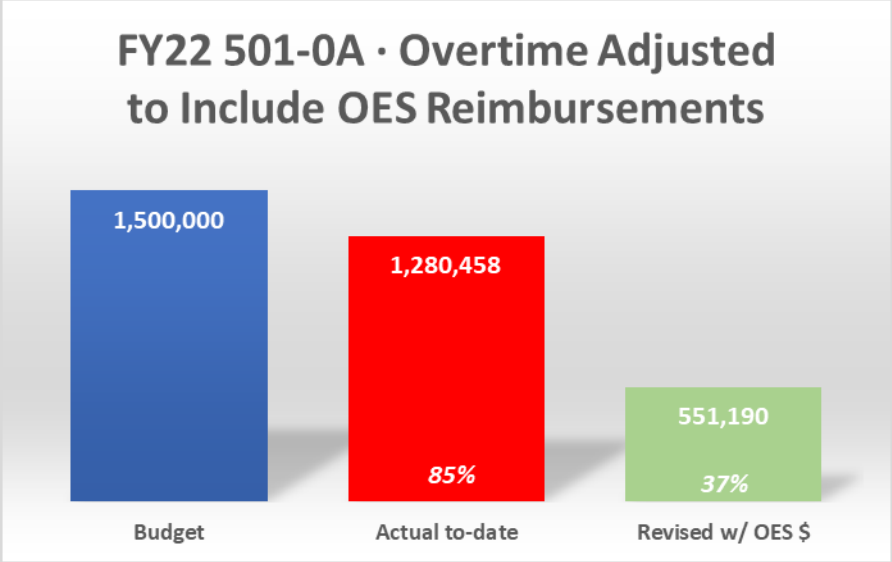
FINANCE STAFF REPORT

FY22 Budget Report

Expenditures are 39% of the 42% target for this month. See the FY22 BUDGET REPORT for details.

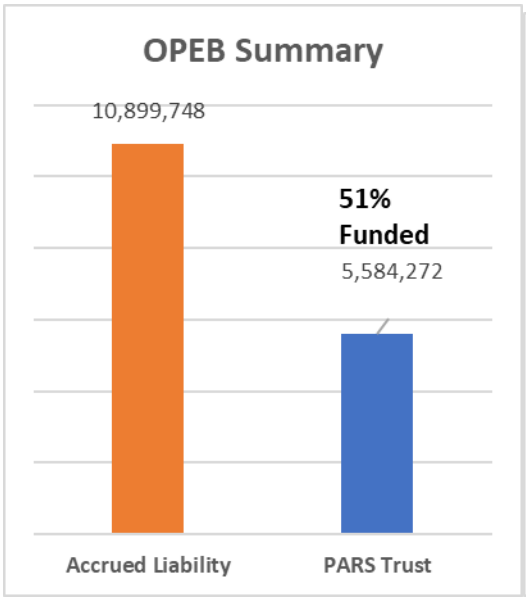
Overtime Accounting Including OES Reimbursements

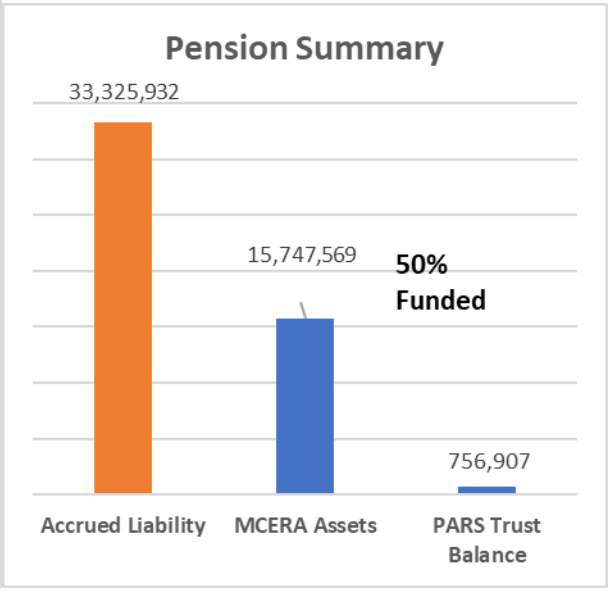
We have received a number of invoices from OES with reimbursement amounts, and our tracking estimates $729,268 due to-date. This reduces the 501-0A Overtime line to 37% of budgeted, which puts the overtime on track for this year to-date.



Other Post-Employment Benefits / Pension Rate Stabilization Program Trust

The OPEB/PRSP Trust balance as of 10/31/2021 is $6,341,179, reflecting an increase of $170,063 in investment earnings net of fees in October.





Unallocated Reserve Balance / History

As of this report the combined balance of the unallocated and dry period reserves is $4,384,572. The $4.3M balance brings the District to 60% of its $7.3M reserve goal. A recommendation for funding the reserves based on last fiscal year's net revenue was reviewed by the Finance Committee this month and a recommendation to the Board of Directors is in this month's packet.

Respectfully,

Alyssa Schiffmann

Alyssa Schiffmann, Finance Manager

Southern Marin Fire Protection District
FY22 BUDGET REPORT

42%	Jul '21 - December 9, 2021	Budget	$ Over Budget	% of Budget	
REVENUE:					
PROPERTY TAX	257,924	15,059,000	-14,801,076	2%	
SPECIAL ASSESSMENT TAM/ALTO	0	906,000	-906,000	0%	
EMR & FIRE PROTECTION TAX	0	3,115,000	-3,115,000	0%	
ERAF	174,817	800,000	-625,183	22%	
GRANT FUNDS	31,009	240,126	-209,117	13%	
MEASURE C JPA	0	890,000	-890,000	0%	
CELL SITE RENTAL	77,137	129,000	-51,863	60%	
SAUSALITO OPEB REIMBURSEMENT	58,000	58,000	0	100%	
FEES FOR SERVICE:					
GGNRA CONTRACT	0	345,000	-345,000	0%	
INTERAGENCY AGREEMENTS	224,156	958,377	-734,221	23%	
MUTUAL AID AGREEMENTS	1,095,892	400,000	695,892	274%	
PLAN FEES	105,839	200,000	-94,161	53%	
SMEMPS REVENUE	0	700,000	-700,000	0%	
REIMBURSEMENTS / REFUNDS	11,699	20,000	-8,301	58%	
WORKERS' COMP REIMBURSEMENTS	94,280	50,000	44,280	189%	
INTEREST	1,817	50,000	-48,183	4%	
TOTAL REVENUE	2,132,570	23,920,503	-21,787,933	9%	
EXPENDITURES:					
SALARIES & BENEFITS					
501 · SALARIES					
501-A · Base Salaries	3,194,716	8,138,000	-4,943,284	39%	
501-B · Sick Buy-Out	1	100,000	-99,999	0%	
501-C · Vacation Buy-Out	43	50,000	-49,957	0%	
Total 501 · SALARIES	3,194,760	8,288,000	-5,093,240	39%	
501-O · OVERTIME					
501-0A · Overtime	1,280,458	1,500,000	-219,542	85%	Strike teams
501-0B · FLSA	65,473	185,000	-119,527	35%	
501-0C · Out of Grade	21,736	46,000	-24,264	47%	(1) captain on LTD
Total 501-O · OVERTIME	1,367,667	1,731,000	-363,333	79%	
504 · EMPLOYEE BENEFITS					
504-A · Health Benefits	595,584	1,306,000	-710,416	46%	Prepaid December
504-AA · Retiree Medical	132,532	400,000	-267,468	33%	
504-AB · Retiree Health Savings	37,491	130,000	-92,509	29%	
504-AAA · Retiree Medical (OPEB)	0	250,000	-250,000	0%	
504-B · Dental	37,403	121,000	-83,597	31%	
504-C · Vision	3,512	12,400	-8,888	28%	
504-D · Holiday Pay	193,736	325,000	-131,264	60%	
504-E · District Share Retirement	1,259,040	3,170,000	-1,910,960	40%	
504-G · Educational Allowance	136,728	350,000	-213,272	39%	
504-H · Clothing Allowance	20,800	21,200	-400	98%	Final: one-time pmt

Southern Marin Fire Protection District
FY22 BUDGET REPORT

42%	Jul '21 - December 9, 2021	Budget	$ Over Budget	% of Budget	
504-K · Workers Compensation	478,074	958,148	-480,074	50%	Prepaid thru Dec
504-L · Def.Comp. Employer %	166,159	413,000	-246,841	40%	
504-N · Long Term Disability	11,063	24,000	-12,938	46%	
504-O · Long Term Care Insurance	21,645	57,000	-35,355	38%	
504-S · Longevity	8,255	21,000	-12,745	39%	
504-V · W/C Payroll Audit Adjustment	0	75,000	-75,000	0%	
504-X · Life Insurance	3,067	10,400	-7,333	29%	
504-Y · Payroll Taxes	70,932	145,000	-74,068	49%	Strike teams
Total 504 · EMPLOYEE BENEFITS	3,176,019	7,789,148	-4,613,129	41%	
Total SALARIES & BENEFITS	7,738,446	17,808,148	-10,069,702	43%	
OPERATING EXPENSES					
511 · OFFICE EXPENSE					
511-A · General Office Supply	4,138	11,000	-6,862	38%	
511-B · Copier/Printer Expenses	3,446	31,950	-28,504	11%	
511-C · Maps & Run Books	3,116	7,170	-4,054	43%	Annual Marin Map pmt
511-D · Postage	1,434	18,000	-16,566	8%	
Total 511 · OFFICE EXPENSE	12,134	68,120	-55,986	18%	
513 · SPECIAL DEPARTMENT EXPENSE					
513-C · Public Education	1,100	8,500	-7,400	13%	
513-F · Subscriptions	63	500	-437	13%	
513-G · Awards	100	2,500	-2,400	4%	
513-H · Office Equipment Replacement	1,409	2,000	-591	70%	HR printer; Chief digital tablet
513-L · Photos	0	2,000	-2,000	0%	
513-O · Misc. Celebrations/flowers	788	2,000	-1,212	39%	
513-P · Shift Calendars	0	275	-275	0%	
513-Q · Station Flags	0	1,500	-1,500	0%	
513-S · Hydrant Supplies	0	500	-500	0%	
513-U · Misc. Computer Supplies	1,980	4,000	-2,020	50%	Docking stations, charger blocks
513-V · Software Subscriptions Services	115,605	175,200	-59,595	66%	Prepaid annual dues; increased google monthly subscription costs
Total 513 · SPECIAL DEPARTMENT EXPENSE	121,046	198,975	-77,929	61%	
515 · CLOTHING & PERSONNEL SUPPLIES					
515-A · Uniforms/Boots	4,762	57,100	-52,338	8%	
515-B · Badges	1,689	3,400	-1,711	50%	New hires
515-G · Personal Protective Equipment	2,118	81,000	-78,882	3%	
515-H · Misc Repairs/struc cloth	0	12,500	-12,500	0%	
515-I · Wildland - Safety Clothing	129	31,000	-30,871	0%	
515-N · Strike Team Equipment (OOC)	114	4,000	-3,886	3%	
515-P · New Employee Gear	0	38,000	-38,000	0%	
515-T · Wildland Shelters	0	3,000	-3,000	0%	
515-V · USAR Equipment	0	7,300	-7,300	0%	
Total 515 · CLOTHING & PERSONNEL SUPPLIES	8,811	237,300	-228,489	4%	
517 · COMMUNICATIONS					

Southern Marin Fire Protection District
FY22 BUDGET REPORT

42%	Jul '21 - December 9, 2021	Budget	$ Over Budget	% of Budget	
517-A · Telephone	15,617	30,880	-15,263	51%	Prepaid December
517-B · Dispatch including CAD Service	73,068	316,000	-242,932	23%	
517-D · Cell Phones	20,401	32,800	-12,399	62%	High data usage strike teams
517-E · MERA Operating Costs	57,716	57,716	0	100%	Final: one-time pmt
517-G · Internet/IDSL	6,994	20,000	-13,006	35%	
517-I · Phone Repairs/Replacement	5,033	7,400	-2,367	68%	
517-K · MERA-New Project Financing	5,430	5,430	0	100%	Final: one-time pmt
517-L · MDC Connection	1,248	13,000	-11,752	10%	
Total 517 · COMMUNICATIONS	185,506	483,226	-297,720	38%	
518 · UTILITIES					
518-A · PG&E Station 4	6,041	14,000	-7,959	43%	
518-B · PG&E Station 9	9,758	15,000	-5,242	65%	
518-C · MMWD Station 4	1,380	5,000	-3,620	28%	
518-D · MMWD Station 9	1,146	3,500	-2,354	33%	
518-E · Richardson Bay Sanitation	0	1,000	-1,000	0%	
518-F · PG&E Station 1	2,219	12,000	-9,781	18%	
518-G · MMWD - Station 1	945	3,000	-2,055	31%	
518-H · Sanitation - Station 1	1,620	3,000	-1,380	54%	Final: one-time pmt
518-I · Sanitation & Refuse - Sta 4	0	23,533	-23,533	0%	
518-J · PG&E LSW	12,465	33,000	-20,535	38%	
Total 518 · UTILITIES	35,575	113,033	-77,458	31%	
520 · BUILDING & GROUNDS MAINTENANCE					
520-B · Janitorial Supplies	6,128	20,000	-13,872	31%	
520-C · Unscheduled Repairs & Maint.	8,509	40,000	-31,491	21%	
520-D · Sprinklers/Alarm System	1,330	2,800	-1,470	47%	Overbudget
520-E · Elevator Contract	225	8,000	-7,775	3%	
520-H · Carpets - Cleaning	0	3,000	-3,000	0%	
520-K · Kitchen Supplies	572	2,625	-2,053	22%	
520-L · Sign Changes	0	1,000	-1,000	0%	
Total 520 · BUILDING & GROUNDS MAINTENANCE	16,764	77,425	-60,661	22%	
521 · EQUIPMENT MAINTENANCE					
521-A · Radio Repair	11,740	11,000	740	107%	Overbudget-incl B1 radio setup
521-B · Breathing Air Systems	5,636	14,600	-8,964	39%	On track
521-E · Mechanical Systems - Contract	0	8,500	-8,500	0%	
521-H · Repairs & Unscheduled Maint.	4,587	15,000	-10,413	31%	
521-I · Ladder Testing	0	2,500	-2,500	0%	
521-J · Portable Equipment	4,099	17,200	-13,101	24%	
521-K · Extinguishers/Annual Maint.	941	1,500	-559	63%	On track
521-M · Gym Equipment Maintenance	913	14,000	-13,087	7%	
521-O · Copier Maint. Contract - Sta 9	3,726	10,000	-6,274	37%	
521-R · Hose Maint/Nozzle & Fittings	163	3,000	-2,837	5%	
521-W · Dive Team Maintenance	141	17,500	-17,359	1%	
Total 521 · EQUIPMENT MAINTENANCE	31,945	114,800	-82,855	28%	

Southern Marin Fire Protection District
FY22 BUDGET REPORT

42%	Jul '21 - December 9, 2021	Budget	$ Over Budget	% of Budget	
521-1 · VEHICLE MAINTENANCE					
521-1A · Vehicle Repair	67,245	88,000	-20,755	76%	Incl ladder truck/type 3 inspection
521-1B · Fuel	28,183	75,400	-47,217	37%	
521-1C · Marine Division	1,480	29,200	-27,720	5%	
521-1D · Fireboat Docking Fee	3,872	4,900	-1,028	79%	Final: one-time pmt
Total 521-1 · VEHICLE MAINTENANCE	100,779	197,500	-96,721	51%	
523 · SPECIALIZED SERVICES					
523-A · Board Per Diem	7,700	20,400	-12,700	38%	
523-B · Payroll Processing/Bank Fees	5,702	17,000	-11,298	34%	
523-C · Legal/Professional Fees	28,404	150,000	-121,596	19%	
523-D · Legal Postings	0	2,900	-2,900	0%	
523-E · Elections	0	40,000	-40,000	0%	
523-F · Haz Mat JPA	0	7,820	-7,820	0%	
523-G · Tax Collection Fees	0	255,000	-255,000	0%	
523-H · Flu Shots	0	200	-200	0%	
523-K · New Employment Backgrounds etc	3,198	13,100	-9,902	24%	
523-L · Computer Consulting Services	2,442	15,000	-12,558	16%	
523-M · Audit	0	16,000	-16,000	0%	
523-N · Parcel Tax Refunds	0	5,500	-5,500	0%	
523-P · Dept. Physical Exams	5,394	30,000	-24,606	18%	
523-Q · Health & Wellness	5,948	46,600	-40,652	13%	
523-R · Fire Investigation JPA	0	6,500	-6,500	0%	
523-S · LAFCO Operating Expenses	10,151	10,500	-349	97%	Final: one-time pmt
523-T · Team Building	207	14,000	-13,793	1%	
523-X · Promotional Test	0	4,000	-4,000	0%	
523-Y · CERT Contract Program	0	38,267	-38,267	0%	
523-Z · Disaster Preparedness	0	5,000	-5,000	0%	
523-ZB · Vegetation Management	175,875	1,090,620	-914,745	16%	
523-ZC · Fire Prevention	2,396	6,600	-4,204	36%	
523-ZF · Outside Services	57,449	77,000	-19,551	75%	GovInvest contract: prepaid; Records Retention; Citygate/merger
523-ZG · Public Outreach	2,502	34,300	-31,798	7%	
Total 523 · SPECIALIZED SERVICES	307,369	1,906,307	-1,598,938	16%	
524 · INSURANCE					
524-A · Comprehensive Insurance	96,587	97,000	-413	100%	One-time annual pmt
Total 524 · INSURANCE	96,587	97,000	-413	100%	
526 · TRAINING & CONFERENCES					
526-A · Training	21,172	182,000	-160,828	12%	
526-I · EMS Recertifications	0	3,750	-3,750	0%	
Total 526 · TRAINING & CONFERENCES	21,172	185,750	-164,578	11%	
526-1 · MEMBERSHIPS & STAFF CONF.					
526-1A · General	2,456	6,700	-4,244	37%	
Total 526-1 · MEMBERSHIPS & STAFF CONF.	2,456	6,700	-4,244	37%	

Southern Marin Fire Protection District
FY22 BUDGET REPORT

42%	Jul '21 - December 9, 2021	Budget	$ Over Budget	% of Budget	
526-2 · MEETINGS & TRAVEL EXPENSES					
526-2A · Food/Meetings	2,987	6,500	-3,513	46%	Overbudget
526-2B · Transportation/Bridge Tolls	738	3,900	-3,162	19%	
526-2D · Strike Team Expenses	10,178	7,000	3,178	145%	Overbudget
Total 526-2 · MEETINGS & TRAVEL EXPENSES	13,903	17,400	-3,497	80%	
527 · RENT					
527-A · Station 1 Rent	50,000	100,000	-50,000	50%	Prepaid December
527-B · LSW Rent	154,960	315,328	-160,368	49%	Prepaid December
Total 527 · RENT	204,960	415,328	-210,368	49%	
583-4 · EQUIPMENT					
583-4B · Non-SMEMPS EMS Equipment	0	5,000	-5,000	0%	
583-4C · Knox Box Key Replacement	0	150	-150	0%	
583-4D · Hydrants	7,075	33,000	-25,925	21%	
583-4F · Hoses	3,133	19,800	-16,667	16%	
583-4H · Radios	6,333	17,000	-10,667	37%	
583-4K · Office Equipment	0	5,000	-5,000	0%	
583-4R · New Workstations	2,314	16,000	-13,686	14%	
583-4U · Thermal Image Camera	0	10,000	-10,000	0%	
583-4V · MDC iPad Program	3,321	9,400	-6,079	35%	
Total 583-4 · EQUIPMENT	22,176	115,350	-93,174	19%	
589 · CONTINGENCY	0	50,000	-50,000	0%	
Total OPERATING EXPENSES	1,181,184	4,284,214	-3,103,030	28%	
GRANT FUNDED EXPENDITURES					
590 · GRANT PROJECTS					
590-B · Tam Valley Fuel Break	28,980	250,126	-221,146	12%	
Total 590 · GRANT PROJECTS	28,980	250,126	-221,146	12%	
Total GRANT FUNDED EXPENDITURES	28,980	250,126	-221,146	12%	
CAPITAL OUTLAY					
583-5 · FUNDED FROM RESERVES					
583-5H · Other Repairs	8,954	100,000	-91,046	9%	
583-5J · New Apparatus	56,077	115,000	-58,923	49%	Unbudgeted U1 equipment ($12K)
583-5T · Apparatus Door Replacement	0	40,000	-40,000	0%	
583-5V · Station 4 Remodel	3,874	625,000	-621,126	1%	
583-5W · One-Time Misc. Expenses	64,015	70,000	-5,985	91%	On track: remote satellite system
Total 583-5 · FUNDED FROM RESERVES	132,920	950,000	-817,080	14%	
Total CAPITAL OUTLAY	132,920	950,000	-817,080	14%	
TOTAL EXPENDITURES	9,081,529	23,292,488	-14,210,959	39%	
NET EXCESS/(DEFICIENCY)	-6,948,959	628,015			

Southern Marin Fire Protection District
Balance Sheet

	December 9, 2021	November 11, 2021
ASSETS		
Checking/Savings		
74900 · Operating Fund - County	2,786,479	834,543
Capital Replacement Fund	1,572,674	1,572,674
Dry Period Reserve*	500,000	3,000,000
Unallocated Reserves	1,384,572	1,384,572
1259 · Wells Fargo	488,351	679,800
11200 · Petty Cash	48	48
11000 · Paypal	8,102	41,136
Total Checking/Savings	6,740,225	7,512,773
Other Current Assets		
11300 · Accounts Receivable	1,053,920	520,248
11400 · Advance Retirement Payment	21,187	16,479
11500 · Undeposited Funds	0	0
11600 · Loan Receiveable	4,146	235
11700 · Prepaid Expenses	4,833	4,833
11800 · LSW Building Deposit	51,024	51,024
11900 · Employee Loan	1,127	1,332
Total Other Current Assets	1,136,238	594,152
Total Current Assets	7,876,463	8,106,925
Fixed Assets		
12000 · Equipment	7,702,048	7,702,048
12100 · Accumulated Depreciation	-6,596,923	-6,596,923
12200 · Buildings	3,566,726	3,566,726
12300 · Land	214,807	214,807
Total Fixed Assets	4,886,659	4,886,659
Other Assets		
13100 · Interagency Receivable	1,218,000	1,218,000
13000 · Deferred Outflows - Pension	6,934,384	6,934,384
13100 · Deferred Outflows - OPEB	-444,371	-444,371
13300 · PARS Pension Trust	741,777	741,777
Total Other Assets	8,449,790	8,449,790
TOTAL ASSETS	**21,212,911**	**21,443,373**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
20000 · Accounts Payable	3,278	5,071
21800 · Bond Deposits	10,000	10,000
500 · Payroll Liabilities	-29	-32
Total Current Liabilities	13,249	15,039
Long Term Liabilities		
30000 · DEFERRED INFLOWS-PENSION	718,691	718,691
30250 · DEFERRED INFLOWS-OPEB	146,669	146,669
31000 · NET PENSION LIABILITY	9,966,915	9,966,915
31200 · NET OPEB LIABILITY	5,427,113	5,427,113
31300 · COMPENSATED ABSENCES	1,192,141	1,192,141
Total Long Term Liabilities	17,451,529	17,451,529
Total Liabilities	17,464,778	17,466,568
Equity		
32000 · AMOUNT TO BE PROVIDED - OPEB	-6,018,153	-6,018,153
32100 · AMOUNT TO BE PROVIDED - PENSION	-3,751,222	-3,751,222
32200 · TO BE PROVIDED - LEAVE ACCRUALS	-1,192,141	-1,192,141
32550 · RESTRICTED PENSION TRUST	-741,777	-741,777
32560 · RESTRICTED MWPA	-181,457	-181,457
32600 · FIXED ASSET FUND	4,886,658	4,886,658
32700 · FUND BALANCE	17,695,184	17,695,184
NET REVENUE	-6,948,959	-6,720,286
Total Equity	3,748,133	3,976,806
TOTAL LIABILITIES & EQUITY	**21,212,911**	**21,443,373**

Southern Marin Fire Protection District
Revenue Expenditure Detail
November 12 through December 9, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
4990110 · GENERAL REVENUE						
499500 · FEES FOR SERVICE						
499520 · MUTUAL AID AGREEMENTS						
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	9/25-9/30/21 Fawn Incident	12,565.80	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	U-20211532 Fawn Incident	1,344.00	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	U-20211532 Fawn Incident	2,233.91	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	9/25-9/28/21 Fawn Incident	20,874.68	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	U-20211532 Fawn Incident	6,072.00	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	U-20211532 Fawn Incident	4,327.64	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	9/24-9/27/21 Fawn Incident	6,978.51	General
Invoice	11/16/2021	21-22-25	OFFICE OF EMERGENCY SERVICES	U-20211532 Fawn Incident	1,120.75	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	7/21-8/2/21 Dixie Incident	87,451.65	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	U-20211744 Dixie Incident	25,047.00	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	U-20211744 Dixie Incident	18,067.28	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	7/25-7/25/21 Dixie Incident	1,608.75	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	U-20211744 Dixie Incident	194.00	General
Invoice	11/18/2021	21-22-26	OFFICE OF EMERGENCY SERVICES	U-20211744 Dixie Incident	289.52	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	8/18-8/23/21 Caldor Incident	12,297.30	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	970.00	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	2,130.73	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	8/18-9/1/21 Caldor Incident	104,059.51	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	28,336.00	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	21,262.72	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	9/1-9/2/21 Caldor Incident	8,161.53	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	388.00	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	F-20212212 Caldor Incident	1,373.05	General
Invoice	11/22/2021	21-22-27	OFFICE OF EMERGENCY SERVICES	Misc OES Costs to be Reimbursed	247.14	General
Invoice	11/22/2021	21-22-28	OFFICE OF EMERGENCY SERVICES	7/20-7/29/21 Dixie Incident	24,540.90	General
Invoice	11/22/2021	21-22-28	OFFICE OF EMERGENCY SERVICES	U-20211795 Dixie Incident	2,016.00	General
Invoice	11/22/2021	21-22-28	OFFICE OF EMERGENCY SERVICES	U-20211795 Dixie Incident	4,265.04	General
Invoice	11/22/2021	21-22-33	OFFICE OF EMERGENCY SERVICES	8/7-8/17/21 Dixie	76,121.06	General
Invoice	11/22/2021	21-22-33	OFFICE OF EMERGENCY SERVICES	U-20212019	19,354.50	General
Invoice	11/22/2021	21-22-33	OFFICE OF EMERGENCY SERVICES	U-20212019	15,333.37	General
Total 499520 · MUTUAL AID AGREEMENTS					509,032.34	
499525 · PLAN FEES						
Deposit	11/12/2021			#0915	283.00	Prevention
Deposit	11/12/2021			#0981	567.00	Prevention
Deposit	11/12/2021			#0982	567.00	Prevention
Deposit	11/15/2021			#0973	494.00	Prevention
Deposit	11/15/2021			#0972	407.00	Prevention
Deposit	11/15/2021			#0989	304.00	Prevention
Deposit	11/16/2021			#0988	283.00	Prevention
Deposit	11/16/2021			#0978	154.00	Prevention
Deposit	11/16/2021			#0990	154.00	Prevention
Deposit	11/16/2021			#0941	283.00	Prevention
Deposit	11/17/2021			#0993	154.00	Prevention
Deposit	11/17/2021			#0992	154.00	Prevention
Deposit	11/17/2021			#0975	304.00	Prevention
Deposit	11/19/2021			#0966	901.00	Prevention
Deposit	11/19/2021			#1004	304.00	Prevention
Deposit	11/19/2021			#0996	362.00	Prevention
Deposit	11/19/2021			#1006	494.00	Prevention

Type	Date	Num	Source Name	Memo	Amount	Division
Deposit	11/22/2021			#0552	407.00	Prevention
Deposit	11/22/2021			#0963	407.00	Prevention
Deposit	11/24/2021			#1010	154.00	Prevention
Deposit	11/24/2021			#1012	443.00	Prevention
Deposit	11/24/2021			#1011	154.00	Prevention
Deposit	11/24/2021			#0518	154.00	Prevention
Total 499525 · PLAN FEES					7,888.00	
Total 499500 · FEES FOR SERVICE					516,920.34	
WORKERS' COMP REIMBURSEMENTS						
Deposit	11/23/2021	168225		10/24-11/6/21	2,712.62	General
Deposit	11/23/2021	168167		10/20-11/2/21	2,712.62	General
Deposit	11/23/2021	168147		10/20-11/2/21	2,712.62	General
Deposit	11/23/2021	168366		11/3-11/16/21	2,712.62	General
Deposit	11/23/2021	168364		11/3-11/16/21	2,712.62	General
Total WORKERS' COMP REIMBURSEMENTS					13,563.10	
Total 4990110 · GENERAL REVENUE					530,483.44	
SALARIES & BENEFITS						
501 · SALARIES						
501-A · Base Salaries						
Check	11/22/2021	808906248	AEROTEK	#CS00272141	-1,637.60	General
Check	11/22/2021	808906248	AEROTEK	#CS00290222	-1,637.60	General
Check	11/25/2021	eft	PAYROLL	Reg	-240,188.98	General
Check	11/25/2021	eft	PAYROLL	Reg	-8,271.50	MU
Check	11/25/2021	eft	PAYROLL	Reg	-17,171.23	Prevention
Check	11/25/2021	eft	PAYROLL	Reg	-4,263.00	MWPA
Check	11/25/2021	eft	PAYROLL	Reg	-1,935.00	MWPA
Check	11/25/2021	eft	PAYROLL	WC	-4,454.95	General
Check	11/25/2021	eft	PAYROLL	WC	-4,900.44	General
Check	11/25/2021	eft	PAYROLL	WC	-5,390.49	General
Check	11/25/2021	eft	PAYROLL		-3,643.89	General
Total 501-A · Base Salaries					-293,494.68	
Total 501 · SALARIES					-293,494.68	
501-O · OVERTIME						
501-0A · Overtime						
Check	11/22/2021	808906272	TIBURON FPD	#482 Armour (10/1/21)	-1,508.64	General
Check	11/25/2021	eft	PAYROLL	OT	-57,123.23	General
Check	11/25/2021	eft	PAYROLL	GOT	-206.40	General
Check	11/25/2021	eft	PAYROLL		-3,966.79	General
Total 501-0A · Overtime					-62,805.06	
501-0B · FLSA						
Check	11/25/2021	eft	PAYROLL	F	-6,021.00	General
Check	11/25/2021	eft	PAYROLL		-105.00	General
Total 501-0B · FLSA					-6,126.00	
501-0C · Out of Grade						
Check	11/25/2021	eft	PAYROLL	G	-1,266.19	General
Total 501-0C · Out of Grade					-1,266.19	
Total 501-O · OVERTIME					-70,197.25	
504 · EMPLOYEE BENEFITS						
504-A · Health Benefits						
Check	11/19/2021	eft	CONNECT YOUR CARE	cobra administration	-21.09	General
Check	11/22/2021	808906260	KAISER PERMANENTE	december 2021	-84,846.64	General
Check	11/22/2021	808906260	KAISER PERMANENTE	december 2021	-5,539.48	Prevention

Type	Date	Num	Source Name	Memo	Amount	Division
Check	11/22/2021	808906260	KAISER PERMANENTE	december 2021	-2,030.60	MU
Check	11/22/2021	808906260	KAISER PERMANENTE	december 2021	-1,884.40	MWPA
Check	11/25/2021	eft	PAYROLL	T	-2,122.75	General
Check	11/25/2021	eft	PAYROLL	M2	3,792.69	General
Total 504-A · Health Benefits					-92,652.27	
504-AA · Retiree Medical						
Check	11/22/2021	808906261	MCERA	oct retiree medical	-34,490.39	General
Total 504-AA · Retiree Medical					-34,490.39	
504-AB · Retiree Health Savings						
Check	11/22/2021	808906285	VANTAGEPOINT TRANSFER AGENTS-803645	Plan#803645 RHS contribution	-3,206.00	General
Check	11/22/2021	808906285	VANTAGEPOINT TRANSFER AGENTS-803645	10/31-11/13/21	-98.50	MU
Check	11/22/2021	808906285	VANTAGEPOINT TRANSFER AGENTS-803645	10/31-11/13/21	-205.50	Prevention
Check	11/22/2021	808906285	VANTAGEPOINT TRANSFER AGENTS-803645	10/31-11/13/21	-68.00	MWPA
Total 504-AB · Retiree Health Savings					-3,578.00	
504-E · District Share Retirement						
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT	10/31-11/13/21	-104,076.18	General
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT	10/31-11/13/21	-646.12	MU
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT	10/31-11/13/21	-5,361.76	Prevention
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT	10/31-11/13/21	-447.39	MWPA
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT		-374.87	General
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT		-374.87	General
Check	11/22/2021	808906284	MARIN COUNTY RETIREMENT		-411.30	General
Total 504-E · District Share Retirement					-111,692.49	
504-G · Educational Allowance						
Check	11/25/2021	eft	PAYROLL	E	-12,727.00	General
Check	11/25/2021	eft	PAYROLL	E	-97.00	Prevention
Check	11/25/2021	eft	PAYROLL		-84.00	General
Total 504-G · Educational Allowance					-12,908.00	
504-L · Def.Comp. Employer %						
Check	11/22/2021	808906286	NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,345.00	General
Check	11/25/2021	eft	MASSMUTUAL	10/31-11/13/21	-12,833.00	General
Check	11/25/2021	eft	MASSMUTUAL	10/31-11/13/21	-247.00	MU
Check	11/25/2021	eft	MASSMUTUAL	10/31-11/13/21	-859.00	Prevention
Check	11/25/2021	eft	MASSMUTUAL	10/31-11/13/21	-171.00	MWPA
Check	11/25/2021	eft	MASSMUTUAL		-175.00	General
Total 504-L · Def.Comp. Employer %					-15,630.00	
504-S · Longevity						
Check	11/25/2021	eft	PAYROLL	N	-770.47	General
Total 504-S · Longevity					-770.47	
504-X · Life Insurance						
Check	11/25/2021	eft	PAYROLL	T2	201.92	General
Total 504-X · Life Insurance					201.92	
504-Y · Payroll Taxes						
Check	11/25/2021	eft	PAYROLL TAXES	SS	-172.05	MWPA
Check	11/25/2021	eft	PAYROLL TAXES	ER	-4,897.51	General
Check	11/25/2021	eft	PAYROLL TAXES	ER	-119.94	MU
Check	11/25/2021	eft	PAYROLL TAXES	ER	-248.98	Prevention
Check	11/25/2021	eft	PAYROLL TAXES	ER	-61.81	MWPA
Check	11/25/2021	eft	PAYROLL TAXES	ER	-28.06	MWPA
Total 504-Y · Payroll Taxes					-5,528.35	
Total 504 · EMPLOYEE BENEFITS					-277,048.05	
Total SALARIES & BENEFITS					-640,739.98	

Type	Date	Num	Source Name	Memo	Amount	Division
OPERATING EXPENSES						
511 · OFFICE EXPENSE						
511-B · Copier/Printer Expenses						
Check	11/22/2021	808906262	McCARTHY, LANIEA	11/14/21 vegetation flyers (557)	-1,114.00	MU
Total 511-B · Copier/Printer Expenses					-1,114.00	
511-D · Postage						
Check	11/22/2021	808906262	McCARTHY, LANIEA	11/14/21 vegetation flyers postage	-179.91	MU
Total 511-D · Postage					-179.91	
Total 511 · OFFICE EXPENSE					-1,293.91	
513 · SPECIAL DEPARTMENT EXPENSE						
513-O · Misc. Celebrations/flowers						
Bill	11/22/2021	peterson	US BANK	mollie stones: tubbs birthday cake	-29.59	General
Total 513-O · Misc. Celebrations/flowers					-29.59	
513-V · Software Subscriptions Services						
Check	11/22/2021	808906264	MYSIDEWALK	#32578 subscription for measure u committee	-9,084.00	MU
Bill	11/22/2021	peterson	US BANK	apple: cloud storage	-0.99	General
Bill	11/22/2021	jaycox	US BANK	google: g suite business	-1,556.12	General
Total 513-V · Software Subscriptions Services					-10,641.11	
Total 513 · SPECIAL DEPARTMENT EXPENSE					-10,670.70	
515 · CLOTHING & PERSONNEL SUPPLIES						
515-A · Uniforms/Boots						
Check	11/22/2021	808906251	BAUER COMPRESSORS	#286049 aqua bags (6) / boots (1)	-612.49	General
Total 515-A · Uniforms/Boots					-612.49	
Total 515 · CLOTHING & PERSONNEL SUPPLIES					-612.49	
517 · COMMUNICATIONS						
517-A · Telephone						
Check	11/22/2021	808906253	AT&T/CALNET 824	#17300712 10/10-11/9/21	-903.73	General
Check	11/22/2021	808906254	AT&T/CALNET 382	#17302046 10/10-11/9/21	-23.18	General
Check	11/22/2021	808906267	MITEL	#38027153 acct 14961 12/1-12/31/21	-1,963.89	General
Total 517-A · Telephone					-2,890.80	
517-G · Internet/IDSL						
Check	11/18/2021	eft	COMCAST - EFT	2038 sta 9	-294.87	General
Total 517-G · Internet/IDSL					-294.87	
517-I · Phone Repairs/Replacement						
Check	11/22/2021	808906282	APPLE INC.	#AG12014885 E4 iphone replacement KD724X9V1W	-1,297.92	General
Check	11/22/2021	808906282	APPLE INC.	#AG12014885 battalion 1 iphone replacement YL7HV44QR1	-1,297.92	General
Total 517-I · Phone Repairs/Replacement					-2,595.84	
517-L · MDC Connection						
Check	11/22/2021	808906258	FIRSTNET	#11102021 10/3-11/2/21	-254.36	General
Total 517-L · MDC Connection					-254.36	
Total 517 · COMMUNICATIONS					-6,035.87	
520 · BUILDING & GROUNDS MAINTENANCE						
520-B · Janitorial Supplies						
Check	11/22/2021	808906249	ARAMARK UNIFORM SERVICES	10/31/2021 939152000 station towels	-724.65	General
Check	11/22/2021	808906263	MSM, INC.	#171376 paper towels (3) detergent (6)	-205.02	General
Check	11/22/2021	808906263	MSM, INC.	#171376A detergent (2)	-32.54	General
Total 520-B · Janitorial Supplies					-962.21	

Type	Date	Num	Source Name	Memo	Amount	Division
520-C · Unscheduled Repairs & Maint.						
Check	11/22/2021	808906266	MILL VALLEY REFUSE SERVICE	10/2-11/1/21 sta 9 storage box	-125.00	General
Check	11/22/2021	808906273	WATERSTREET COMPANY	#93155 batteries	-15.21	General
Total 520-C · Unscheduled Repairs & Maint.					-140.21	
520-K · Kitchen Supplies						
Bill	11/22/2021	peterson	US BANK	amazon: kcups/batteries	-106.41	General
Bill	11/22/2021	peterson	US BANK	amazon: water/hand soap	-16.83	General
Total 520-K · Kitchen Supplies					-123.24	
Total 520 · BUILDING & GROUNDS MAINTENANCE					-1,225.66	
521 · EQUIPMENT MAINTENANCE						
521-A · Radio Repair						
Check	11/22/2021	808906252	MARIN COUNTY TAX COLLECTOR	#21614 october radio repairs	-86.24	General
Total 521-A · Radio Repair					-86.24	
521-B · Breathing Air Systems						
Check	11/22/2021	808906269	RS HUGHES	#79247932 cylinder valve kit	-95.81	General
Check	11/22/2021	808906269	RS HUGHES	#79184146 flow test air packs	-330.00	General
Total 521-B · Breathing Air Systems					-425.81	
521-H · Repairs & Unscheduled Maint.						
Check	11/22/2021	808906268	AIR EXCHANGE, INC.	#91605919 sta 1 maintenance	-382.25	General
Check	11/22/2021	808906268	AIR EXCHANGE, INC.	#91605921 sta 4 maintenance	-600.28	General
Check	11/22/2021	808906268	AIR EXCHANGE, INC.	#91605920 sta 9 maintenance	-1,477.24	General
Total 521-H · Repairs & Unscheduled Maint.					-2,459.77	
521-J · Portable Equipment						
Check	11/22/2021	808906250	BUCK'S SAW SERVICE	#51.50 carburetor/throttle control	-62.37	General
Total 521-J · Portable Equipment					-62.37	
Total 521 · EQUIPMENT MAINTENANCE					-3,034.19	
521-1 · VEHICLE MAINTENANCE						
521-1A · Vehicle Repair						
Check	11/22/2021	808906256	DIEGO TRUCK REPAIR	#63409 ladder truck maint	-134.97	General
Bill	11/22/2021	bouchard	US BANK	buildasign: magnet vehicle identification	-140.85	General
Bill	11/22/2021	bouchard	US BANK	zips truck: replacement code 3 light	-159.36	General
Total 521-1A · Vehicle Repair					-435.18	
521-1C · Marine Division						
Check	11/22/2021	808906274	WEST MARINE PRO	#2253 fastener	-1.56	General
Check	11/22/2021	808906274	WEST MARINE PRO	#2576 salt away cleaner	-112.70	General
Check	11/22/2021	808906274	WEST MARINE PRO	#2640 snap shackle	-15.67	General
Check	11/22/2021	808906274	WEST MARINE PRO	#4157 cleaner/grease spray/fuse kit	-41.57	General
Total 521-1C · Marine Division					-171.50	
Total 521-1 · VEHICLE MAINTENANCE					-606.68	
523 · SPECIALIZED SERVICES						
523-A · Board Per Diem						
Check	11/22/2021	808906275	CHUN, KURT	november board per diem	-200.00	General
Check	11/22/2021	808906276	DeBERRY, CRISTINE SOTO	november board per diem	-200.00	General
Check	11/22/2021	808906277	PERAZZO, THOMAS	november board per diem	-300.00	General
Check	11/22/2021	808906278	HILLIARD, CATHRYN	november board per diem	-400.00	General
Check	11/22/2021	808906279	WILLIS, STEPHEN	november board per diem	-200.00	General
Check	11/22/2021	808906280	RAVECHE, ASHLEY	november board per diem	-200.00	General
Total 523-A · Board Per Diem					-1,500.00	
523-C · Legal/Professional Fees						
Check	11/22/2021	808906271	SHERMAN LAW CORPORATION	#1373 legal services through 11/1/2021	-7,781.25	General
Total 523-C · Legal/Professional Fees					-7,781.25	
523-L · Computer Consulting Services						

Type	Date	Num	Source Name	Memo	Amount	Division
Check	11/22/2021	808906265	MARIN IT	#2021-23456 november hosted backup	-400.00	General
Total 523-L · Computer Consulting Services					-400.00	
523-T · Team Building						
Bill	11/22/2021	peterson	US BANK	vistaprint: thank you cards	-200.14	General
Total 523-T · Team Building					-200.14	
523-ZB · Vegetation Management						
Check	11/22/2021	808906257	FORSTER & KROEGER	#7913 sausalito	-26,640.00	MU
TC Total 523-ZB · Vegetation Management					-26,640.00	
523-ZF · Outside Services						
Check	11/22/2021	808906255	CITYGATE ASSOCIATES, LLC	#30707 assist w/SMFD-MVFD merger professional services	-855.75	General
Total 523-ZF · Outside Services					-855.75	
Total 523 · SPECIALIZED SERVICES					-37,377.14	
526 · TRAINING & CONFERENCES						
526-A · Training						
Check	11/22/2021	808906259	HILLIARD, FRED	rmb: cal fire chief conference meal	-154.35	Prevention
Check	11/22/2021	808906270	RAMIRO, MCKENNA	rmb:mileage for fire inspector 1a/b course (418)	-213.18	Prevention
Bill	11/22/2021	ramiro	US BANK	hyatt place: inspector 2b parking	-20.00	Prevention
Bill	11/22/2021	ramiro	US BANK	hyatt place: inspector 1c/1d lodging	-639.40	Prevention
Bill	11/22/2021	ramiro	US BANK	nick the greek: inspector 1d meal	-16.48	Prevention
Total 526-A · Training					-1,043.41	
Total 526 · TRAINING & CONFERENCES					-1,043.41	
526-2 · MEETINGS & TRAVEL EXPENSES						
526-2A · Food/Meetings						
Bill	11/22/2021	bouchard	US BANK	cafe de soul: chief officer series instructor meal	-58.60	General
Bill	11/22/2021	peterson	US BANK	saylors: board meeting meal	-83.00	General
Bill	11/22/2021	peterson	US BANK	darios: meeting meal	-114.35	General
Bill	11/22/2021	peterson	US BANK	the counter: meeting meal	-19.07	General
Bill	11/22/2021	peterson	US BANK	darios: board meeting meal	-116.89	General
Total 526-2A · Food/Meetings					-391.91	
Total 526-2 · MEETINGS & TRAVEL EXPENSES					-391.91	
527 · RENT						
527-B · LSW Rent						
Check	11/22/2021	808906281	HARRISON HOLDINGS, LLC.	december rent	-26,456.00	General
Total 527-B · LSW Rent					-26,456.00	
Total 527 · RENT					-26,456.00	
Total OPERATING EXPENSES					-88,747.96	

Southern Marin Fire Protection District
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Date	Num	Name	Memo	Account	Amount
Oct 22, 21					
10/22/2021	barnes	US BANK	apple: cloud storage	513-V · Software Subscriptions Ser	0.99
10/22/2021	barnes	US BANK	us flag.com: credit	526-A · Training	-582.38
10/22/2021	barnes	US BANK	lucindas: strike team meal	526-2D · Strike Team Expenses	10.59
10/22/2021	barnes	US BANK	expedia: strike team travel	526-2D · Strike Team Expenses	215.97
10/22/2021	barnes	US BANK	burrito bandito: strike team meal	526-2D · Strike Team Expenses	18.64
10/22/2021	barnes	US BANK	safeway: strike team meal	526-2D · Strike Team Expenses	20.00
10/22/2021	barnes	US BANK	logans roadhosue: strike team meal	526-2D · Strike Team Expenses	24.29
10/22/2021	barnes	US BANK	novato carwash: bc1 carwash	521-1A · Vehicle Repair	30.00
10/22/2021	barnes	US BANK	amazon: military grade light sticks (3)	521-1A · Vehicle Repair	559.80
10/22/2021	barnes	US BANK	high tech burrito: incident meal	526-A · Training	378.85
10/22/2021	barnes	US BANK	audible: subscription	513-V · Software Subscriptions Ser	14.95
10/22/2021	barnes	US BANK	best buy: ipad cases	583-4V · MDC iPad Program	486.80
10/22/2021	barnes	US BANK	cafe del soul: meeting meal	526-2A · Food/Meetings	32.87
10/22/2021	barnes	US BANK	lucindas: meeting meal	526-2A · Food/Meetings	16.19
10/22/2021	barnes	US BANK	peterson trucks: bc1 repair	521-1A · Vehicle Repair	366.53
10/22/2021	barnes	US BANK	firedept clothing: safety clothes	515-I · Wildland - Safety Clothing	128.60
10/22/2021	barnes	US BANK	apple: storage	513-V · Software Subscriptions Ser	0.99
10/22/2021	barnes	US BANK	peets: team building	523-T · Team Building	6.70
10/22/2021	boykin	US BANK	perrys deli: investigation team lunch	523-ZC · Fire Prevention	77.84
10/22/2021	d paterson	US BANK	high tech burrito: bc meeting meal	526-2A · Food/Meetings	29.38
10/22/2021	d paterson	US BANK	fedex: rub nook for battalion 5	511-C · Maps & Run Books	481.60
10/22/2021	d paterson	US BANK	target: sta 4 bathroom lamp	520-C · Unscheduled Repairs & Ma	92.64
10/22/2021	figoni	US BANK	marin county clerk: notice of exemption mwpa core project	523-ZC · Fire Prevention	52.50
10/22/2021	golden	US BANK	rei: NEED RECEIPT	523-Q · Health & Wellness	61.46
10/22/2021	golden	US BANK	mueller glass: NEED RECEIPT	523-Q · Health & Wellness	183.00
10/22/2021	golden	US BANK	home depot: NEED RECEIPT	523-Q · Health & Wellness	1,163.94
10/22/2021	golden	US BANK	o'reilly auto parts: NEED RECEIPT	523-Q · Health & Wellness	60.08
10/22/2021	hilliard	US BANK	ca conference: fire investigation books	523-ZC · Fire Prevention	85.00
10/22/2021	hilliard	US BANK	buffalo wild wings:fire investigation training conference meal	526-A · Training	55.40
10/22/2021	hilliard	US BANK	embassy suites: fire investigation training conference lodging	526-A · Training	505.97
10/22/2021	hilliard	US BANK	wash2go: p1 carwash	521-1A · Vehicle Repair	31.99
10/22/2021	hilliard	US BANK	iafc: ca chiefs conference	526-A · Training	390.00
10/22/2021	hilliard	US BANK	marin ij: subscription	523-ZC · Fire Prevention	16.00
10/22/2021	hilliard	US BANK	amazon: p1 vehicle battery jump packs	521-1A · Vehicle Repair	760.90
10/22/2021	hilliard	US BANK	google: cloud storage	523-ZC · Fire Prevention	1.99
10/22/2021	hilliard	US BANK	the counter: ca chiefs conference meal	526-A · Training	19.92
10/22/2021	hilliard	US BANK	shell: p1 fuel	521-1B · Fuel	78.07
10/22/2021	hilliard	US BANK	magnum electronics: portable radio charger chief new tahoe	583-5J · New Apparatus	407.99
10/22/2021	hilliard	US BANK	apple: cloud storage	523-ZC · Fire Prevention	0.99
10/22/2021	jaycox	US BANK	google: g suite business	513-V · Software Subscriptions Ser	1,080.80
10/22/2021	jaycox	US BANK	amazon: dock station/ac adapter	513-U · Misc. Computer Supplies	455.66
10/22/2021	jaycox	US BANK	best buy: apple keyboard hr	513-U · Misc. Computer Supplies	109.24
10/22/2021	jaycox	US BANK	apple: cables/keyboard	513-U · Misc. Computer Supplies	149.33
10/22/2021	jaycox	US BANK	best buy: hdmi cables	513-U · Misc. Computer Supplies	158.36

Southern Marin Fire Protection District
CalCard

Date	Num	Name	Memo	Account	Amount
10/22/2021	jaycox	US BANK	apple: 61w ac adapter (4)	513-U · Misc. Computer Supplies	300.15
10/22/2021	jaycox	US BANK	google: g suite business	513-V · Software Subscriptions Ser	464.40
10/22/2021	jaycox	US BANK	target: wireless mouse	513-U · Misc. Computer Supplies	18.60
10/22/2021	martinez	US BANK	western state design: NEED RECEIPT	520-C · Unscheduled Repairs & Ma	355.00
10/22/2021	martinez	US BANK	amazon: NEED RECEIPT	520-C · Unscheduled Repairs & Ma	114.54
10/22/2021	mchugh	US BANK	shell: ooc fuel	526-2D · Strike Team Expenses	47.83
10/22/2021	mchugh	US BANK	shell: ooc fuel	526-2D · Strike Team Expenses	125.00
10/22/2021	mchugh	US BANK	hampton inn: ooc lodging	526-2D · Strike Team Expenses	163.90
10/22/2021	mchugh	US BANK	hampton inn: ooc lodging	526-2D · Strike Team Expenses	163.90
10/22/2021	mchugh	US BANK	chevron: ooc fuel	526-2D · Strike Team Expenses	150.00
10/22/2021	mchugh	US BANK	chevron: ooc fuel	526-2D · Strike Team Expenses	27.45
10/22/2021	mchugh	US BANK	marriott: ooc lodging	526-2D · Strike Team Expenses	101.03
10/22/2021	mchugh	US BANK	marriott: ooc lodging	526-2D · Strike Team Expenses	101.03
10/22/2021	moore	US BANK	cascade fire equipment: hose appliance repair	521-R · Hose Maint/Nozzle & Fittinç	162.63
10/22/2021	moore	US BANK	club care: repair gym equipment	521-M · Gym Equipment Maintenar	297.60
10/22/2021	omoomy	US BANK	facebook: ads	523-ZG · Public Outreach	399.81
10/22/2021	omoomy	US BANK	mailchimp: email subscription	513-V · Software Subscriptions Ser	91.95
10/22/2021	peterson	US BANK	fred place: meeting meal	526-2A · Food/Meetings	44.38
10/22/2021	peterson	US BANK	usa tep co: air for tire	521-1A · Vehicle Repair	1.75
10/22/2021	peterson	US BANK	apple: cloud storage	513-V · Software Subscriptions Ser	0.99
10/22/2021	peterson	US BANK	classic car wash: ch2 car wash	521-1A · Vehicle Repair	59.78
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	47.13
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	52.50
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	71.80
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	69.52
10/22/2021	peterson	US BANK	1-800 flowers: nau flowers	513-O · Misc. Celebrations/flowers	97.14
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	34.03
10/22/2021	peterson	US BANK	amazon: office supplies	511-A · General Office Supply	71.47
10/22/2021	ramiro	US BANK	urban plates: fire inspector 1a training meal	526-A · Training	18.96
10/22/2021	ramiro	US BANK	american health education: tuition for fire inspector 1b-d training	526-A · Training	1,195.00
10/22/2021	ramiro	US BANK	fire protection pub: textbook for training class	526-A · Training	80.75
10/22/2021	ramiro	US BANK	hyatt place: training parking	526-A · Training	30.00
10/22/2021	ramiro	US BANK	hyatt place: training lodging	526-A · Training	488.58
10/22/2021	s paterson	US BANK	darios: board meeting meal	526-2A · Food/Meetings	93.48
10/22/2021	s paterson	US BANK	floral image: lsw flowers may-september	511-A · General Office Supply	299.05
10/22/2021	s paterson	US BANK	adobe: annual subscription hr	513-V · Software Subscriptions Ser	179.88
10/22/2021	s paterson	US BANK	floral image: lsw flowers october	511-A · General Office Supply	59.81
10/22/2021	s paterson	US BANK	nugget market: birthday celebration	513-O · Misc. Celebrations/flowers	22.80
10/22/2021	s paterson	US BANK	paypal: calpelra convention	526-A · Training	210.00
10/22/2021	schiffmann	US BANK	fastrak: toll	526-2B · Transportation/Bridge Toll	100.00
10/22/2021	schiffmann	US BANK	gov finance office: membership renewal	526-A · Training	160.00
10/22/2021	schiffmann	US BANK	gashouse cove marina: fuel	521-1B · Fuel	262.81
10/22/2021	schiffmann	US BANK	fastrak: toll	526-2B · Transportation/Bridge Toll	100.00
10/22/2021	sullivan	US BANK	redback usa: NEED RECEIPT	515-A · Uniforms/Boots	433.00

Southern Marin Fire Protection District
CalCard

Date	Num	Name	Memo	Account	Amount
10/22/2021	sullivan	US BANK	irvine and jachens: NEED RECEIPT	515-A · Uniforms/Boots	605.33
10/22/2021	tubbs	US BANK	harmony: credit	526-2A · Food/Meetings	-18.06
10/22/2021	tubbs	US BANK	harmony: business meeting meal	526-2A · Food/Meetings	18.06
10/22/2021	tubbs	US BANK	harmony: business meeting meal	526-2A · Food/Meetings	26.95
10/22/2021	tubbs	US BANK	joan: annual software subscription	513-V · Software Subscriptions Ser	470.04
10/22/2021	tubbs	US BANK	vistaprint: business cards (alper)	511-A · General Office Supply	70.68
10/22/2021	tubbs	US BANK	the depot: meeting coffee	526-2A · Food/Meetings	5.85
10/22/2021	tubbs	US BANK	half day cafe: meeting meal	526-2A · Food/Meetings	47.05
10/22/2021	tubbs	US BANK	microsoft: annual software subscription	513-V · Software Subscriptions Ser	110.09
10/22/2021	tubbs	US BANK	shell: fuel	521-1B · Fuel	100.73
Oct 22, 21					**17,046.58**

Southern Marin Fire Protection District
Wires & Transfers

Date	Memo	From Account	To Account	Amount
October 15 - November 11, 21				
11/15/2021	Temporary transfer	Dry Period Reserve	8089 · Operating Fund - County	2,500,000.00
				2,500,000.00

Southern Marin Fire Protection District
PARS Trust

Date	Pension Contributions	OPEB Contributions	Investment Earnings	Disbursed	Administrative Expenses	Balance
6/30/2011		**200,000**				**200,000**
Total FY12		**300,000**	**14,183**		**(5,388)**	**508,795**
Total FY13		**300,000**	**47,066**		**(5,685)**	**850,176.57**
Total FY14		**374,000**	**130,603**		**(6,915)**	**1,347,864.76**
Total FY15		**552,000**	**37,335**		**(8,519)**	**1,928,680.85**
Total FY16		**365,000**	**46,616**		**(10,727)**	**2,329,569.96**
Total FY17		**375,000**	**209,322**	**-**	**(14,718)**	**2,899,174.17**
Total FY18		**355,000**	**171,859**	**-**	**(16,663)**	**3,409,370.21**
Total FY19	**300,000**	**330,000**	**245,451**	**-**	**(8,807)**	**4,276,013.92**
Total FY20	**300,000**	**253,894**	**194,996**	**-**	**(23,421)**	**5,001,482.90**
Total FY21	-	**250,000**	**994,778**	**-**	**(31,849)**	**6,214,411.78**
7/31/2021			43,708.02		(2,977.54)	6,255,142.26
8/31/2021			79,278.35		(2,992.25)	6,331,428.36
9/30/2021			(157,274.68)		(3,037.96)	6,171,115.72
10/31/2021			173,071.78		(3,008.51)	6,341,178.99
Cumulative	**300,000**	**3,401,000**	**2,035,997**	**-**	**(121,287)**	**6,341,178.99**

PUBLIC AGENCY RETIREMENT SERVICES | PARS

SOUTHERN MARIN FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
10/1/2021 to 10/31/2021

Alyssa Schiffmann
Finance Manager
Southern Marin Fire Protection District
28 Liberty Ship Way, Suite 2800
Sausalito, CA 94965

Account Summary

Source	Balance as of 10/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 10/31/2021
OPEB	$5,434,507.68	$0.00	$152,413.27	$2,649.40	$0.00	$0.00	$5,584,271.55
PENSION	$736,608.04	$0.00	$20,658.51	$359.11	$0.00	$0.00	$756,907.44
Totals	**$6,171,115.72**	**$0.00**	**$173,071.78**	**$3,008.51**	**$0.00**	**$0.00**	**$6,341,178.99**

Investment Selection

Source	
OPEB	**Moderate Index PLUS**
PENSION	**Moderate Index PLUS**

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return 3-Years	5-Years	10-Years	Plan's Inception Date
OPEB	2.80%	1.52%	19.00%	11.60%	9.28%	7.78%	6/30/2011
PENSION	2.80%	1.52%	19.00%	-	-	-	3/12/2019

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Commercial Checking Acct Public Funds

Account number: [redacted] ■ November 1, 2021 - November 30, 2021 ■ Page 1 of 2

WELLS FARGO

SOUTHERN MARIN FIRE PROTECTION DISTRICT
28 LIBERTY SHIP WAY STE 2800
SAUSALITO CA 94965-3320

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: ***wellsfargo.com***

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	*Beginning balance*	*Total credits*	*Total debits*	*Ending balance*
[redacted]	$648,254.90	$712,309.14	-$718,014.39	$642,549.65

ACCOUNT CODE 1259 | AMOUNT 642,549 65

Credits

Deposits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	11/08	406,631.64	Deposit
	11/23	265,561.56	Deposit
		$672,193.20	Total deposits

Electronic deposits/bank credits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	11/15	1,423.41	Southern Marin E Receivable 016Flhzuh20Hl80 016Flhzuh20Hl80 Southern Marin E Bill.Com Acct #S
	11/26	38,692.53	USDA Treas 310 Misc Pay 112621 xxxxx4012 Rmr*IV*F20211585 O-231.57 8/13-29/21*PI*38692.53\
		$40,115.94	Total electronic deposits/bank credits
		$712,309.14	Total credits

APPROVED 642,549 65

Debits

Electronic debits/bank debits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	11/01	37,983.21 <	Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 211029 0221120670 Southern Marin Fire PR
	11/03	38.40 <	Business to Business ACH Debit - AFLAC Insurance 110121 Knu95667507 Southern Marin Fire
	11/05	982.22 <	Business to Business ACH Debit - ADP Payroll Fees ADP - Fees 211105 105Qq 2581259 Southern Marin Fire PR

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WELLS FARGO

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount		Transaction detail
	11/09	220,590.53	<	Business to Business ACH Debit - ADP Wage Pay Wage Pay 211109 7770824710485Qq Southern Marin Fire PR
	11/10	73,890.11	<	Business to Business ACH Debit - ADP Tax ADP Tax 211110 045Qq 111045A01 Southern Marin Fire PR
	11/12	20.65		Client Analysis Srvc Chrg 211110 Svc Chge 1021 000004121001259
	11/12	289.87		Comcast 8155300 020650818 211110 3781252 Southern *Fire
	11/15	40,574.64	<	Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 211112 0221120670 Southern Marin Fire PR
	11/18	294.87		Comcast 8155300 020652038 211117 3948046 Southern *Fire
	11/19	21.09	<	Business to Business ACH Debit - Connectyourcare ACH 211119 597836 Southern Marin Fire (C
	11/23	225,531.52	<	Business to Business ACH Debit - ADP Wage Pay Wage Pay 211123 6330807385805Qq Southern Marin Fire PR
	11/24	74,928.79	<	Business to Business ACH Debit - ADP Tax ADP Tax 211124 045Qq 112447A01 Southern Marin Fire PR
	11/29	461.21		Comcast 8155300 120321658 211128 8326082 Southern *Fire
	11/29	294.96		Comcast 8155300 120297650 211128 8325320 Southern *Fire
	11/29	40,974.64	<	Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 211126 0221120670 Southern Marin Fire PR
	11/29	962.68	<	Business to Business ACH Debit - Wex Inc Fleet Debi 211126 9100007532658 Southern Marine Fire P
	11/29	175.00	<	Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 211126 0221120670 Southern Marin Fire PR
		$718,014.39		Total electronic debits/bank debits
		$718,014.39		Total debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
10/31	648,254.90	11/09	795,292.18	11/19	681,624.36
11/01	610,271.69	11/10	721,402.07	11/23	721,654.40
11/03	610,233.29	11/12	721,091.55	11/24	646,725.61
11/05	609,251.07	11/15	681,940.32	11/26	685,418.14
11/08	1,015,882.71	11/18	681,645.45	11/29	642,549.65

Average daily ledger balance $683,214.66

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Southern Marin Fire Protection District
Reconciliation Detail
1259 · Wells Fargo Payroll, Period Ending 11/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						648,254.90
Cleared Transactions						
Checks and Payments - 16 items						
Check	10/28/2021	eft	MASSMUTUAL	X	-37,983.21	-37,983.21
Check	11/01/2021	eft	AFLAC	X	-38.40	-38,021.61
Check	11/05/2021	eft	ADP - EFT	X	-982.22	-39,003.83
Check	11/08/2021	eft	COMCAST - EFT	X	-289.87	-39,293.70
Check	11/10/2021	eft	PAYROLL	X	-220,590.53	-259,884.23
Check	11/10/2021	eft	PAYROLL TAXES	X	-73,890.11	-333,774.34
Check	11/10/2021	eft	MASSMUTUAL	X	-40,574.64	-374,348.98
Check	11/18/2021	eft	COMCAST - EFT	X	-294.87	-374,643.85
Check	11/19/2021	eft	CONNECT YOUR C...	X	-21.09	-374,664.94
Check	11/25/2021	eft	PAYROLL	X	-225,531.52	-600,196.46
Check	11/25/2021	eft	PAYROLL TAXES	X	-74,928.79	-675,125.25
Check	11/25/2021		MASSMUTUAL	X	-41,149.64	-716,274.89
Check	11/26/2021	eft	CHEVRON, USA IN...	X	-962.68	-717,237.57
Check	11/26/2021	eft	COMCAST - EFT	X	-461.21	-717,698.78
Check	11/26/2021	eft	COMCAST - EFT	X	-294.96	-717,993.74
Check	11/30/2021			X	-20.65	-718,014.39
Total Checks and Payments					-718,014.39	-718,014.39
Deposits and Credits - 6 items						
Deposit	11/04/2021			X	6,631.64	6,631.64
Check	11/08/2021	80890...	SOUTHERN MARIN...	X	400,000.00	406,631.64
Payment	11/15/2021		SMEMPS.	X	1,423.41	408,055.05
Check	11/22/2021	80890...	SOUTHERN MARIN...	X	250,000.00	658,055.05
Deposit	11/23/2021			X	15,561.56	673,616.61
Payment	11/26/2021		OFFICE OF EMER...	X	38,692.53	712,309.14
Total Deposits and Credits					712,309.14	712,309.14
Total Cleared Transactions					-5,705.25	-5,705.25
Cleared Balance					-5,705.25	642,549.65
Register Balance as of 11/30/2021					-5,705.25	642,549.65
New Transactions						
Checks and Payments - 4 items						
Check	12/01/2021	eft	AFLAC		-38.40	-38.40
Check	12/05/2021	eft	PITNEY BOWES IN...		-208.99	-247.39
Check	12/08/2021	eft	COMCAST - EFT		-289.87	-537.26
Check	12/15/2021	eft	COMCAST - EFT		-294.87	-832.13
Total Checks and Payments					-832.13	-832.13
Total New Transactions					-832.13	-832.13
Ending Balance					**-6,537.38**	**641,717.52**

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Association Report**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive Oral Report

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
N/A PREPARED BY: Anonymous User
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Update on DEI Initiatives Staff Report**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
Staff Report- DEI December 2021 Update - FINAL .pdf
DEI- ATTACHMENT A- VISION STATEMENT.pdf
DEI- ATTACHMENT B- INTERNAL SURVEY RESULTS.pdf
DEI- ATTACHMENT C- Community break down report.pdf
DEI- ATTACHMENT D- Fire Fighter EMT_Paramedic Cost.pdf
DEI- ATTACHMENT E-Tiers for Hiring and Recruitment Initiatives.pdf
PREPARED BY: McKenna Ramiro
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

STAFF REPORT – Update on DEI Initiatives

Date
December 15, 2021

Topic
Update on DEI Initiatives for the District

Summary

A DEI Taskforce was formed to create a comprehensive plan for the Fire District in order to fulfill the Board of Directors' adopted strategic initiative to become a diverse workforce, while promoting inclusiveness and providing equitable opportunities for all. The goal of the taskforce is to create initiatives in response to specific hardships, difficulties, or restraints, discovered through research efforts of the taskforce members, within the fire service, that have prevented diverse candidates from access to a fire service career.

The Board of Directors also directed the Fire Chief to take immediate action where possible, in hiring candidates of diversity. Immediate opportunities existed within the Administrative and Prevention Divisions and action was taken that resulted in five new qualified employees hired since the beginning of 2021, of which three were women, and two were men. Currently at LSW, there are twelve District employees; seven are women and five are men. Additionally, of the 12 employees at LSW, three are bi-racial.

The Marin County Fire Department and the Marin County Fire Chiefs Association, in partnership with Stanford University, UC Berkeley and others, have developed a program (Fire Foundry) that will serve as another gateway for fire agencies to diversify their workforce by providing wrap-around services while candidates are employed field experience in Fuel Management and classroom lesson in fire science and emergency medical systems

The taskforce is working to create initiatives in each of the target areas identified by the Fire Chief's mission statement, beginning with hiring and recruitment. Each initiative evaluates the need and urgency for action, feasibility of implementation, financial costs, benefits and potential consequences or troubles, and the longevity for continuation. Prior to implementation of any of the initiatives developed for hiring and recruitment, the taskforce will present the current progress with the Board of Directors.

Background

The Strategic Initiative of DEI

As much of the nation grappled with the events that took place in June 2020, many Marin County agencies promised to take action to dismantle systemic oppression and encourage and promote cultural change. During the Board Retreat of 2020, the Board of Directors united in action to become a diverse workforce and create equitable opportunities for careers in the fire service. While the City of Mill Valley took action to initiate an action plan to address these areas of concern, the Fire District also found it essential to dedicate resources and time to work to create a plan that serves as a fundamental base for initiatives to enhance diversity, equity and inclusion.

The DEI Taskforce

With the desire to create a comprehensive plan for the District, the Fire Chief organized a group of eight personnel members, who represent all the different divisions and positions within the organization, to form the Diversity, Equity and Inclusion Taskforce. The taskforce meets bi-monthly in order to work on producing initiatives to address the target areas identified through the Fire Chief's Mission Statement (*Attachment A)*. In order to help continue education on diversity, equity, and inclusion, as well as leadership development and facilitation, each member is given a different training opportunity, assigned by the Taskforce Chair, before each meeting. After each meeting, members are given assignments to complete prior to the next meeting in order to continue momentum outside of the group's interactions. The taskforce has elected to focus on the target area of Hiring and Recruitment first.

Overview of District

One of the initial goals of the group was to create an overview of the District, both internally and externally, to have a constructive understanding of our personnel and the community we serve. To create an internal overview, the members issued a voluntary survey to all employees regarding ethnicity and gender identification (*Attachment B).* Using national sources, such as the 2020 US Census, statistics from research groups, including mySidewalk™, and data originated from usa.com and datausa.io, the group created a broad overview of the external make-up of our District (*Attachment C).*

Hardships and Initiatives for Hiring and Recruitment

The research conducted by the Taskforce, as well as personal interviews, research and experience, helped generate the areas of concern that should direct our current future hiring and recruitment practices. Using all the collected data, the taskforce highlighted areas that may contribute to the tribulation of creating a more diverse workforce, promoting inclusiveness, and providing equitable opportunities. The research showed convincing evidence that there is a lack of interest and knowledge in the public safety field, a general disproportion of gender representation, and unequivocal financial constraints with starting and maintaining a career in the fire service (*Attachment D).*

The taskforce has worked to create initiatives that respond to the hardships highlighted in the research and data. Each initiative serves as a creative response to address financial hardships, a lack of public outreach and education, inclusive restrictions, and inequity. The taskforce broke down each initiative to evaluate crucial objectives including the need and urgency for action, feasibility of implementation, financial costs, benefits and potential consequences or troubles, and the longevity for continuation. The initiatives developed for hiring and recruitment include:

- Creation of a career track chart.
- Webpage specifically dedicated to careers in the Fire Service and upcoming opportunities.
- Participation in local school career fairs.
- Partnering and volunteering with local schools to provide career center information and promotional materials.
- Mentorship opportunities with female sports teams from local schools and agencies.
- Partnerships with local organizations/associations to get the recruitment opportunities to different demographics.
- Partnerships with other fire agencies to create shared opportunities for hiring and recruitment
- Initiating open house events.
- Internship and volunteer opportunities in the District.
- Grant and Scholarship opportunities.
- Creation of a recruitment video.

These initiatives will be implemented in three phases. The first phase are the initiatives the taskforce has identified as immediate. These initiatives have little to no financial impact on the District and are feasible for our current members to implement without additional resources. The second phase will include the initiatives that involve further communication or collaboration in order to implement. Initiatives that fall under this phase have a little more financial impact, need more dedicated staff time, and require more oversight and management than those implemented under the first phase. The last phase includes the initiatives that will require further approvals, budgetary lines, and elected official support. (*Attachment E)*

Conclusions

The District is committed to the implementation of programs and initiatives that inspire cultural change at an organizational level. The efforts of the DEI Taskforce are dedicated to providing more opportunity and outreach to all communities. The taskforce has developed three tiers of initiatives to implement in the District in order to bring further awareness and action to diversity, equity, and inclusion. The proposed initiatives are aligned with County-wide DEI initiatives that are currently underway. As Marin County, in partnership with CCNB and Marin County Fire Chiefs Association, works to commence the FIRE Foundry, a program derived with the intention to provide the opportunity to get into the fire service with field experience in Fuel Management and classroom lesson in fire science and emergency medical systems, the District will continue to work closely with partnering cities, agencies, associations, and organizations to provide opportunities and instruction on careers in the Fire Service.

While the comprehensive plan begins to take shape, the District has still seen advancements that spark the cultural change. Within a year, the District administration building reflects the goal to become a more diverse workforce with half of the full-time positions filled by females, and half of those are uniformed personnel. The opportunities to participate in programs, such as the Fredrick Leon Marcus Academy, allowed for personnel to provide mentorship and representation for the Fire Service to communities we have not reached in the past. Members of the Taskforce have volunteered as DEI liaisons for jurisdictions we provide services to, such as the City of Mill Valley, to try to encourage a uniformed approach and reach more of the community. As the remaining initiatives gain traction for Hiring and Recruitment, the Taskforce is unwavering in its goal to continue the momentum in generating greater opportunities for all.

Recommendation(s) – See Attached Documentation

The Fire Chief and DEI Taskforce Chair recommends the Board acknowledge the progress accomplished by the DEI Taskforce and provide feedback on the current initiatives for Hiring and Recruitment.

Attachments:

Attachment A- Fire Chief's Mission Statement letter
Attachment B- Internal Survey Results
Attachment C- Community Breakdown Report by Chief Jason Golden
Attachment D- Report for Costs for Career Starts
Attachment E- Hiring and Recruitment Initiatives- Three Tiers



Southern Marin Fire Protection District

VISION FOR THE FUTURE

A nationally recognized, forward leaning all-risk service provider that delivers excellence in all-hazards risk response, in maintaining strategic community partnerships, in hiring, training and retaining exceptional people, and in implementing efficiencies in service provision to ensure fiscal sustainability, stewardship, and accountability to the communities we serve.

Last Updated: 2020

Vision for the Future

INTRODUCTION

Establishing a vision can be best described as visualizing a future state of the organization. It is a defined set of aspirations. Think of it in terms of, "As I reflect on my career in my retirement; where do I want my District to be"?

Articulating a vision is the foundation of the work we do, and the choices we make in designing a strategic plan, an annual work plan, and the choices we make each day at work. It helps us answer the question, "what am I doing today that moves us closer to that aspired destination"?

This document comes from reflecting on our past as an organization and lessons learned; those experiences that capture our organization's strengths and weaknesses, and the future which is firmly rooted in the analysis of our organization's needs in achieving our mission and commitment to our community.

Most of us choose this profession because we enjoy serving others; wanting to continually improve our service delivery positively impacts the lives of those we serve and is a worthwhile and moral pursuit. It is within this spirit that we create a vision of the future. This then leads us to setting goals and objectives and continually focusing on those goals and objectives. It is an important business and cultural process or more simply said, it is the work.

This vision is not mine alone. This vision is a collection of conversations, research, history, industry trends and other informational sources that are motivated with the goal of improving our organization. They represent a collective desire for what we want to see as an organization with respect to the services we deliver, the value we bring this community, and how we are to behave in that pursuit.

Each of us has an obligation to make a contribution and to leave our mark during our time. We all know the competitive nature and the challenge of attaining the noble calling of a firefighter. This attainment brings with it great responsibility and we must not forget how fortunate we are to have been given the opportunity to serve as a firefighter. We should not only celebrate this accomplishment, but more importantly recognize our responsibility to do something valuable with it that goes beyond us individually.

It is my deepest hope that the work I do lays a foundation for future growth and that when my time has come to depart, I will have made a contribution that continues to serve each of you, and this community. It is my hope that each of you will feel the same way and in that collective coordination we have power and can attain our vision of the future of this District.

We can accomplish great things if we set our mind to the task. Ours is a noble calling and we are obliged to serve this community with nothing less than our very best.

My Vision includes several target areas:

- **Cultural / Professionalism**
- **Influence**
- **Training**
- **Public Education**
- **Mentoring & Succession Planning**
- **Staffing, Equipment and Facilities**
- **Benchmarking**
- **Economic Resiliency**

Vision for the Future

MY VISION FOR OUR DISTRICT

- *I envision a culture that reflects the greatest ideals of our profession: The Desire to Serve, The Ability to Perform, and The Courage to Act, and that this culture pursues actions and attitudes that reinforce the public trust we enjoy.*
- *I envision a future where our District and our staff share their skills and abilities constructively and as a result are influential at the local, state and federal levels.*
- *I envision a future where we pursue academic and technical excellence and have the resources we need to be highly proficient in all that we do; to perform our mission safely and exceed our citizens' expectations.*
- *I envision a future where community risk reduction is highly valued and recognized as our first line of defense.*
- *I envision a future where we develop a culture that fosters an environment of mentoring, and values and invests in succession planning.*
- *I envision a future whereby the Fire District is supported by state of the art facilities and equipment that are well maintained thereby allowing firefighters to provide premium level services to a community that highly values Quality of Life.*
- *I envision a greatly improved set of internal processes of planning and benchmarking of performance that educate and inform non professionals and community leaders and demonstrate how the Fire District contributes greatly to the Quality of Life enjoyed by the Southern Marin Communities.*
- *I envision a future where the economic resiliency of the organization is sound and built to weather the ebb and flow of economic cycles.*

CULTURAL / PROFESSIONALISM

I envision a culture that reflects the greatest ideals of our profession: The Desire to Serve, The Ability to Perform, and The Courage to Act, and that this culture pursues actions and attitudes that reinforce and strengthen the public trust we enjoy.

Our behaviors and attitudes are predictors of our future and the success of our District is predicated on establishing and maintaining the highest professional standards, behaviors and attitudes. This is vital and not optional. Our behaviors and attitudes are a reflection of our culture and we should set our sights on excellence, but what does this mean and how do we translate this into action?

- A culture that represents the diversity of the community we serve.
- A culture that understands and embraces the reality that our services and livelihood is wholly predicated on the public's trust.
- A culture in which we hold each other accountable and where we celebrate individual and organizational excellence.
- A culture that strives to exceed our citizen's expectations.
- Leadership from our formal and informal leaders that inspires our staff to achieve their potential and demands the pursuit of excellence in all we do.
- A relationship with our Community, our Board of Directors and our neighboring agencies that is best described with the adjectives: Integrity, Trust; Respect; Honor; Inspiring.
- A work environment that is enjoyable to be a part of and where we each are respected as individuals.
- An organization that recognizes and values experienced members who are willing to share their wisdom while also encouraging new ideas, fresh perspectives and innovation.
- A culture that sees the potential and opportunity and says why not us, and then makes it happen.
- A career for each member of our District that concludes with a comment like, "What a Great Adventure – I will miss this place and these people deeply."
- A cultural that does not make decisions based on fear but rather embraces new opportunities as an adventure in which we can learn and apply new things to the benefit of our District.

INFLUENCE

I envision a future where our District and our staff share their skills and abilities constructively and as a result are influential at the local, state and even federal levels.

Leadership is about our ability to influence. We have already demonstrated that the size of a District is no predictor of its ability to influence. We can and have a responsibility to bring our skills and abilities to the table and influence the strategic direction of issues that affect the fire service, of our District and our community. What are ways that as an individual and as a District we can influence our industry?

- Recognition within our organization that influence begins by earning the trust and respect by those around us and engaging in behaviors that personify this belief.
- Being passionate about the pursuit of excellence.
- A culture that embraces diversity, recognizing the value this brings to the organization and those we serve.
- Seizing opportunities to make our community safer; to not be governed by fear but rather by curiosity and the selfless pursuit of public service.
- By capturing areas of opportunity to regionalize our services, in those areas that benefit the organization and the community, demonstrating our ability to wisely use taxpayer funds to extract the greatest value out of every dollar.
- An Accredited Fire District; an accomplishment that our Board and Communities view with pride.
- To see all our Officers personally accredited.
- An improved ISO rating that places value in reducing commercial and residential insurance policy rates, and improving fire protection for this community.
- A culture that embraces and pursues opportunities to forge and build new and long lasting relationships that translate into positive influence within our community and industry.

TRAINING

I envision a future where we pursue academic and technical excellence and have the resources we need to be highly proficient in all that we do; to perform our mission safely and exceed our citizens' expectations.

We do important work and our community has high expectations of us individually and as an organization. The ability to deliver professional and competent service is partly predicated on the pursuit of knowledge. Knowledge is the application of information. The life of a firefighter is one in which we become and dedicate ourselves to the lifelong role of student. It becomes part of who we are individually and organizationally. What does this mean relative to the future of our organization?

- A culture that embraces and pursues academic and technical skill opportunities individually and organizationally.
- A recruitment culture that recognizes the challenges and obstacles our industry place to those of color and other minorities and pursues opportunities to break down those barriers.
- An educational environment that is reflective of our responsibilities and our regulatory requirements; having sustainable resources that support this goal and commitment.
- An increased emphasis on the value of academics, not just technical skills, and values the importance of critical thinking skills in all facets of the Districts Operations. Our job is primarily rooted in people, requiring skills that are beyond just the technical and operational skills we deploy to mitigate emergencies.
- A Training Program that is reflective of our regional approach to the delivery of operational services.
- Training resources that provide our members with the opportunity to stay current with the ever-evolving demands of the fire service, and to operate at peak performance levels relative to their skills, abilities and knowledge.

COMMUNITY RISK REDUCTION

I envision a future where public education is highly valued and recognized as our first line of defense.

During periods that stress public budgets, it is traditionally public education and prevention programs that bear the brunt of the impacts of these economics. Public Education and Code Enforcement are two of our first lines of defense for mitigating the impacts of emergencies and disasters. Providing our community with the knowledge and tools to prevent or manage these events oftentimes eliminates or reduces the need for the services we provide and facilitates the ability of individuals and businesses to return to a previous optimum state.

- A global approach to risk management that identifies areas and levels of risk within our community, and develops strategies and tactics to reduce or manage those risks, (Community Risk Reduction).
- An organization that has increased resiliency; identifying risks within the demographics of our community and organization, and developing plans and tools to effectively manage those risks.
- Sharing the benefits of our learned knowledge, with the community to teach them ways to prevent or manage events so as to minimize the impacts of emergencies and disasters.
- A sustainable funding stream that reflects the value of managing risk and increasing resiliency.
- An organizational culture that values and invests individually and organizationally in risk reduction and increased resiliency.

MENTORING & SUCCESSION PLANNING

I envision a future where we develop a culture that fosters an environment of mentoring, and values and invests in succession planning.

Our District has been blessed in attracting high quality people and desires keeping excellent firefighting staff. Our firefighters have longevity and within this context often gain wisdom and experience that is of value and should be shared with younger members. Much like a family, parents establish the values and direction for their children. They invest in their future and often sacrifice on their behalf. This is the responsibility of leaders. The District leadership (formal and informal) have an obligation to clearly define the values and behaviors expected within the District. Those who wish to pursue formal leadership roles and positions should be provided with a clear road map towards attainment of that goal, and be supported and encouraged in that pursuit.

- A culture that embodies and practices the ideals of mentoring at all levels of the organization.
- A culture that embraces opportunities to recruit and mentor women and minorities.
- A culture that forecasts personnel needs and positions itself to place the right people in the right position at the right time.
- A Succession Plan that identifies each position within the District and details the educational, technical and academic requirements and needs of each of those positions and provides a roadmap for those who seek more responsibility and influence.
- An adopted mentoring and succession plan that is regularly reviewed and adjusted to meet the changing requirements within our industry and community expectations.

STAFFING, EQUIPMENT & FACILITIES

I envision a future whereby the Fire District is supported by state of the art facilities and equipment that are well maintained thereby allowing firefighters to provide premium level services to a community that highly values Quality of Life.

Marin County citizens see Quality of Life as a Value that they consider paramount within this community. The Fire District is a contributor to this value and our ability to deliver premium services that contribute to the quality of life, is in part supported through the acquisition and deployment of infrastructure that support the attainment of this goal and allow our services to be delivered at an optimal level.

- A deployment model that is fiscally responsible, operationally efficient and is sustainable.
- The development and deployment of an economic model that identifies and prioritizes all large capital type expenses, and effectively manages that projected liability in an economic model that is sustainable and matches our operational needs.
- A culture that extracts the value out of every purchase, maintenance and replacement process. The development of tools and procedures that continually support the pursuit of this goal and provide the necessary analytics to share with our community.
- Deployment of technology that reduces or eliminates redundancies; makes existing processes easier and less complex. Technology that positively contributes to the Fire District in telling its story and providing the necessary tools to conduct and demonstrate the responsible use of taxpayer funds.
- A staff that represents the diversity of the community we serve, and the development and institutionalization of systems and processes to support this critical objective.

BENCHMARKING

I envision a greatly improved set of internal processes of planning and benchmarking of performance that educate and inform nonprofessionals and community leaders and demonstrate how the Fire District contributes greatly to the Quality of Life enjoyed by our community.

The Mission of the Fire District is a noble one. Though our work is highly valued, it does not eliminate the need to continually demonstrate the value and performance of our services. Setting performance standards, regularly measuring ourselves against those standards, making the necessary adjustments to achieve or exceed those standards, and reporting those standards is simply good business practice and perhaps equally important, is a mechanism in which we can ensure we demonstrate and maintain the public's trust.

- The development of a Standards of Coverage document that is utilized as a working plan to help guide the District in its decision making processes.
- A Strategic Plan that incorporates our vision of the future, and is utilized as a tool in informing community leaders and making decisions about the services provided by the Fire District.
- An annual work plan that is clear, attainable and funded.
- The establishment of benchmarks that clearly define the values of the services we provide, and are utilized by the District in its decision making processes.
- Budgeting and reporting tools that optimize our employees' time and efficiency, and provide the mechanism to demonstrate achievement of these goals.
- Processes that allow our employees to understand their role and contribution, and to know at all times where the organizations is headed, and how far on that journey we have travelled.
- Reporting tools that tell our story.

ECONOMIC RESILIENCY

- ***I envision a future where the economic resiliency of the organization is sound and built to weather the ebb and flow of economic cycles.***

The Fire District has navigated some very difficult times economically. OPEB has had a significant impact on the District's ability to generate responsible reserves, provide greater operational flexibility, and provide the economic tool to expand or enhance services where it meets the needs of the District.

- The development and execution of a comprehensive review process of the District's revenue streams, identifying opportunities to generate new sources of income, ensuring we are collecting revenues commensurate with District policy and legal mandates.

- The development and execution of a comprehensive review process of the District's expenditure streams, identifying opportunities to generate new efficiencies thereby extracting greater value out of each dollar of revenue.

- The creation of a culture that thrives on the pursuit of economic responsibility and embraces the regular assessment of all aspects of the economic model and choices of the District's operations.

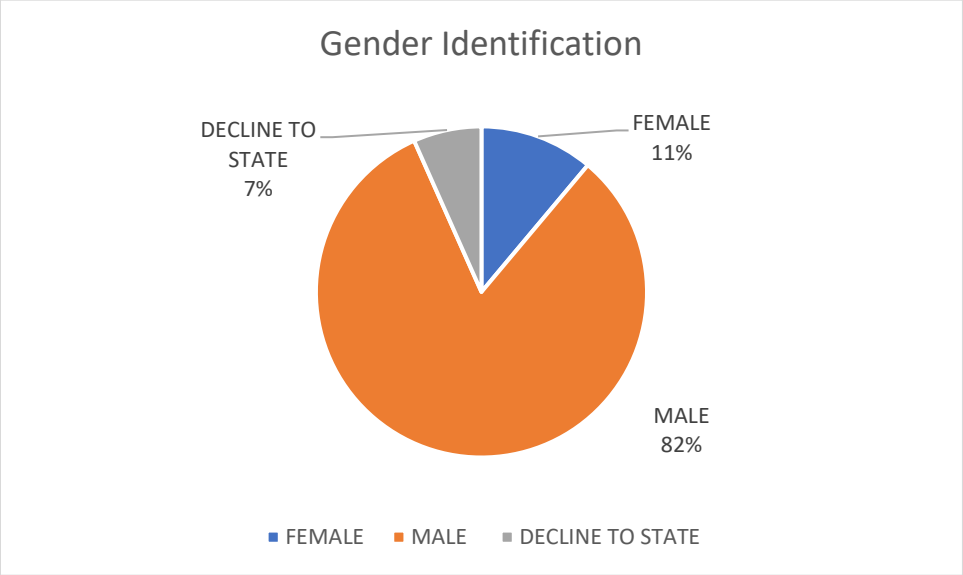
- A culture that embraces and pursues sustainable practices that yield greater value from our revenue streams.

INTERNAL SURVEY RESULTS

GENDER IDENTIFICATION

Total participants: 45 [75% of hired personnel as of July 2021]

Results: *(See Chart)*

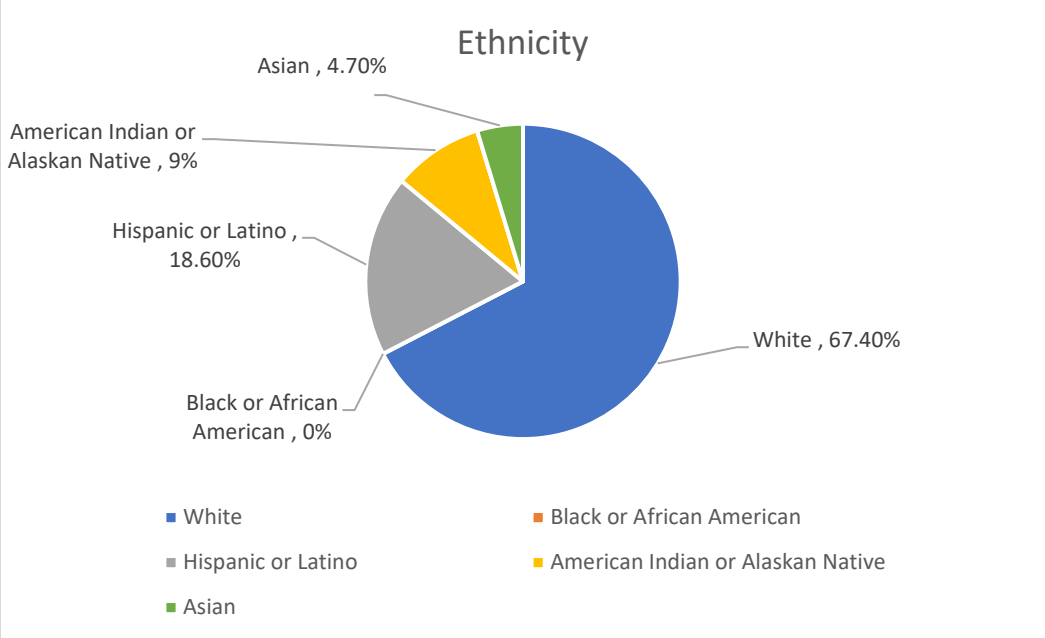


ETHNICITY

Total Participants: 43 [71% of hired personnel as of July 2021]

Survey only allowed for one choice selection

Results: (*See chart)*



BETTER TOGETHER





SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT

Diversity, Equality,and Inclusion Committee
Profile of the Community We Serve

Data from USA.com

DEI-Southern Marin Fire District service area 94941



Population: 30,605

Population by Races

White: 85.28%

Asian: 7.53%

- *Japanese 25.59%*
- *Indian 22.33%*
- *Chinese 21.08%*
- *Korean 13.57%*
- *Asian, other 7.89%*
- *Filipino 5.38%*
- *Vietnamese 4.16%*

Hispanic: 5.94%

- *Hispanic Population*
- *Mexican 52.89%*
- *Central American 16.84%*
- *South American 11.28%*
- *Cuban 10.84%*
- *Puerto Rican: 6.44%*

Black: 1.25%

Native American: .36%

Population by Gender

Female 15,950 (52.12%)

Male 14,655 (47.88%)

Population by Age

Under 5 years 5.14%

5 to 9 years 6.99%

10 to 14 years 6.21%

15 to 19 years 6.65%

20 to 24 years 2.55%

25 to 34 years 6.90%

35 to 44 years 15.55%

45 to 54 years 15.84%

55 to 64 years 16.28%

65 to 74 years 10.77%

75 to 84 years 4.80%

85 years and older 2.33%

Median age 45 years old

US Median age 37.40 years old

Education for the 25 years and over
Less than high school 1.85%
High School Graduate 5.51%
Some College or Associate Degree 18.93%
Bachelor Degree 38.25%
Master, Doctorate or Professional Degree 35.47%

Language Spoken at Home
English 79.13%
Spanish 5.26%
Other Indo-European 10.85%
Asian and Pacific Islander 4.60%

Southern Marin Fire Service Area 94965



Population: 11,114

Population by Races
White: 78.24%
Hispanic: 11.43%
Hispanic Population
Mexican 57.17%
Central American 19.13%
Puerto Rican 10.16%
South American 3.62%
Black: 8.66%
Asian: 4.40%
Chinese 22.49%
Vietnamese 21.47%
Japanese 17.38%
Indian 17.18%
Asian, other 12.47%
Korean 5.52%
Filipino 3.48%
One Race, other 4.41%
Two or more races 3.65%
Native American: .63%

Population by Gender
Female 15,950 (52.82%)
Male 14,655 (47.18%)

Population by Age
Under 5 years 4.68%
5 to 9 years 3.42%
10 to 14 years 3.97%
15 to 19 years 2.36%
20 to 24 years 3.68%
25 to 34 years 11.93%
35 to 44 years 13.88%
45 to 54 years 16.20%
55 to 64 years 18.42%
65 to 74 years 15.35%
75 to 84 years 4.67%
85 years and older 1.45%

Median age 49.30 years old
US Median Age 37.40

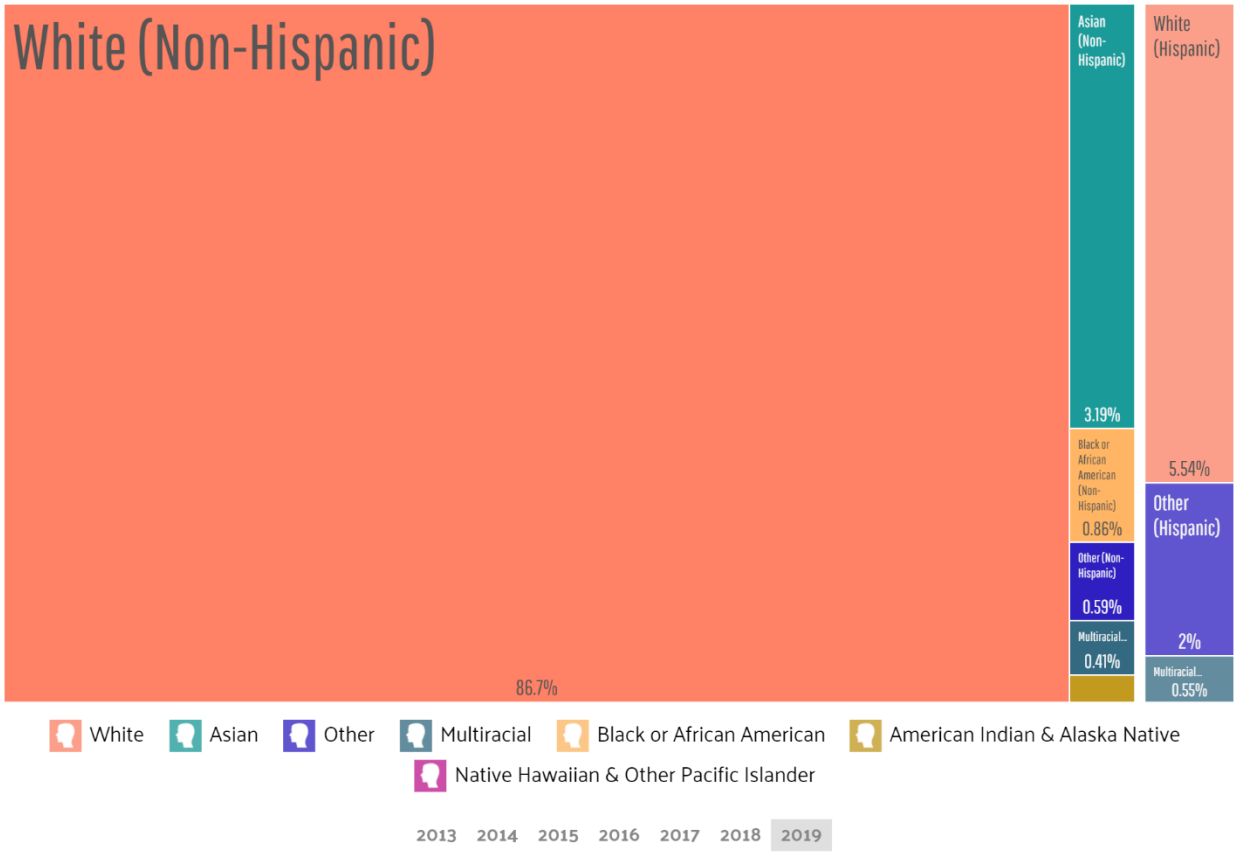
Education for the 25 years and over
Less than high school 4.87%
High School Graduate 6.91%
Some College or Associate Degree 24.75%
Bachelor Degree 35.21%
Master, Doctorate or Professional Degree 28.26%

Language Spoken at Home
English 80.59%
Spanish 6.94%
Other Indo-European 9.27%
Asian and Pacific Islander 2.89%

Diversity, Equality,and Inclusion Committee
Profile of the Community We Serve

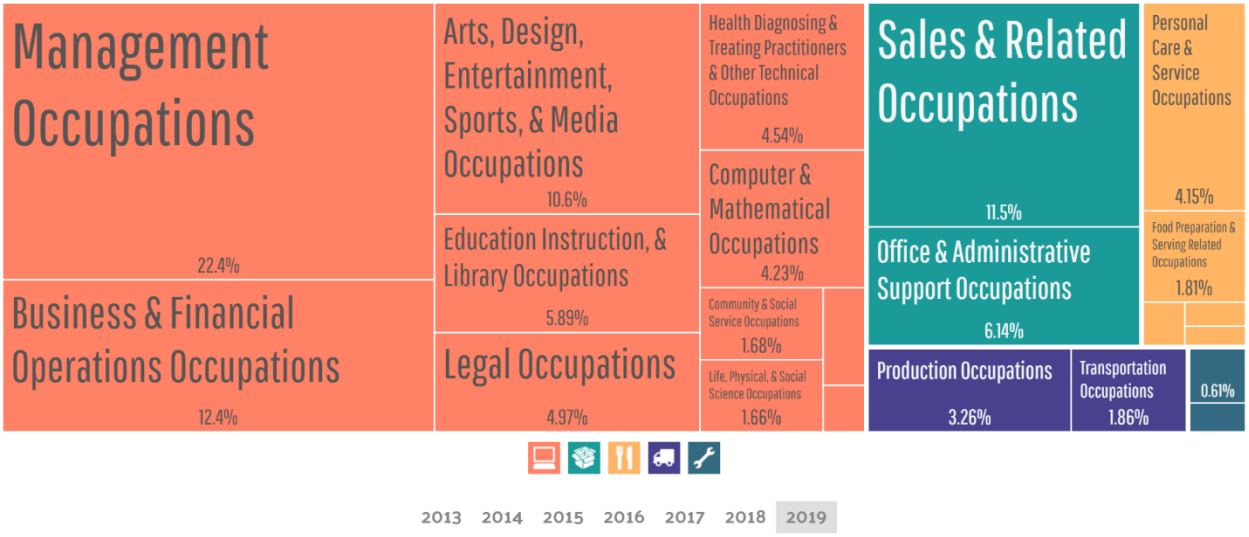
Data from https://datausa.io/

RACE OVERVIEW



CAREER AND EMPLOYEMENT OVERVIEW

Total: 3.92k



Fire Fighter EMT/Paramedic

1. **Fire Fighter 1(SRJC):**
   Academy- $1,800
   Uniform/Turnourt Rental-$1,100
   Registration/Tuition Fees-$45 per unit
   State Fee-$40

2. **EMT (Napa College)**
   Uniform-$40
   Lab Pack-$57
   Coorperate Screening-$45
   Books-120$
   Work Books-$75

   National Registry
   Application Fee-$50
   Test Fee-$100

3. **Paramedic (Napa Valley)**

   ANATOMY
   Uniform-$40
   LabPack-$57
   Books-$110
   Workbooks-$70

   PARAMEDIC
   Uniform-$180
   T-shirt-$20
   Job Shirt-$62
   Ball Cap-$22
   LabPack-$190
   Coorperate Screening-$145
   FISDAP-$195
   Books-$650
   College Units-$1800
   ACLS-$45
   ACLS Card-$5
   PALS-$51
   PALS Card-$5
   ITLS-$65
   ITLS Card-$25
   Internship-$1,200

National Registry
Cognitive Exam-$152
Psychomotor Exam (skills)-$200
Retest-$75 per skill
State Registry-$250 every 2 years
County Registry

4. **FCTC Testing (Good for 1 year)**
   Written Test-$50
   Practice Test-$25 per class
   CPAT test-$150
   CPAT practice test- 25$ per test

5. **EXTRAS**
   Gas-$4.39 a gallon
   Parking-$5 a day
   Interview Suit-$125
   Uniform Boots-$324
   Wildland boots-$449.95
   Interview Prep-$75 per session
   Internship-$??
   Travel Expenses
   Resume-$50

DIVERSITY, EQUITY, AND INCLUSION INITIATIVES FOR

HIRING AND RECRUITMENT

TIER ONE: *Tier one includes immediate initiatives that have little to no financial impact on the District and are feasible for our current members to implement without additional resources.*

- Website- "Careers in the Fire Service" dedicated page
    - Intent: Provide information to educate interested parties in how to begin a career in the fire service, including the education track, locations for courses, and links to those institutions.
    - Financial Impact: No financial impact
    - Resources required: Personnel/staff time
- Fire Service Career Ladder
    - Intent: Create a document that serves as a type of checklist for the steps required to start and maintain a career in the fire service that can be downloaded and printed from the website, as well as distributed to career centers, and interested prospects.
    - Financial Impact: No financial impact
    - Resources required: Personnel/staff time

TIER TWO: *This tier includes the initiatives that involve further communication or collaboration in order to implement. Initiatives that fall under this phase have a little more financial impact, need more dedicated staff time, and require more oversight and management than those implemented under the first phase*

- School career fair participation
    - Intent: Provide early mentorship, guidance, and education for careers in the fire service to introduce fire service careers to younger generations and mixed demographics.
    - Financial Impact: Potential entry/participation fees; Materials/Print fees; Potential overtime for staff
    - Resources required: Personnel/staff time; Collaboration with local schools/ career centers; Dedicated materials
- Career center presence
    - Intent: Provide promotional and recruitment materials to local schools, agencies, and organizations to include in career centers and career agencies to provide essential information and contact information to a mix of communities and prospective applicants.

    - Financial Impact: Materials/Print fees; Potential entry fees
    - Resources required: Personnel/staff time; Collaboration with local schools/ career centers; Dedicated materials
- Neighboring agencies partnerships
    - Intent: Create partnerships with neighboring fire agencies and associations to participate in shared programs and reach different communities and demographics
    - Financial Impact: Potential shared program start-up costs and continuation fees; Potential overtime for staff
    - Resources Required: Personnel/staff time; Collaboration with neighboring fire agencies and associations
- "Open House"- Station Days
    - Intent: Create a "career-day" within our stations to introduce the fire service during an interactive event
    - Financial Impact: Potential program start-up costs and continuation fees; Materials/Print fees; Potential overtime for staff
    - Resources Required: Personnel/staff time; Fire station preparation and participation; Public outreach materials; Dedicated promotional materials

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TIER THREE: *This tier includes the initiatives that will require further approvals, budgetary lines in the FY 2022-2023 budget, and elected official support.*

- Mentorship opportunity for female sports teams
    - Intent: Modeled off of Berkley Fire's academy for UC Berkeley's women sports teams, this program would serve as a pre-academy dedicated to introducing the physicality of the fire service career through the female sports teams from our local schools and agencies
    - Financial Impact: Potential program start-up costs and continuation fees; Potential overtime for staff
    - Resources required: Program manager, dedicated staff, collaboration with schools/sports teams, Public outreach and advertisement
- Internship and volunteer opportunities
    - Intent: To reinstitute the internship and volunteer programs to allow for prospects to gain work experience and mentorship in the fire service
    - Financial Impact: Dedicated budget line in the FY 2022-2023 budget
    - Resources required: Program manager, dedicated staff, Public outreach and advertisement
- Grant and scholarship opportunities

- Intent: Provide financial aid to those who wish to begin or further a career in the fire service, but lack the ability to afford the courses or time away from work that is required.
- Financial Impact: Dedicated budget line in the FY 2022-2023 budget
- Resources required: Program manager; Dedicated staff; Legal overview; Public outreach and advertisement

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: Flyer (MERA - Nov 2021)

LEAD DIVISION: N/A

RECOMMENDED MOTION: N/A

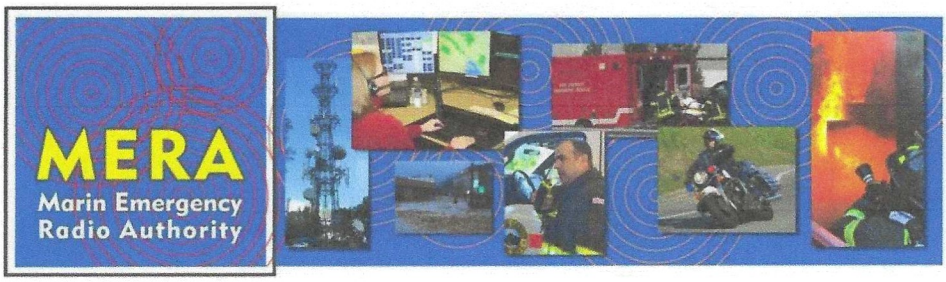
SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
MERA Summary Sheet - Nov 2021.pdf
PREPARED BY: Cathryn Hilliard
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief



NEXT GENERATION PROJECT
November 2021 Governing Board UPDATE:

- **Construction Bid Packages**

Fidato is nearing completion of construction on MERA sites included in Bid Package 1, with Motorola installation beginning at EOF. Construction will be wrapping up at Civic Center shortly and then turned over to Motorola for additional installation. Construction is currently underway on the third site, Mt. Barnabe with the MERA sites included in Bid Package 1A (Dollar Hill, Tiburon and Stewart Point). Bid Package 2 (Big Rock, San Pedro and Sonoma Mountain) is expected to be released to bid during winter 2021, based on the project schedule provided by Arcadis. The remaining site construction schedule is being revised, assessing delays due to changes in engineering subcontractors.

- **Proposed Change Orders**

Change Orders 1 & 2 for Bid Package 1 were approved by the Governing Board on October 27, 2021. This included additional grounding requirements at the Civic Center site location and to address specific needs for the Mt. Barnabe redesign. Motorola has now issued specification changes to equipment details and will require some off-hours work to accommodate construction, resulting in the proposed Change Order 3 to cover these adjustments.

Change Order 1 for Bid Package 1A was approved by the Governing Board on October 27, 2021. This covered adjustments at the Tiburon site. Proposed Change Order 2 reflects a $1,924 credit resulting from the redesign of the lattice tower structural upgrades at the Dollar Hill site. Proposed Change Order 3 addresses current structural design deficiencies for the monopole tower at the Stewart Point site. Motorola has issued revised drawings for the tower to meet code compliance standards.

- **Wi-Fi Reprogramming**

Remote Wi-Fi reprogramming of the new Next Gen System equipment has begun. Marin County Fire Department has now been completely connected to this feature, allowing for remote system updates via Wi-Fi connection. This will allow future radio programming changes to be made faster, more conveniently and less expensively than in the past. This feature is now being expanded to the remaining fire agencies. Local government and police agencies will have this prior to our cutover to the Next Gen System. More to follow.

- **Talkgroup Templates**

Talkgroup Template design is nearing completion with technical details being added to the plan. MERA is currently looking at using over 400 talkgroups and channels across the various users on the Next Gen System.

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at dave@jeffriespsc.com.

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STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **Board Elections**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Recommendation: The Fire Chief recommends that the Board elects a President, Vice-President and Secretary for the 2022 Calendar year. The Fire Chief further recommends, per Board Manual Policy, that the new President appoint members to the various Board Committees and Liaison positions at the regular Board Meeting in January. Those committees and liaison positions include: Finance, Personnel, SMEMPS, MERA, JSSC, EDPC, Shared Services, MWPA, and the Building Committee which is Ad-Hoc.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
Staff Report - Board Elections.pdf
PREPARED BY: Chris Tubbs
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

Southern Marin Fire Protection District

Board of Directors
Pete Fleming, President, Tom Perazzo, Vice-President, Cristine DeBerry, Secretary
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

STAFF REPORT – Board Elections

Date
December 15, 2021

Topic
Election of Board President, Vice-President, and Secretary.

Summary
Each December the Board of Directors elects a new Board President, Vice-President, and Secretary, for the upcoming calendar year. As noted in the December 16, 2020 meeting minutes, "Customarily, but not required, the Vice-President becomes President, Secretary becomes Vice-President, and a Board member gets elected as a Secretary." The current Vice-President is Director Tom Perazzo, and the Secretary is Director Christine DeBerry. At the December 15, 2021 Board meeting, Directors will need to select Board Officers for the 2022 calendar year.

Background
The Board policy manual articulates that the selection of Board Officers shall occur annually at the December Board meeting, for the positions of President, Vice-President, and Secretary, by majority vote of the Board of Directors. The duties of each position are further described in the manual, (page 16). The term of office begins January 1 and ends December 31, for each Board Officer position. A Director may serve more than one, but not more than two, consecutive terms in any one position.

At the December 16, 2020 Board Meeting, the Board of Directors elected the following Directors to the following positions: President: Director Pete Fleming; Vice-President: Director Tom Perazzo; Secretary: Director Christine DeBerry.

Once Board Officer selections for the 2022 calendar year have been completed, the newly elected Board President must prepare Board Committee and Liaison assignments for the January Board meeting, and for staff to complete internal processes to support the various committees.

Conclusions
December is the annual Board Meeting requiring the election of new Board Officers for the 2022 Calendar year.

Recommendation(s)

The Fire Chief recommends that the Board elects a President, Vice-President and Secretary for the 2022 Calendar year. The Fire Chief further recommends, per Board Manual Policy, that the new President appoint members to the various Board Committees and Liaison positions at the regular Board Meeting in January. Those committees and liaison positions include:

Finance, Personnel, SMEMPS, MERA, JSSC, EDPC, Shared Services, MWPA, and the Building Committee which is Ad-Hoc.

STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, December 15, 2021

AGENDA TITLE: **FY21 Reserve Reconciliation**

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Review report and give direction to staff

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SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS
FY21 Reserve Reconciliation 12-15-21.pdf
PREPARED BY: Alyssa Schiffmann
REVIEWED BY: N/A
SUBMITTED BY: Christian Tubbs, Fire Chief

Southern Marin Fire Protection District

Board of Directors
Pete Fleming, President, Tom Perazzo, Vice-President, Cristine DeBerry, Secretary
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

STAFF REPORT

Date
December 15, 2021

Topic
FY21 Capital Replacement and Reserve Funds Reconciliation

Summary
Staff requests the Board's approval or direction for the *Capital Replacement & Reserve Funds Reconciliation* proposals below.

Background
In 2019, the Board approved the Long-Term Financial Policy (#1200), which outlines the allocation method for each reserve fund category. Every year after the prior fiscal year is finalized, the Finance Manager is required to reconcile the reserve fund balances. Currently, all reserve account balances are as follows:

Dry Period Reserve*	3,000,000
Unallocated Reserves	1,384,572
Subtotal	4,384,572
Capital Replacement Fund	1,572,674
12/1/21 All Reserves	5,957,246

**Includes the $2.5M to be transferred back after the December property tax revenues are received*

Last fiscal year (FY21) is finalized as follows:

	Actual FY21	Actual FY20
Total Revenues	25,147,837	21,812,761
Expenditures:		
Salaries & Benefits	17,244,531	15,330,677
Operating Expenses	3,299,075	3,039,496
Grant Expenses	218,924	51,369
Total Expenditures	20,762,530	18,421,541
Net Revenue	4,385,306	3,391,219
Capital Replacement Cost	**1,534,500**	1,719,400
Available to Fund Reserves	2,850,806	1,671,819

The above $1,534,500 recommended Capital Replacement Allocation is detailed as follows:

Category	Allocation	Description
Apparatus	640,000	Annual allocation to fully fund future apparatus replacements. See detail below.
Facilities	525,000	Based on foreseeable facilities projects.
Equipment	203,000	Based on historical equipment needs, plus allocations to replace SCBA in 2024
One-Time Projects	166,500	Based on historical miscellaneous projects.
Total Capital Allocation:	**1,534,500**	

The above $640,000 apparatus detail is based on the following calculations per apparatus:

	Apparatus	Useful Life	FY21 Replacement Cost
1	E1 Type 1	15	81,637
2	E4 Type 1	15	70,000
3	E9 Type 1	15	59,738
4	E604 Type 3	15	48,417
5	Ladder	20	135,378
6	Chief	10	14,946
7	Chief 2	10	15,728
8	Command1	10	18,225
9	Command2	10	13,670
10	Utility9	10	5,055
11	Utility 4	10	5,455
12	Utility 1	10	5,944
13	Dive Tender	10	7,500
14	Prev vehicle1	10	6,300
15	Prev vehicle2	10	8,100
16	Fireboat	20	105,361
17	IRB	10	3,898
18	RWC1	10	3,277
19	RWC2	10	3,124
20	Inspector 1 (P3)	10	7,107
21	Inspector 2 (P4)	10	7,217
22	MC Inspector 1	10	6,996
23	MC Inspector 2 (P5)	10	6,996
			640,000

With the above recommended allocations, the Capital Replacement Funds' FY21 activity and balances are as follows:

Capital Replacement	FY20 Balance	FY21 Allocation	FY21 Expense	FY21 Capital Funds Balance
Apparatus	351,538	640,000	(145,954)	845,584
Facilities	622,395	525,000	(189,870)	957,525
Equipment	453,074	203,000	(589,721)	66,353
One-Time Projects	145,667	166,500	(240,302)	71,866
Total Capital Replacement	**1,572,674**	**1,534,500**	**(1,165,847)**	**1,941,327**

After the $1,534,500 Capital Replacement Allocation detailed above, $2,850,806 remains (in FY21 Net Revenues) available for further allocations. The District's goal is

to have $8.2M in the Unallocated/Dry Period reserve accounts (the $8.2M goal is 40% of the District's current Operating & Equipment budget, per *Policy #1200*).

Options for the Board's consideration are outlined below:

1. Deposit the entire $2.8M into the Unallocated Reserves: With this deposit, the combined reserve accounts would total $7.2M – 88% of the District's $8.2M goal.
2. Distribute the $2.8M between the Unallocated and Dry Period reserve accounts. The District's goal would still be 88% reached, as in #1 above.
3. Allocate the $2.8M between the PARS Pension Trust, and the Unallocated and Dry Period reserve accounts. By allocating a portion of the $2.8M to the PARS Pension Trust account, the District could take advantage of any market gains, while also having the money available – for pension costs only – in future budget years should there be a need. One scenario would be:

    Unallocated Reserves: $1,850,806
    Dry Period Reserves: $500,000
    PARS Pension Trust: $500,000

Recommendation(s)

The Finance Committee recommends option #3 above. With this allocation, the District would have a total of $6.7M combined in the Unallocated and Dry Period reserves. The $6.7M balance comprises **82%** of the District's reserve goal. If we include the Capital Fund's $1.9M balance, the *total* reserves balance of $8.6M comprises **106%** of the District's reserve goal.

Attachments

None